

PUTTENHAM PARISH COUNCIL

Minutes of the Meeting of Puttenham Parish Council held in the Marwick Hall on
Monday 7th November 2016

PRESENT: Mr J Green (Chairman) Mr M Blundell-Jones
Mr D Williams (Councillor) Mr R Griggs (Councillor)
Mr P Adlam (Councillor) Mr G Johnson (SCC)
Mr T Rooth (GBC) Mrs W Hazzard (Clerk)

1. **APOLOGIES:** Mrs S Rowlands (Puttenham School)

2. **MINUTES OF THE MEETING HELD ON MONDAY 5TH SEPTEMBER 2016**

2.1 The minutes were confirmed and signed.

3. **MATTERS ARISING FROM THE MINUTES OF MONDAY 5TH SEPTEMBER 2016**

3.1 Footpaths at Munday's Boro' still not repaired.

3.2 Grit still needs to be ordered. The chairman to speak to Mrs Perkins regarding storage.

3.3 Red lines appeared on the bend just before the church without notification. They are not rumble strips. Mr Blundell-Jones reported that many residents are talking about them. Mr Griggs expressed concern that residents will think that the Neighbourhood Plan Committee were involved. Suggestion made that a comment should be made in the Village News. Mr Johnson to speak to SCC Highways and report back to parish council.

Mr Rooth took this opportunity to enquire how the Neighbourhood plan was progressing. Mr Griggs reported that they are in discussion with a consultant to be employed to compile the plan. The parish council agreed to allocate up to £3,000 for the cost. It is estimated that the plan will be completed in 2018.

3.4 Forest school area has been fenced and a gate installed, all funded by Mr Johnson.

3.5 Litter bins to be ordered. Funding to be applied through Mr Johnson's personal allowance.

3.6 A letter had been received regarding the coming year's Grant Aid allocation. GBC have more applications than funds. The chairman had taken the decision before the meeting to defer the application until the following year. All present agreed.

3.7 Two chairs had been purchased for the church

4. **REGISTRATION OF INTERESTS**

4.1 Mr J Green declared that he is related to Mr N Green who does work for the Council
Mr Griggs declared he is related to someone who works for our external auditor

5. **HEALTH & SAFETY**

5.1 Footpaths at Munday's Boro' still require repair. See item 3.1

5.2 A stress test inspection of the play area had been carried out by the chairman on 1st November. The fence on the east side of the area needs replacing.

6. **SCHOOL REPORT**

6.1 In the headteacher's absence the clerk reported that due to the school's marketing drive in the summer there had been an increase of 69% attendance at the recent open morning.

6.2 The chairman reported that he had recently met with the headteacher. Discussion had taken place regarding the school's idea of opening a community library in the committee room of the Marwick Hall. The parish council had no objections but the decision would be made by the Marwick Hall Committee. They had also spoken about repairing and enlarging the car parking area in the Jubilee Field. The parish council agreed to discuss it further with the school if they were successful in obtaining funds from the Diocese.

7. **GBC & SCC COUNCILLOR REPORTS**

7.1 Mr Rooth reported

- He had spoken to GBC housing department regarding the pavements at Munday's Boro' and was disappointed to hear they had not been done. He will speak to them again.
- Nothing to report on the Community Asset application for the camping barn

7.2 Mr Johnson reported

- He had received a letter from the school regarding funding. Clerk to apply on their behalf
- Parish council to apply for funding for the two litter bins required

7.3 Mr Johnson and the chairman to meet to discuss solution and funding for the flooding problem with the track at the rear of the school.

