

PUTTENHAM PARISH COUNCIL  
Minutes of the Meeting of Puttenham Parish Council held in the Marwick Hall on  
Monday 3<sup>rd</sup> July 2017

PRESENT: Mr J Green (Chairman) Mr M Blundell-Jones  
Mr R Griggs (Councillor) Mrs W Hazzard (Clerk)  
Mr M Furniss (GBC & SCC Councillor)

1. **APOLOGIES:** Mrs S Rowlands (School) Mr D Williams (Councillor) Mr T Rooth (GBC Councillor)  
Mr P Adlam was absent

2. **MINUTES OF THE MEETING HELD ON MONDAY 8<sup>th</sup> MAY 2017**

2.1 The minutes were confirmed and signed.

3. **MATTERS ARISING FROM THE MINUTES OF MONDAY 8<sup>th</sup> MAY 2017**

3.1 The new litter bins in the play area are not being emptied. Mr Furniss said he would enquire why this isn't being done. Mr Green reported that the parish council will have to make other arrangements if GBC have ceased doing them.

3.2 Mr Green reported that he had no further information regarding the discussions about the camping barn. Mr Griggs reported to Mr Furniss that the neighbourhood plan committee had recognised them as a possible site for affordable housing and possibly a shop. Further discussions took place and the parish council asked to be kept informed of GBC's decision regarding the future of the barns.

3.3 The reflectors at the pedestrian refuge still not done. The parish council would prefer for it to be lit but the this is unlikely to happen. Mr Furniss to follow up as the reflectors would have been in the original plans.

3.4 It was reported that the tenant in The Street had moved house. Mr Furniss to confirm in writing to the parish council that this is the case

3.5 Mr Furniss reported that the litter bins in the Hogs Back layby were being dealt with by GBC & SCC.

3.6 The flood work at the top of Wanborough Hill seems to have been successful. To be monitored when there is heavy rainfall.

3.7 Flagstones outside the church still to be repaired.

3.8 Letter of resignation from Mr Adlam not yet received.

3.9 Mr Adlam to continue as member of the Marwick Hall Committee on behalf of the parish council

3.10 Neighbourhood Watch plans are ongoing

3.11 The gullies are still blocked. Mr Green explained to Mr Furniss where they are located.

4. **REGISTRATION OF INTERESTS**

4.1 Mr J Green declared that he is related to Mr N Green who does work for the Council. Mr Griggs declared that he has a relation who works for the external auditor

5. **HEALTH & SAFETY**

5.1 Flagstones outside the church need repair. The parish council have been informed that the church will arrange for the work to be carried out. The parish council will pay the costs.

6. **SCHOOL REPORT**

6.1 No report. The clerk reported on behalf of the headteacher that there will be 108 pupils on role in September. There are places available in each year group.

7. **GBC & SCC COUNCILLOR REPORTS**

7.1 There was no report from Mr Rooth.

7.2 Mr Furniss reported that

- The public consultation on the Local Plan changes is open
- The Blackwell Farm development will be a no through road.

The parish council have concerns regarding the impact on the already congested A31 & B3000

- There are plans for a railway station at Guildford West
- There are aspirations for Guildford to have a road tunnel

Mr Furniss suggested that once the NP had been drafted that he came and had a tour of the village. He also suggested that the transport planners are invited to the next NP meeting.

8. **CEMETERY**

8.1 Mr Green gave an update on the issue with a grave at the cemetery. Following further discussion, it was agreed that the parish council should

- Respond once more and refer family to the undertakers

- Obtain burial policy from GBC
- Amend the parish council application form for interment

## 9. FINANCE

9.1 The clerk presented a statement of accounts showing the following balances

Cheque Account	7073.45
Deposit Account	10663.40
Puttenham Down Account	15325.60
New playground	19500.00
Total	52565.45

The following payments had been made since the previous meeting

J Green 450.00	Villa & Hut 299.00	Viking 124.73	James Garside 1944.60
J Green 70.60	George Warman 96.00	W Hazzard 200.00	Parkinsons UK 194.00
AON UK 2337.63	Puttenham School 100.00	Viking 182.87	P & W Community Group 148.50
Marwick Hall 96.00	AON UK 280.52	SLCC 67.00	W Hazzard 200.00

Mr Blundell-Jones queried the two payments to AON UK. The clerk responded that she had omitted to pay the insurance premium tax in the original payment.

