

PUTTENHAM PARISH COUNCIL

Minutes of the Meeting of Puttenham Parish Council held in the Marwick Hall on
Monday 4th July 2016

PRESENT: Mr J Green (Chairman) Mr M Blundell-Jones (Vice Chairman)
Mr D Williams (Councillor) Mr R Griggs (Councillor)
Mrs W Hazzard (Clerk) Mr P Adlam (Councillor)
Mr T Rooth (Guildford Borough Council) Mr G Johnson (SCC)
4 members of the public

1. **APOLOGIES:** Mrs S Rowlands (Puttenham School)
2. **MINUTES OF THE MEETING HELD ON MONDAY 9TH MAY 2016**
 - 2.1 The minutes that had been circulated previously were confirmed and signed.
3. **MATTERS ARISING FROM THE MINUTES OF MONDAY 9TH MAY 2016**
 - 3.1 Footpaths at Mundays Boro' still not repaired
 - 3.2 Grit not ordered
 - 3.3 Website and email details have been put on noticeboard in The Street. Details to be added to the one at Mundays Boro'
 - 3.4 Traffic speeding down track at rear of school. Grant required to repair and slow traffic. G Johnson asked to meet with parish council
 - 3.5 Dates of meetings have been sent to all councillors
 - 3.6 Clerk to receive £200 per month salary
4. **REGISTRATION OF INTERESTS**
 - 4.1 Mr J Green declared that he is related to Mr N Green who does work for the Council
Mr Griggs declared he is related to someone who works for our external auditor
5. **HEALTH & SAFETY**
 - 5.1 4 elderly residents have fallen on the footpaths at Mundays Boro'. Reported to GBC and SCC councillors.
6. **SCHOOL REPORT**
 - 6.1 No report
 - 6.2 The chairman had met with Mr D Williams concerning the Forest School area that the school would like. A piece of land has been allocated behind the pond
7. **GBC & SCC COUNCILLOR REPORTS**
 - 7.1 Mr Rooth(GBC) reported that GBC continue to build a new stock of social housing. Planning has been granted for 160 houses to be built in Guildford Park along with a new multi storey car park
 - 7.2 Awaiting report from GBC legal dept regarding the camping barn community asset application. Mr Williams to source the lease for the camping barn and send to GBC. The chairman to contact Christine Whittaker who once leased part of the barn to also send a copy of her lease
 - 7.3 There are voluntary and community grants available for organisations to apply for
 - 7.4 Mr Rooth encouraged comments on the Local Plan
 - 7.6 Mr Johnson (SCC) reported that work is to be done on the Hogs Back to help resolve the rain water problem
 - 7.7 Nothing to report on the rumble strips or the refuge
8. **GBC LOCAL PLAN**
 - 8.1 The chairman proposed that the parish council comment on the local plan
9. **NEIGHBOURHOOD PLAN**
 - 9.1 The chairman reported that the committee need to elect two new members
 - 9.2 The chairman gave time for members of the public to speak about their concerns regarding the neighbourhood plan and the possible development of the golf club land
10. **FINANCE**
 - 10.1 The internal audit has been completed. The end of year return to be sent to external auditor on 18th July
 - 10.2 The clerk presented a statement of accounts showing the following balances

Cheque Account	11005.48
Deposit Account	10752.78
Puttenham Down Account	16225.60
Total	37983.86

10.3 The following payments had been made since the previous meeting

Viking 44.33	Groundwork UK 1164.00	W Hazzard 125.00	J Green 77.16
P Atkinson 1040.00	Good Intent 500.00	Hogs Back Paddock Services 900.00	
GBC 72.12	SSE 14.11	P & W Community Group 272.05	SSE 48.61
W Hazzard 125.00			
G Warman 120.00	SSE 18.11	W Hazzard 200.00	J Green 450.00
Puttenham School 140.00	JPD Building 784.80	A Bagley 175.00	Viking 44.83
J Green 208.66	N Green 200.00	W Hazzard 200.00	AON UK 2559.71
J Binns 387.60	Marwick Hall 72.00	SLCC 65.00	W Hazzard 200.00

10.4 The following receipts had been received since the previous meeting

Tennis Fees 500.00	Precept 6550.00	Grant Aid 500.00	Football Payments 120.00
Cemetery 900.00	SCC Funding 290.00	P.O.N.D. 24.00	HMRC Refund 616.88

11. PLANNING

- 11.1 15/T/00285. 48 The Street – Trees. No decision
- 15/P/02357. Rodsall Manor – Conversion of oast house. No decision
- 16/P/00331 Step Cottage – Listed building consent to move kitchen. Approved
- 16/P/00680 Clouds Hill, Lascombe Lane – Porch and extension. Refused
- 16/P/00943 Garden Cottage – Loft conversion and extension. Approved

11.2 New applications

- 16/T/00112 3 Harcourt Cottages – Fell Ash and Wild Cherry Trees. Clerk to respond and ask for a bat survey to be done on Ash and trees planted to replace
- 16/T/00119 69 The Street – Reduce beech tree and fell conifers.
- 16/P/01277 Land east of 8 Dark Lane – Variation of conditions. No comment
- 16/P/00992 Cutmill House – 2 storey extension. No comment
- 16/P/01083 The Old Orchard – Conversion of garage roof space into study. No comment
- 16/P/01345 Hideaway Cottage, Seale Lane – Conversion of garage into habitable space and erection of 2 bay barn.
- 16/T/00131 Jolly Farmer, Puttenham Heath Road – Reduce various trees and fell yew. Clerk to respond and ask that something is planted in place of the yew

12. RECREATION FROUND AND PLAY AREAS

12.1 Football club have requested that they continue with the pay as you play agreement for the coming season. All present agreed. It was also noted that the club is changing to Sunday fixtures

12.2 The tennis court is due to be sprayed. Clerk to contact company to arrange spraying of play area and footpath between skate park and recreation ground

12.3 The clerk reported that the ROSPA inspection was carried out in June. Awaiting report

13. PUTTENHAM DOWN

13.1 Nothing to report

14. CEMETERY

14.1 2 strimmers have been purchased - funded by G Johnson (SCC)

14.2 Interment of ashes in current grave on 20th July

15. TRAFFIC & FOOTPATHS

15.1 Nothing to report

16. YOUTH CLUB

16.1 2 more sessions before summer break

17. CHAIRMAN'S NOTICES AND CORRESPONDENCE

17.1 Nothing to report

Meeting closed 9.30pm

Signed: B J Green
(Chairman)

5th September 2016