

PUTTENHAM PARISH COUNCIL

Minutes of the Meeting of Puttenham Parish Council held in the Marwick Hall on  
Monday 6<sup>th</sup> March 2017

PRESENT: Mr J Green (Chairman) Mr M Blundell-Jones  
Mr D Williams (Councillor) Mr P Adlam (Councillor)  
Mr R Griggs (Councillor) Mrs W Hazzard (Clerk)  
Mr G Johnson (SCC Councillor) Mr T Rooth (GBC Councillor)  
5 x members of the public

1. **APOLOGIES:** Mrs S Rowlands (School) Mrs J Perkins (Resident)

2. **MINUTES OF THE MEETING HELD ON MONDAY 9<sup>th</sup> JANUARY 2017**

2.1 The minutes were confirmed and signed.

3. **MATTERS ARISING FROM THE MINUTES OF MONDAY 9<sup>th</sup> JANUARY 2017**

3.1 Pavements at Munday's Boro' have been repaired, are a lot safer and there have been no further accidents. Mr Adlam reported that tarmac would be a better solution. Mr Rooth asked if they could be monitored and in the future this could possibly be done

3.2 Salt has been purchased and bins refilled. It was reported that the bin in Dark Lane needs replacing. The parish council will look into replacing all bins later in the year

3.3 Litter bins for the play area have been ordered

3.4 Mr Rooth informed the council that in the future voluntary and community grant aid could possibly be in one account, therefore funding could change

3.5 Mr Rooth reported that GBC legal dept were querying that the camping barn is not exclusively for the village, hence why the application for community asset has not yet been granted. Mr Griggs responded that some public houses have been made community assets and they are not used purely by residents. Mr Rooth asked for examples to be sent to him as he will still campaign on behalf of the parish council

3.6 Talks ongoing regarding the flooding issue on the track at the rear of the school

3.7 The pedestrian refuge has been completed. Mr Griggs reported that there are no reflectors on it for night time. Mr Johnson will investigate

3.8 The climbing net has been purchased

3.9 Mr Binns parking issues outside his house have been resolved. Mr Green thanked Mr Rooth for his assistance in the matter

4. **REGISTRATION OF INTERESTS**

4.1 Mr J Green declared that he is related to Mr N Green who does work for the Council. Mr Griggs declared that he is related to someone who works for our external auditor

5. **HEALTH & SAFETY**

5.1 Mr Green undertakes a stress test monthly on the fencing and equipment in the play area

5.2 A tree had fallen in the recreation ground/skate park

6. **SCHOOL REPORT**

6.1 No report from the school

6.2 Mr Green reported that he and Mr Williams are attending the school on Friday to officially open the Forest School

7. **GBC & SCC COUNCILLOR REPORTS**

7.1 Mr Rooth reported on the recent incident in Puttenham. Mr Blundell-Jones said that the meeting last week at GBC had given some assurance. The resident in question will be moving when somewhere suitable becomes available. Mr Rooth said that if anyone has concerns in the future they should contact the mental health team

7.2 Mr Rooth and Mr Johnson reported that the layby on the hogs back had been cleared. GBC & SCC had worked together regarding the issue and GBC had carried out the work. Discussions will need to take place regarding who carries out work there in the future. Mr Griggs reminded Mr Johnson about the history between SCC and Puttenham parish council regarding the layby. He also commented that SCC contractors had cut the hedge in the layby. The clerk to send Mr Johnson a report on the layby.

7.3 Mr Johnson had visited the site at Wanborough Hill where the flood work is taking place. He asked for any reports to be sent him regarding any issues arising once the work has been completed

8. **FINANCE**

8.1 The clerk presented a statement of accounts showing the following balances

Cheque Account	3294.26
Deposit Account	19663.00
Puttenham Down Account	15325.60
Total	38282.86

£8000 had been transferred to the deposit account for the new play area project

8.2 The following payments had been made since the previous meeting

Hogs Back Paddock Services	1080.00	SE Water	33.09	SSE	229.25
W Hazzard	200.00	SSE	23.70	Puttenham School	224.00
Puttenham School	389.00	Ash Parish Council	24.00	W Hazzard	200.00
Surrey Playing Fields	10.00	R Thorpe Fire Safety	44.88		

The following credits had been received since the previous meeting

SCC funding	842.00	J Gorrige	1330.00	Football Club	120.00
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8.3 The clerk had sourced a company who could supply a payroll service at a cost of £10.00 start up fee and £110 per year to run. The parish council instructed the clerk to continue

**9. PLANNING**

9.1 16/P/00992 Cutmill House. 2 storey extension - No Decision  
 16/P/02354 Clouds Hill, Lascombe Lane – Single side and rear extension. Refused

New applications

17/P/00403 Top Rodsall Cottage – Conversion of outbuilding into habitable accommodation. Clerk has already written to ask a condition is added stating that the building is ancillary to the house and not a separate dwelling.  
 17/P/00360 Telephone Exchange, Puttenham Heath Road – Proposed erection of two dwellings following demolition of existing buildings. Site is not in parish  
 17/P/00319 34 The Street – LBC to replace windows and doors. No objection  
 17/P/00376 Little Hurlands, Puttenham Heath Road – Re-locate stables to a new stable block and create an outdoor riding arena. Chairman to contact neighbours  
 17/T/00006 Rose Cottage, The Street – Various tree work. No objection  
 17/T/00012 Kings Weston, The Street – Fell Willow tree. No objection  
 17/T/00027 Farm Cottage, Puttenham Heath Road – Fell Eucalyptus tree, reduce Horse Chestnut tree. No objection

9.2 All three previous planning enforcement cases remain under investigation. Clerk to contact GBC regarding Dark Lane

**10. RECREATION GROUND & PLAY AREAS**

10.1 Mr Blundell-Jones reported

- 14 had attended the recent first aid course. Another is due to take place next weekend
- The holes in the track will be filled in the Spring.
- When applying for grants to renew the play area the parish council will have to fund 10% of the cost

10.2 Mr Green reported

- He had dealt with the fallen tree in the recreation ground/skate park
- The fire extinguishers in the pavilion had been serviced

**11. NEIGHBOURHOOD PLAN**

11.1 Mr Griggs reported that there were a couple of members of the steering group that require reassurance that the NP should continue. There will be a public meeting on Friday 12<sup>th</sup> May

**12. PUTTENHAM DOWN**

12.1 Nothing to report

**13. CEMETERY**

13.1 There have been 2 burials since the last meeting

Mr Green reported that the area outside the church gate needs attention as some of the flagstones have come loose. It was agreed that an outside contractor to be hired to carry out the work required

**14. TRAFFIC & FOOTPATHS**

14.1 Already covered in other items of the agenda

**15. YOUTH CLUB**

15.1 26 members at the last meeting. The club will be entering the Easter card competition at the Garden Club Spring Show

**16. CHAIRMAN'S NOTICES & CORRESPONDENCE**

16.1 The mayor is making the annual visit to the parish on Tuesday 14<sup>th</sup> March  
 16.2 An email had been received regarding the parish having a central point for GBC to provide Christmas tree recycling. It was agreed that the village has nowhere suitable  
 16.3 A letter had been received from The Kent Surrey Sussex Air Ambulance who were asking for a donation of £250.00. It was agreed to contribute

Date of the next meetings:  
 Monday 8<sup>th</sup> May 7.30pm AGM  
 Friday 12<sup>th</sup> May 7.00pm Annual Parish Assembly & NP Public Meeting

Meeting closed 9.45pm

Signed.....  
 B J Green (Chairman)

8<sup>th</sup> May 2017