

PUTTENHAM PARISH COUNCIL

Minutes of the Meeting of Puttenham Parish Council held in the Marwick Hall on  
Monday 5<sup>th</sup> September 2016

PRESENT: Mr J Green (Chairman) Mr D Williams (Councillor)  
Mr R Griggs (Councillor) Mr P Adlam (Councillor)  
Mr G Johnson (SCC) Mrs S Rowlands (Puttenham School)  
Mrs W Hazzard (Clerk) Mrs J Perkins (Resident)

1. **APOLOGIES:** Mr M Blundell-Jones Mr T Rooth
2. **MINUTES OF THE MEETING HELD ON MONDAY 4<sup>th</sup> JULY 2016**
  - 2.1 The minutes were confirmed and signed.
3. **MATTERS ARISING FROM THE MINUTES OF MONDAY 4<sup>th</sup> JULY 2016**
  - 3.1 Footpaths at Mundays Boro' still not repaired. See item 5. Clerk to chase
  - 3.2 Grit will be ordered for the winter. Storage to be confirmed with Mrs Perkins
  - 3.3 No progress on rumble strips
  - 3.4 The NP steering group have one new member
  - 3.5 Tennis court, play area and skate park have been treated.
  - 3.6 The annual inspection of recreational facilities has taken place and recommendations made. See item 10.1
4. **REGISTRATION OF INTERESTS**
  - 4.1 Mr J Green declared that he is related to Mr N Green who does work for the Council  
Mr Griggs declared he is related to someone who works for our external auditor
  - 4.2 Updated registration of interest forms were distributed for completion
5. **HEALTH & SAFETY**
  - 5.1 Footpaths at Mundays Boro' still require repair. See item 13.1
6. **SCHOOL REPORT**
  - 6.1 Mrs Rowlands thanked Mr Green and Mr Williams for all their help with the forest school area.
  - 6.2 Mrs Rowlands requested that new bins with lids were purchased for the play area.
7. **GBC & SCC COUNCILLOR REPORTS**
  - 7.1 No GBC report
  - 7.2 Mr Johnson reported to council and Mrs Rowlands regarding repairs to the track at the rear of the school to assist with the school playground flooding. Having a soakaway is the more favourable option.
  - 7.3 Mr Johnson reported that there is money available from his personal allowance for both the school and the parish council.
8. **FINANCE**
  - 8.1 The clerk reported that the annual return had been completed by the external auditor without any queries
  - 8.2 Grant aid will be applied for 2 seats (opposite The Harvester and Seale Lane)
  - 8.3 The clerk presented a statement of accounts showing the following balances

Cheque Account	9805.80		
Deposit Account	10756.18		
Puttenham Down Account		16225.60	
Total			36787.58
  - 8.4 The following payments had been made since the previous meeting

Surrey Hills Society	25.00	D Binns	88.38	SE Water	61.85	Clearway Sport	240.00		
N Green	150.00	J Green	166.54	SSE	56.29	W Hazzard	200.00	CPRE	36.00
W Hazzard	200.00	Playsafety	159.60	BDO	120.00				
  - 8.5 The following receipts had been received since the previous meeting

SCC	150.00	Tennis Fees	40.00	J Binns	23.98	Tennis Fees	20.00
Football Payment	45.00						
9. **PLANNING**
  - 9.1 16/P/01083 The Old Orchard – Conversion of garage roof space into study. Approved
  - 15/T/00285. 48 The Street – Trees. No decision
  - 15/P/02357. Rodsall Manor – Conversion of oast house. Approved
  - 16/T/00112 3 Harcourt Cottages – Fell Ash and Wild Cherry Trees. Approved
  - 16/T/00119 69 The Street – Reduce beech tree and fell conifers. Approved
  - 16/P/01277 Land east of 8 Dark Lane – Variation of conditions. No Decision

- 16/P/01345 Hideaway Cottage, Seale Lane – Conversion of garage into habitable space and erection of 2 bay barn. No Decision
- 16/T/00131 Jolly Farmer, Puttenham Heath Road – Reduce various trees and fell yew. Approved
- 16/P/00992 Cutmill House – 2 storey extension. No Decision

9.1 New applications

- 16/P/00943 Garden Cottage, The Street. Variation of Conditions
- 16/P/01533 143 The Street. Erection of garage with studio
- 16/P/01463 Birdshanger, Suffield Lane. Variation of Conditions
- 16/P/01498 Heritage, The Street. Single rear and side extension
- 16/P/01587 Jefferson House, Hogs Back. Pitch roof on garage

10. **RECREATION**

10.1 Recommendations made in the ROSPA report discussed. Clerk to email report to councillors for decision to be made at next meeting. Chairman to ask Verity Cassar (NP committee) to survey parents regarding ideas for play area. Include in November agenda.

10.2 2 new bins with lids to be purchased. Clerk to apply through Mr Johnson (SCC) funding

10.3 Clerk to email football club regarding payment for friendly games recently played

11. **PUTTENHAM DOWN**

11.1 Grass cutting and litter clearing due to take place within next month

12. **CEMETERY**

12.1 Request been made for access to be widened.

12.2 Heavy duty strimmer needs to be replaced. Councillors agreed for chairman to purchase

12.3 There has been a burial of ashes

13. **TRAFFIC & FOOTPATHS**

13.1 Clerk to contact Surrey Highways regarding footpaths at Munday's Boro'

14. **YOUTH CLUB**

14.1 Autumn sessions start next week

15. **CHAIRMAN'S NOTICES AND CORRESPONDENCE**

15.1 Chairman reported he thought that the council should purchase some chairs for the church. Council agreed that 2 should be bought.

15.2 The chairman distributed an email from GBC regarding the community asset application for the camping barn. Further delay in decision. Clerk to respond.

Meeting closed 9.15pm