The following payments had been received since the previous meeting

Tennis Fees 540.00	Precept 6550.00	Burial Plot 1540.00	R Dawe Bench 493.00
Groundwork UK 3453.00	Compton Village Assoc 10500.00		

9.2 The clerk reported that the accounts have been sent to the external auditor.

9.3 Grant Aid is due to be applied for by 8<sup>th</sup> September. Parish councillors to think about projects for next meeting.

## 10. PLANNING

10.1 16/P/00992 Cutmill House. 2 storey extension. Appealing against non-decision – Appeal dismissed  
 17/P/00469 – Little Hurlands. Listed building consent for erection of stable block - Approved  
 17/P/00470 – 153 The Street. Certificate of Lawfulness in relation to the existing use of the ground

floor front room (previously used as retail shop space) as an integral part of the single family dwelling as use class C3 residential – No decision

17/P/00649 – Farm Cottage, Puttenham Heath Road. Listed Building Consent for conversion of existing store to habitable accommodation with single storey infill extension and first floor extension over; single storey entrance extension on south elevation; removal of existing dormer on south roof slope and replace with roof light; insertion of two roof lights on west elevation – Refused

10.2 16/P/02354 Clouds Hill, Lascombe Lane. Appealing against decision for refusal of extension

17/P/01366 & 17/P/01409 56 The Street. LBC and permission to erect 2 single storey extensions.

Mr R Griggs queried the boundary wall. The chairman to speak to neighbour.

17/P/00977 Four Acre Farm. Resurfacing of hard standing and erection of new hay & machinery barn. The clerk to send to committee as no one had received.

10.3 The planning enforcements at Birdshanger and The Bumpers are ongoing.

## 11. RECREATION GROUND & PLAY AREAS

11.1 The following were reported

- £10,500 had been received from Compton Village for the new playground project. This had been due to payments made to them over many years towards their minibus.
- Marquee had been on the playing field for 2 weeks for various functions
- The football club had been in contact regarding maintenance work required in the changing rooms. Mr Green reported that he had carried out some work which now requires tiling. Work on the showers is still to be done. The clerk to contact a plumber to arrange work.

Mr Green requested that the parish council purchase a step ladder. It was agreed that he could do this and it is to be stored at the pavilion.

## 12. NEIGHBOURHOOD PLAN

12.1 Mr Griggs reported that there had been over 50 questionnaires returned following the neighbourhood plan workshop. Analysis to be carried out, but on first inspection the main comments were about traffic and parking. It was also noticed that residents would still like to have a village shop. Despite the play area survey not many of those who returned the questionnaire wanted an outside gym. It was agreed that it was likely that the majority of those who responded were from the older generation of residents.

## 13. PUTTENHAM DOWN

13.1 Clerk to look for the licence issued when the parish council started the management of Puttenham Down

14. **TRAFFIC & FOOTPATHS**

14.1 The clerk had sent communication she had received to Mr Furniss in regard to the condition of the bridleway at Rodsall Manor. He had passed this onto the appropriate team and had responded to the resident.

15. **YOUTH CLUB**

15.1 The youth club has reached its 10<sup>th</sup> year and will be celebrating with a BBQ and games at the final session of the year on 7<sup>th</sup> July.

16. **CHAIRMAN'S NOTICES & CORRESPONDENCE**

16.1 Comments to be made on the local plan regarding the impact of traffic at Blackwell Farm

16.2 Mr Griggs reported that despite the recent work carried out by SSE that the village had since suffered 2 power cuts. He felt that a letter of complaint should be written to SSE.

Meeting closed 9.45pm

Signed.....  
B J Green (Chairman)

4<sup>th</sup> September 2017