

PUTTENHAM PARISH COUNCIL

Minutes of the Meeting of Puttenham Parish Council held in the Marwick Hall on  
Monday 8<sup>th</sup> May 2017

PRESENT: Mr J Green (Chairman) Mr M Blundell-Jones  
Mr P Adlam (Councillor) Mr R Griggs (Councillor)  
Mrs W Hazzard (Clerk) Mr G Johnson (SCC Councillor)  
Mr T Rooth (GBC Councillor) Mr M Furniss (GBC & SCC Councillor)  
Mr J Pitt (Resident)

1. **APOLOGIES:** Mrs S Rowlands (School) Mr D Williams (Councillor)
2. **MINUTES OF THE MEETING HELD ON MONDAY 6<sup>th</sup> MARCH 2017**
  - 2.1 The minutes were confirmed and signed.
3. **MATTERS ARISING FROM THE MINUTES OF MONDAY 6<sup>TH</sup> MARCH 2017**
  - 3.1 Mr Adlam reported that the residents at Munday's Boro' were happy with the repairs to the pavements
  - 3.2 Litter bins for the play area have been done
  - 3.3 Camping Barn Community Asset Application had been refused. Mr Rooth reported that someone had met with Chris Meeke at the barn for a review. Parish Council to find out what was discussed
  - 3.4 Reflectors at pedestrian refuge still not done.
  - 3.5 Climbing net has been fitted
  - 3.6 Mr Green and Mr Williams had attended the official opening of the Forest School
  - 3.7 Nothing further to report publicly regarding incident in The Street earlier in the year
  - 3.8 The bins at the hogs back lay by are full again
  - 3.9 Due to lack of rain there was nothing to report on the flood work at top of Wanborough Hill
  - 3.10 The mayor's visit had been another success
  - 3.11 The donation to the Air Ambulance had been sent and a letter of thanks received
  - 3.12 Awaiting information from John Hewitson regarding the flagstones outside the church
4. **REGISTRATION OF INTERESTS**
  - 4.1 Mr J Green declared that he is related to Mr N Green who does work for the Council. Mr Griggs declared that he is related to someone who works for our external auditor
5. **ELECTION OF CHAIRMAN & VICE-CHAIRMAN**
  - 5.1 The chairman stood down. Mr Blundell-Jones proposed Mr Green as chairman. Mr Adlam seconded.
  - 5.2 The vice-chair stood down. Mr Green proposed Mr Blundell-Jones as vice-chair. Mr Griggs seconded.
  - 5.3 Mr Adlam said that due to personal reasons he was resigning as a parish councillor. The clerk reported that this needed to be put in writing.
6. **ALLOCATION OF DUTIES**
  - 6.1 Councillors agreed to continue with their current duties. Following the resignation of Mr Adlam, Mr Williams will be asked to represent the parish council on the Marwick Hall committee.
7. **SCHOOL REPORT**
  - 7.1 No report
8. **GBC & SCC COUNCILLOR REPORTS**
  - 8.1 Mr Rooth had nothing to report
  - 8.2 Mr Johnson suggested that a request for more litter bins should be made for the hogs back layby. If anyone witnesses fly tipping they should get evidence and then report it. He said that the council could consider installing CCTV.  
The parish council thanked Mr Johnson for all his assistance and financial help over the last four years and wished him well.

8.3 The parish council welcomed Mr Furniss. He reported that the A31 is due to be resurfaced. No date set as yet. A bid has been made for a new road junction at the A31/A331.

9. **HEALTH & SAFETY**

9.1 Nothing to report

10. **CEMETERY**

10.1 A complaint has been received. A recent burial seems to be encroaching on another grave. The chairman has met with the undertaker and grave digger who have said they can rectify it. The complainant was not satisfied with the response. MF said that the council could receive advice from GBC. Clerk to contact for advice and possible meeting with the chairman.

