

PUTTENHAM PARISH COUNCIL  
Minutes of the Meeting of Puttenham Parish Council held in the Marwick Hall on  
Monday 5<sup>th</sup> March 2018

PRESENT:     Mr J Green (Chairman)                                     Mr M Blundell-Jones (Councillor)  
                  Mr R Griggs (Councillor)                                 Mr P Adlam (Councillor)  
                  Mrs W Hazzard (Clerk)                                     Mr T Rooth (GBC Councillor)  
                  Mr M Furniss (SCC Councillor)

The chairman passed on condolences to the clerk whose mother had recently passed away.

1.     **APOLOGIES:**   Mr D Williams (Councillor)           Miss A De Filippis (School)
2.     **MINUTES OF THE MEETING HELD ON MONDAY 8<sup>TH</sup> JANUARY 2018**
  - 2.1    The minutes circulated prior to the meeting were agreed and signed
3.     **MATTERS ARISING FROM THE MINUTES OF MONDAY 8<sup>TH</sup> JANUARY 2018**
  - 3.1    Collating of members continuing. Nothing to report from Mr Williams.
  - 3.2    The latest offer of GBC emptying the bins for £300 if they were put at a collection point was unacceptable. Mr Rooth to respond to GBC on parish council behalf
  - 3.3    The reflectors at the pedestrian refuge have been done but are not acceptable. Mr Furniss to take further
  - 3.4    The issue of sourcing wood shavings is ongoing.
  - 3.5    Mr Furniss to obtain cemetery guidelines
  - 3.6    Article 4 on the fields at Wanborough had been successful due to residents hard work. If anyone observes fences being erected they should inform GBC
  - 3.7    2 benches have been ordered from Villa and Hut. They should be delivered by the end of March
  - 3.8    Mr Furniss confirmed that the work on the flooding issue at B3000 and Hook Lane junction is due to be carried out soon. The parish council gave their concerns that the work being done will not be sufficient to resolve the issue
  - 3.9    The hogs back lay by is very littered again. Mr Furniss commented that it is due to be cleared again. It is not part of the café owner's agreement to be responsible for clearing the litter
  - 3.10   No further information regarding the tarn car park
  - 3.11   The pot hole in The Street has been repaired
  - 3.12   Mr Green confirmed that the tree in the recreation ground had been dealt with
4.     **REGISTRATION OF INTERESTS**
  - 4.1    Mr Green declared that he is related to Mr N Green who does work for the parish council
5.     **HEALTH & SAFETY**
  - 5.1    Trees on Puttenham Down are still to be inspected
  - 5.2    The grave stones at the cemetery are checked monthly
6.     **SCHOOL REPORT**
  - 6.1    The clerk passed on some information from the diocese regarding a possible grant for a community project. Miss De Filippis had thought it may be useful for the new playground
7.     **GBC & SCC COUNCILLOR REPORTS**
  - 7.1    Mr Rooth reported the following
    - He thought the parish council should consider applying for The Good Intent to become a community asset
    - The future of the Puttenham Barns is still to be confirmed
  - 8.2    Mr Furniss reported the following
    - The SCC budget has been confirmed for the coming year
    - Work on the railway bridge at New Pond Road is due to take place between 23<sup>rd</sup> April and 13<sup>th</sup> July
    - See item 3 for any further information
9.     **FINANCE**
  - 9.1    The clerk presented a statement of accounts with the following balances

|                 |          |
|-----------------|----------|
| Cheque account  | 3220.85  |
| Deposit account | 11482.36 |

|                |          |
|----------------|----------|
| Puttenham Down | 13727.50 |
| New Playground | 20750.00 |
| Total          | 49180.71 |

9.2 The following payments had been made since the previous meeting

|                       |        |                       |        |                        |        |             |        |
|-----------------------|--------|-----------------------|--------|------------------------|--------|-------------|--------|
| SE Water              | 29.96  | N Green               | 100.00 | Business Additions     | 30.00  | Villa & Hut | 500.00 |
| Switched on Electrics | 174.00 | G Chedd               | 79.44  | W Hazzard              | 250.00 | SSE         | 174.23 |
| J Green               | 164.51 | Surrey Playing Fields | 10.00  | R Thorpe Fire Services | 136.80 |             |        |
| W Hazzard             | 250.00 |                       |        |                        |        |             |        |

9.3 The following payments had been received since the previous meeting

Puttenham Bonfire 29.81

## 10. PLANNING

10.1 Applications from previous meeting

17/T/00303 – 50-52 The Street. Application for works to Yew Tree (T1) - reduce the height by a third and lateral reduction to bring into balance, and fell Silver Birch (T2) (Puttenham Conservation Area). Approved

10.2 New applications

18/T/00049 – Lawn Cottage, Suffield Lane. T2 Blue Atlas Cedar - crown lift removing the 4 lowest branches overhanging footpath and Elmfield's driveway. No objection

18/T/00044 - Street Farm, 104 The Street. Remove and replace small Silver Birch - 4m. No objection

18/T/00007 - 143 The Street. Ash trees x 2 - fell, B Fir trees x 3 & Mountain Ash - reduce by 30%, C Fir tree - reduce by 30%, D Ash - remove lowest branch, E Mountain Ash - fell, F Mountain Ash - reduce by 30%. No objection

10.3 Planning enforcements

The Bumpers, Seale Lane - Without planning permission operational development consisting of the construction of a manège or riding arena – Ongoing.

Puttenham Hill House, Puttenham Hill - Without planning permission operational development consisting of flood lighting – Ongoing

Priory Farmhouse, The Street - Alleged breach is that the staff annexe approved reference 04/P/01959 is being let as independent residential accommodation. The owner has said this will cease by 31<sup>st</sup> March

## 11. RECREATION GROUND AND PLAY AREAS

11.1 Mr Blundell-Jones reported that he has received some quotes for the new playground which range from £78k – £93k. Following a meeting with Verity Cassar some specifications have changed so now awaiting further quotes

11.2 Storage for the bonfire equipment does require a planning application. Mr Griggs suggested that perhaps they could rent part of the Puttenham Barns. Mr Rooth to enquire

11.3 The clerk reported that the recreation ground had been cut recently. It is unsure how many matches has been played recently. The clerk to contact regarding payments as none have been received since October

## 12. NEIGHBOURHOOD PLAN

12.1 Mr Griggs reported

- The NP reports had been distributed to various agencies and all parish councillors. Comments are required by 7<sup>th</sup> March if possible. Mr Adlam commented that they were very good

## 13. PUTTENHAM DOWN

13.1 Nothing to report

## 14. CEMETERY

14.1 Nothing to report

## 15. YOUTH CLUB

Mr Green reported that he had attended a recent committee meeting. Numbers have reduced recently but there are more children waiting to reach the recommended age.

A thank you note for the basketball net has been received from the club.

## 16. CORRESPONDENCE

17.1 An email had been received from the Multiple Sclerosis Society asking for a donation. It was agreed that the council would not be donating on this occasion as we had already donated to a charity this year. The clerk to respond accordingly.

Meeting closed 9.30pm

Signed.....

B J Green (Chairman)

30<sup>th</sup> April 2018