7.4 Discussion took place regarding the pedestrian refuge at The Harvester. Mr Johnson and the chairman to meet to discuss the parish council's concerns

8. **FINANCE**

8.1 Mr Griggs thanked the clerk for producing comprehensive accounts

8.2 The clerk presented a statement of accounts showing the following balances

Cheque Account	13911.97
Deposit Account	10756.18

Puttenham Down Account 16225.60
Total 40893.75

8.3 The following payments had been made since the previous meeting
Friends of Puttenham Church 120.00 Kingfisher Direct 137.98 S McIlroy 102.25
Viking 242.96 Greenbarnes 1337.22 Glasdon 164.69 J Green 445.42 W Hazzard 400.00
Datacenta 60.00 P Atkinson 1450.00 SSE 105.90 N Green 220.00 RBL 18.00
J Green 86.61

The clerk answered queries from Mr Blundell-Jones regarding some purchases.

8.4 The following receipts had been received since the previous meeting
SCC 156.00 Precept 6550.00 Grant Aid 615.00 Football 255.00
Tennis Fees 40.00 HMRC 481.20 J Gorringe 900.00

9. PLANNING

- 9.1 16/P/01533 143 The Street. Erection of garage with studio – Approved
16/P/01463 Birdshanger, Suffield Lane. Variation of Conditions – Approved
15/T/00285. 48 The Street. Trees – Approved
16/P/01345 Hideaway Cottage, Seale Lane – Conversion of garage into habitable space and erection of 2 bay barn - Approved
16/P/00992 Cutmill House – 2 storey extension. No Decision
16/P/00943 Garden Cottage, The Street. Variation of Conditions – Approved
16/P/01587 Jefferson House, Hogs Back. Pitch roof on garage – Approved
16/P/01862 Puttenham Priory. Variation of conditions for single storey garden room.– Approved

16/P/02149 Heritage, The Street. Single rear & side extension and listed building consent
16/C/00037 Removal of telephone box on B3000. The Chairman to contact local residents for their comments
16/P/02077 58 The Street. Listed building consent for repair to roof and chimney stack following fire.

10. RECREATION

10.1 The clerk advised that as grant aid had been awarded in previous year for climbing net it should be purchased. Mr Blundell-Jones asked for clerk to arrange.

10.2 The ROSPA report deferred from last meeting was discussed. The parish council decided that their intention will be to replace the play area within 3 years. In the meantime, any minor repairs will continue to take place when necessary. If any equipment needs replacing it will be removed.

10.3 Mr Blundell-Jones reported that the bonfire had been successful. He suggested that another contractor should be sought to cut the grass in 2017 as the current contractor is not very reliable. Letter of thanks to be sent to bonfire committee.

10.4 The football club payments are currently up to date

10.5 Mr Green asked if he could purchase a post driver. All agreed.

11. PUTTENHAM DOWN

11.1 Grass and litter pick should have been completed

12. CEMETERY

12.1 Burial taking place this week.

13. TRAFFIC & FOOTPATHS

13.1 The parish council have been informed that the pedestrian refuge at The Harvester will be installed during the current financial year. The comments below have already been sent to Surrey Highways.

- The "new traffic island" sign to the south of the new island, is outside Heath Cottage on the very narrow verge. This would be an eyesore for the owners, particularly as the sign is to be 2.4m high. In addition, we would suggest that it would be better placed on the triangle of grass at Hook Lane/Puttenham Heath Rd. This gives traffic much better warning.
- Would strongly suggest that the speed is limited to 30mph at the island. If you stand at this point now, traffic passing at 40mph + is a hazard, with a central island and traffic passing either side this will be a potentially dangerous situation.
- We must be aware that there is a high proportion of heavy traffic and the size and speed of these vehicles would constitute a severe hazard standing on the central traffic island.
- We should add that the traffic island is a very necessary safety measure, but we must ensure pedestrians are safe when using it.

13.2 The footpaths and war memorial have been cleared of leaves

14. YOUTH CLUB

14.1 The AGM is on Thursday 10th November

15. CHAIRMAN'S NOTICES AND CORRESPONDENCE

15.1 The chairman will be laying a wreath at the Remembrance Service

15.2 The war memorial has been planted ready for the spring.

Meeting closed 9.20pm

Signed.....
B J Green (Chairman)

9th January 2017