11. **NEIGHBOURHOOD WATCH**

11.1 Mr Pitt is keen for the village to have a neighbourhood watch scheme. He is willing to set it up but volunteers from the village will be needed to help co-ordinate it. A flyer to be sent to all residents. Mr Green said that the parish council will support the scheme.

12. **PLANNING**

12.1 16/P/00992 Cutmill House. 2 storey extension. Appealing against non-decision  
17/P/00469 – Little Hurlands. Listed building consent for erection of stable block. No objection  
17/P/00470 – 153 The Street. Certificate of Lawfulness in relation to the existing use of the ground floor front room (previously used as retail shop space) as an integral part of the single family dwelling as use class C3 residential.

17/P/00649 – Farm Cottage, Puttenham Heath Road. Listed Building Consent for conversion of existing store to habitable accommodation with single storey infill extension and first floor extension over; single storey entrance extension on south elevation; removal of existing dormer on south roof slope and replace with roof light; insertion of two roof lights on west elevation. No objection.

12.2 Planning enforcements on Dark Lane and Lascombe Farm are now closed.  
The planning enforcement on Birdshanger is ongoing.

12.3 A new planning enforcement has been received. Land west of The Bumpers - Without planning permission operational development consisting of the construction of a manège or riding arena.

13. **FINANCE**

13.1 End of year accounts agreed. The chairman and clerk signed sections 1 & 2 of the annual audit return.

13.2 The clerk presented a statement of accounts showing the following balances

Cheque Account	9678.90
Deposit Account	10663.00
Puttenham Down Account	15325.60
New playground	9000.00
Total	44667.50

The following payments had been made since the last meeting

The Good Intent	180.00	Air Ambulance	250.00	Viking	146.15	South West Play	600.00
Kingfisher Direct	269.06	J Green	98.84	W Hazzard	200.00	GBC	77.24
P Atkinson	920.00	Business Additions	12.00	W Hazzard	200.00	SSE	147.75
A Bagley	175.00	SSE	24.75	N Green	180.00		

The following payments had been received since the last meeting

Burial plot	590.00	Tennis fees	40.00	HMRC	475.42	Grant Aid	250.00
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13.3 Mr Blundell-Jones requested details of the invoices for the recreation ground grass cutting.

13.4 It was agreed that the chairman should receive £450.00 expenses for the year.

14. **NEIGHBOURHOOD PLAN**

14.1 Mr Griggs reported that there will be neighbourhood plan workshop on Friday 12<sup>th</sup> May

15. **PUTTENHAM DOWN**

15.1 Mr Griggs has asked for a quote to replace damaged fencing

16. **RECREATION GROUND**

16.1 Mr Green reported that he and Mr Williams had met with SSE who are due to carry out work in the Jubilee Field which will entail some tree felling.

16.2 Mr Blundell-Jones reported

- Residents have been asking about improving the car park in the Jubilee Field. This is part of the neighbourhood plan

- He had received an enquiry from the owner of 4 Acre Farm requesting that she tethers her horses in the Jubilee Field for a couple of hours a day. Decision was made that this will not be permitted
- Wood shavings to be replenished in play area. Replacement of play area is part of the neighbourhood plan. The parish council should be receiving a sum of money to be added to the new playground account

17. **TRAFFIC & FOOTPATHS**

17.1 Mr Green reported that majority of gullies are blocked

18. **YOUTH CLUB**

18.1 The youth club continues to do well

19. **DATES OF MEETINGS**

19.1 The clerk to send dates to the councillors in due course

20. **CHAIRMAN'S NOTICES & CORRESPONDENCE**

20.1 The chairman had nothing to report

20.2 Mr Adlam reported that Angie Briggs, Secretary of the Community Group is retiring at the AGM. She has been a member for over 40 years. It was agreed that the parish council would purchase some flowers for her.

Meeting closed 9.25pm

Signed.....

B J Green (Chairman)

3<sup>rd</sup> July 2017