

PUTTENHAM PARISH COUNCIL

Minutes of the Meeting of Puttenham Parish Council held in the Marwick Hall on
Monday 7th March 2016

PRESENT: Mr J Green (Chairman) Mr M Blundell-Jones (Vice Chairman)
Mr P Adlam (Councillor) Mr R Griggs (Councillor)
Mrs W Hazzard (Clerk) Mrs J Perkins (Resident)

1. **APOLOGIES:** Mr G Johnson (SCC) Mr T Rooth (Guildford Borough Council)
Mrs S Rowlands (Puttenham School)
 2. **MINUTES OF THE MEETING HELD ON MONDAY 11th JANUARY 2016**
 - 2.1 The minutes that had been circulated previously were confirmed and signed.
 3. **MATTERS ARISING FROM THE MINUTES OF MONDAY 11th JANUARY 2016**
 - 3.1 Mr Green had spoken to Mr Rooth (GBC) who said he would follow up and report to Mr Green later in the week
 - 3.2 No further information regarding the footpaths at Munday's Boro'. The clerk to contact Mr Johnson (SCC) and Mr Rooth (GBC). Also see 5.1
 - 3.3 Work has been done on dew pond and golf club pond. Part of the fencing at the golf club pond needs repair
 - 3.4 Trees at Puttenham Down have been done
 - 3.5 Grit needs to be ordered
 - 3.6 Noticeboard has been ordered and due for delivery next week
 - 3.7 Mr G Johnson has awarded funds for grit, tree lopper and leaf blower.
 - 3.8 40mph signs to be cleaned during the Clean for the Queen campaign
 - 3.9 Lights in the pavilion has been done
 - 3.10 Refund from SSE has been received
 - 3.11 15/T/00285 – 48 The Street. Reduce poplar tree and fell lylandi – No decision
15/P/02357 – Rodsall Manor, Suffield Lane. Conversion of oast house to staff accommodation – No decision
 - 3.12 Clerk updates website. Advertise website address on new noticeboard and Puttenham Community Board Facebook page
 4. **REGISTRATION OF INTERESTS**
 - 4.1 Mr J Green declared that he is related to Mr N Green who does work for the Council
Mr Griggs declared he is related to someone who works for our external auditor
 5. **HEALTH & SAFETY**
 - 5.1 Mr Adlam reported that 5 elderly residents at Munday's Boro' had tripped on the loose paving outside their bungalows
 6. **SCHOOL REPORT**
 - 6.1 The clerk asked on behalf of the school when the track at the rear of the school would be repaired. She was asked to report that a temporary repair will be carried out as soon as possible
 - 6.2 There has been 94 admission applications for 2016-2017.
 7. **BOROUGH & COUNTY COUNCIL REPORTS**
 - 7.1 No reports. Thanks was given to Mr Johnson for the extra funding he had allocated
 8. **NEIGHBOURHOOD PLAN**
 - 8.1 Mr Griggs reported that traffic and parking was discussed at the previous meeting and will continue at the meeting this week. Mr Hewitson from P & W Housing Association will also attend to discuss housing
 9. **FINANCE**
 - 9.1 The clerk presented a statement of accounts showing the following balances

Cheque Account	9277.48
Deposit Account	10599.39
Puttenham Down Account	17125.60
Total	37002.47
 - 9.2 The following payments had been made since the previous meeting

J Green	476.00	W Hazzard	125.00	J Green	41.98	Puttenham Bonfire	2722.86
R Thorpe Fire	41.98	Wildcroft	120.00	W Hazzard	125.00	MSD Electrical	120.00
- The following credits had been received since the previous meeting
- | | | | | | |
|--------------------|--------|-----|---------|-----|--------|
| Hogs Back Campaign | 150.00 | SSE | 4710.26 | SCC | 396.67 |
|--------------------|--------|-----|---------|-----|--------|

10. **PLANNING**

- 10.1 16/P/00185 Priory Farmhouse, The Street – Replacement of existing canopy over front door
16/P/00331 Step Cottage, The Street - Listed building consent and application to move kitchen after removal of toilet
16/P/00045 Garden Cottage, The Street – Loft conversion and side extension. Has since been withdrawn after application first received

10.2 The enforcement planning officer is investigating:
Lascombe Farm. 2 industrial units change of use to car dealership and cooking school
Bumpers, Seale Lane. Without planning permission, operational development and erection of balcony

10.3 Mrs Perkins enquired if the planning application at Little Close had included felling of trees as most had been taken down today. Clerk to look at application decision.

11. **RECREATION GROUND & PLAY AREAS**

- 11.1 Mr Green had been asked by youth club for a new basketball net
11.2 Mr Green has repaired some fencing around the play area

12. **PUTTENHAM DOWN**

- 12.1 Nothing to report. Mr Griggs waiting for date that grass cut and litter pick will take place

13. **CEMETERY**

- 14.1 Nothing to report

15. **TRAFFIC & FOOTPATHS**

- 15.1 Nothing to report

16. **YOUTH CLUB**

- 16.1 Now has 44 members. Programme of events planned

17. **CHAIRMAN'S NOTICES AND CORRESPONDENCE**

- 17.1 Nothing to report

Meeting closed 9.00pm

Signed: B J Green
(Chairman)

9th May 2016