

PUTTENHAM PARISH COUNCIL

Minutes of the Meeting of Puttenham Parish Council held in the Marwick Hall on
Monday 9th January 2017

PRESENT: Mr J Green (Chairman) Mr M Blundell-Jones
Mr D Williams (Councillor) Mr P Adlam (Councillor)
Mrs S Rowlands (Puttenham School) Mr D Binns (Resident)
Mrs J Perkins (Resident) Mrs W Hazzard (Clerk)
Mr G Johnson (SCC Councillor) arrived at 8.00pm

1. **APOLOGIES:** Mr R Griggs (Councillor) Mr P Adlam (Councillor) Mr T Rooth (GBC Councillor)
2. **MINUTES OF THE MEETING HELD ON MONDAY 7TH NOVEMBER 2016**
 - 2.1 The minutes were confirmed and signed.
3. **MATTERS ARISING FROM THE MINUTES OF MONDAY 7TH NOVEMBER 2016**
 - 3.1 The chairman reported that he had informed Mr Rooth that the footpaths at Munday's Boro' do not seem to have been repaired despite being informed that they have. Mr Rooth will investigate and report back to the parish council
 - 3.2 Salt still needs to be ordered. The chairman informed the committee that he is able to purchase salt from Ash Parish Council. He has arranged to collect. Mr Binns and Mrs Perkins both agreed to store on behalf of the parish council.
 - 3.3 Litter bins still need to be ordered. Awaiting the funding from SCC.
 - 3.4 The clerk informed those present that GBC had awarded grant aid for 2017-18 after all.
 - 3.5 There had been no communication regarding the status of the camping barn community asset application. The clerk to contact Mr Rooth.
 - 3.6 There had been no further action taken regarding the solution to flooding problem with the track at the rear of the school
 - 3.7 The pedestrian refuge at The Harvester is due to start this week
 - 3.8 The climbing net has been measured. The clerk to source replacement
 - 3.9 Extra fence posts have been installed at the east end of the play area
 - 3.10 The post driver has been purchased
 - 3.11 The chairman thanked Mrs Rowlands for the poppies made by the school for Remembrance Sunday
4. **REGISTRATION OF INTERESTS**
 - 4.1 Mr J Green declared that he is related to Mr N Green who does work for the Council
5. **TRAFFIC & FOOTPATHS**
 - 5.1 Mr Binns gave the parish council an outline of the parking problems outside his house in The Street. Mr Binns has spoken to Mr Rooth and Surrey Police regarding the issues. It was agreed that the problem can only be resolved by Mr Binns and the other party involved communicating with each other.
6. **HEALTH & SAFETY**
 - 6.1 Nothing to report
7. **SCHOOL REPORT**
 - 7.1 Mrs Rowlands reported that the school are currently awaiting the admission applications for September 2017. The school need 40 reception children to start and ideally have a waiting list to refer to in the event that children leave during the year. The school currently have 14 spaces available across the three year groups.
8. **GBC & SCC COUNCILLOR REPORTS**
 - 8.1 GBC - No report
 - 8.2 Mr Johnson reported
 - New road signs for the A31 slip roads leading to Puttenham are on order
 - He has written to the deputy director of Surrey Highways regarding the A31 layby litter issue following the recent article whereby no one is claiming ownership. He is awaiting a response. It was noted that SCC had refused to close the layby when the parish council had campaigned for it
 - There is no other alternative to the red lines at the church
 - He will raise the parish council's concerns with the pedestrian refuge
9. **FINANCE**
 - 9.1 The clerk presented a statement of accounts showing the following balances

Cheque Account	12654.18
Deposit Account	10759.59
Puttenham Down Account	16225.60
Total	39639.37
 - 9.2 The following payments had been made since the previous meeting

W Hazzard 200.00 Wildcroft Rare Breeds 120.00 E-Mango 576.00 J Green 84.79
Marwick Hall 72.00 W Hazzard 200.00 N Green 205.00

The following credits had been received since the previous meeting
Football Club 60.00 T Wells (Headstone) 140.00

9.3 It was agreed to transfer £9000 to the deposit account to be kept as reserves for the new play area

9.4 The clerk presented the budget. Following discussion and one amendment it was agreed by those present. All agreed that the precept would remain the same as the previous year

10. PLANNING

- 10.1 16/P/02149 Heritage, The Street. Single rear & side extension and listed building consent – Approved
- 16/P/00992 Cutmill House. 2 storey extension - No Decision
- 16/P/02077 58 The Street. Listed building consent for repair to roof and chimney stack following fire - Approved
- 16/C/00037 Removal of telephone box on B3000 – Approved
- 16/P/02190 The Good Intent. Reinstate the storage annex to the rear of the building – Approved

New application.16/P/02354 Clouds Hill, Lascombe Lane – Single side and rear extension. No objections

10.2 Planning Enforcements

Lascombe Farm Industrial Units - change of use. Ongoing
Birdshanger - Without planning permission alleged operational development consisting of a velux style window inserted into the roof line of the garage in breach of condition 5 of planning approval 15/P/00972. Breach resolved so case closed

Land in Dark Lane - Without planning permission the alleged breach of conditions 3,8,9,11 and 13 of planning permission 15/P/01329. The clerk distributed the planning conditions. It was agreed that the parish council responds in regard to the delivery times and route taken to the building site.

11. RECREATION GROUND & PLAY AREAS

11.1 The chairman reported that it was possible that AVS fencing could supply chippings for the play area. It was agreed that a quote should be obtained if the chippings were fit for purpose. Mrs Perkins said that she thought some members of the bonfire committee would help with spreading them.

12. NEIGHBOURHOOD PLAN

12.1 James Garside planning consultant has commenced work with the steering group and is attending the next meeting on 25th January.

12.2 Mr Blundell-Jones reported that he had received several complaints regarding speeding in Seale Lane. The chairman agreed to report back to the steering group

12.3 Mrs Perkins suggested that to involve residents more in the plan that public meetings should be held more regularly and may be concentrate on one particular subject at each meeting. Again the chairman agreed to report to the steering group

13. PUTTENHAM DOWN

13.1 In the absence of Mr Griggs, the clerk reported the following from the contractors who help maintain Puttenham Down. *“As discussed last year, we’ve opened up the one remaining obvious den site this winter (Guildford end of woods near the top). I’ve left the timber & brush in place to discourage anyone from using the area again, and next year I’ll tidy this up with a tractor and bucket. We spent a little longer on it this year because of the amount of clearing needed in that one area. Clearing it does seem to be working as there was less new rubbish around this year. Also, I had to replace my 9’ toppler last year and the new one is a couple of inches wider so would not get in through the old concrete gate posts. We used a smaller flail toppler this year but it doesn’t do as good a job, so I took out one of the old posts to allow access next year with the bigger toppler.”*

14. CEMETERY

14.1 Mr N Green has spent time clearing leaves and generally tidying the cemetery and track

14.2 Payment for a headstone has recently been received

15. YOUTH CLUB

15.1 The chairman reported that the youth club had a successful 2016 and the new year starts this week

16. CHAIRMAN’S NOTICES & CORRESPONDENCE

16.1 Nothing to report

16.2 Mr Blundell-Jones reported that the bonfire committee had set aside funds for residents to undertake first aid training. Clerk to enquire how much school paid for their recent training

Meeting closed 9.30pm

Signed.....

B J Green (Chairman)

6th March 2017