

PUTTENHAM PARISH COUNCIL

Minutes of the Meeting of Puttenham Parish Council held in the Marwick Hall on
Monday 9th May 2016

PRESENT: Mr J Green (Chairman) Mr M Blundell-Jones (Vice Chairman)
Mr D Williams (Councillor) Mr R Griggs (Councillor)
Mrs W Hazzard (Clerk) Mr T Rooth (Guildford Borough Council)
Mr G Johnson (SCC)

1. **APOLOGIES:** Mr P Adlam (Councillor)
2. **MINUTES OF THE MEETING HELD ON MONDAY 7th MARCH 2016**
 - 2.1 The minutes that had been circulated previously were confirmed and signed.
3. **MATTERS ARISING FROM THE MINUTES OF MONDAY 7th MARCH 2016**
 - 3.1 No news on footpaths at Munday's Boro'
 - 3.2 Fence repaired at golf club pond
 - 3.3 Grit not ordered
 - 3.4 Noticeboard done
 - 3.5 Lopper and leaf blower purchased
 - 3.6 GBC team have cleaned signs.
 - 3.7 Website and email details still to be put on noticeboard
 - 3.8 Track at rear of school has been repaired
 - 3.9 Basketball net has been purchased
 - 3.10 Grass cut and litter pick done at Puttenham Down
4. **REGISTRATION OF INTERESTS**
 - 4.1 Mr J Green declared that he is related to Mr N Green who does work for the Council
Mr Griggs declared he is related to someone who works for our external auditor
5. **HEALTH & SAFETY**
 - 5.1 Legionella check done at pavilion on 13th April. All fine
6. **ELECTION OF CHAIRMAN**
 - 6.1 The chairman stood down. Mr Blundell-Jones proposed Mr Green as Chairman. Mr Griggs seconded
7. **ELECTION OF VICE-CHAIRMAN**
 - 7.1 Mr Blundell-Jones stood down. Mr Green proposed Mr Blundell-Jones as Chairman. Mr Griggs seconded
8. **ALLOCATION OF DUTIES**
 - 8.1 All councillors agreed to continue with their current duties
9. **DATES OF FUTURE MEETINGS**
 - 9.1 The clerk will contact councillors in due course with dates
10. **FINANCE**
 - 10.1 The clerk answered any queries regarding the accounts
 - 10.2 End of year accounts agreed. The chairman and clerk signed sections 1 & 2 of the annual audit return. The clerk reported that the accounts are to be available for the public to view from 3rd June – 14th July then sent to the external auditor
 - 10.3 The chairman thanked the clerk for all her hard work. He proposed that she should have an increase in her salary due to all the extra work for the neighbourhood plan. All present agreed and it should be from the beginning of this financial year
 - 10.4 It was agreed that the chairman should receive £450.00 expenses for the year
11. **REPORT FROM GUILDFORD BOROUGH COUNCILLOR & SURREY COUNTY COUNCILLOR**
 - 10.1 Mr Rooth said it was a pleasure to work with the parish council and he is pleased that they are doing their neighbourhood plan and considering building a few low cost houses.

He reported that there is a huge housing need in Guildford Borough and subject to planning permission the site of Guildford Park car park will be converted into a multi-storey car park along with 160 houses.

He also reported that Guildford Borough has 2 social centres in Ash and Guildford and are responsible for community transport and meals on wheels for the over 55's. The clerk to include a link on the parish council website

11.2 Mr Johnson reported that there was no development on the rumble strips. The pedestrian refuge is ongoing but very likely to happen.

He suggested that the parish council consider joining the Lengthmans Scheme and asked that the chairman contact Bill Nelson at Seale & Sands PC. There are concerns regarding Puttenham joining as part of our boundary includes the A31 and the current system works

Mr Johnson informed the meeting that he has funding available again for this year if the PC have any projects they need help with.

12. **PLANNING**

- 12.1 15/T/00285. 48 The Street – Trees. No decision
15/P/02357. Rodsall Manor – Conversion of oast house. No decision
16/P/00185 Priors Farmhouse – Canopy over porch. Approved
16/P/00331 Step Cottage – Listed building consent to move kitchen. No decision
15/P/02030 Land adj to Manor House Cottage, Hook Lane – House build following demolition of unused barn. Refused
15/P/01630 153 The Street – Change of use from commercial to residential. Refused
16/P/00512 The Coach House – Listed building consent and new porch. Approved
16/P/00535 3 Hurlands – Listed building consent for demolition of wall. Approved

12.2 Lascombe Farm and Bumpers, Seale Lane are ongoing.
Birdshanger, Suffield Lane are in breach of condition 5 (windows). Parish council have written to GBC informing them they have had communication from neighbours regarding this issue

13. **TRAFFIC & FOOTPATHS**

13.1 Communication from 'Save the Hogs Back Campaign' was discussed. Will listen to their request at the parish assembly

14. **CEMETERY**

14.1 Since the last meeting there has been one burial and 3 burial plots purchased

15. **YOUTH CLUB**

15.1 The club continues to do well. All members were issued with a coin to celebrate the Queen's 90th birthday. The club has recently had a visit from the Dogs Trust

16. **CHAIRMAN'S NOTICES AND CORRESPONDENCE**

16.1 Nothing to report

Meeting closed 7.45pm

Signed: B J Green
(Chairman)

4th July 2016