

PUTTENHAM PARISH COUNCIL

Minutes of the Meeting of Puttenham Parish Council held in the Marwick Hall on Monday 3rd September 2018

PRESENT: Mr J Green (Chairman) Mr M Blundell-Jones (Councillor)
Mr R Griggs (Councillor) Mr P Adlam (Councillor)
Mr D Williams (Councillor) Mrs W Hazzard (Clerk)
Mr T Rooth (GBC Councillor) Mr M Furniss (SCC Councillor)
Mr R Fox (Resident) Ms S Barker (Conservative candidate)

1. **APOLOGIES:** Miss A De Filippis (School)

2. **MINUTES OF THE MEETING HELD ON MONDAY 2ND JULY 2018**

2.1 The minutes circulated prior to the meeting were agreed and signed

3. **MATTERS ARISING FROM THE MINUTES OF MONDAY 2ND JULY 2018**

3.1 The chairman to continue with emptying bins at the recreation ground and skate park. Mr Fox also offered to empty them. This item to be removed from further agendas

3.2 Reflectors on the pedestrian refuge – New post and road markings to be done during this financial year

3.3 B3000/Hook Lane flooding – The ditch on the south side has been dug out and is due to be deepened as a temporary measure. It was noted that the south side is next to the footpath, therefore care needs to be taken when the work is carried out. The works have now been passed to flood resilience team at SCC as part of a larger scheme to prevent flooding on the road in the future. Mr Griggs reported that the north side is owned by him and the ditch won't take the overflow.

4. **REGISTRATION OF INTERESTS**

4.1 Mr Green declared that he is related to Mr N Green who does work for the parish council.

5. **SCHOOL REPORT**

5.1 No report. Mr Green reported that during the summer holidays a bough from the school's Ash tree had fallen down. The school are awaiting an inspection. Mr Furniss asked that the clerk send him photos of the trees and he would ask someone from SCC to have a look at it

6. **GUILDFORD BOROUGH & SURREY COUNTY COUNCILLOR REPORTS**

6.1 Mr Rooth (GBC)

- The Article 4 direction on the fields at Wanborough had been confirmed. The planning enforcement team are aware of the fences and stables that have been erected. Planning permission will need to be sought
- Puttenham Barns – Mr Griggs said that a feasibility study will take place. Surrey Community Action are now involved and he had also spoken to Nick Molyneux at GBC. How to move forward will be discussed at the next Neighbourhood Plan meeting
- The Good Intent – Mr Rooth will support the PC in their ACV application
- Broadband - £10,000 had been award to improve broadband speeds in the Surrey Hills area

6.2 Mr Furniss (SCC)

- A31 – Maintenance work had been carried out at the end of July. New signage has been ordered for the Puttenham turning. A signage revamp will take place in October when the next grass cutting takes place along both sides of the A31
- A31/A331 – GBC and SCC are making plans to improve the A31/A331 junction to reduce congestion
- Pollution tube has been located on the lamppost at the junction of The Street and B3000

7. **HEALTH & SAFETY**

7.1 A bough on the Ash tree at the school which is on the border of the track to the recreation ground has fallen down. Awaiting inspection by the school's contractor

8. **FINANCE**

8.1 The clerk presented a statement of accounts with the following balances

Cheque account	5692.01
Deposit account	11487.96
Puttenham Down	13727.50
New Playground	20750.00
Total	51657.47

8.2 The following payments had been made since the previous meeting

Business Additions	30.00	Hogs Back Paddock Services	105.00	J Green	92.53				
SSE	227.47	SSE	24.74	ROSPA	163.80	N Green	200.00	SE Water	19.64
W Hazzard	250.00	James Garside Planning	2492.76	Hogs Back Paddock Services	99.00				
J Green	101.66	W Hazzard	250.00						

8.3 The following payments had been received since the previous meeting
Groundwork UK 4250.00 Tennis Fees 60.00 Stonecrest 155.00 HMRC 617.06

8.4 It was agreed that a £20,000 application for Grant Aid be made towards the new playground

9. PLANNING

9.1 Applications from previous meetings

18/P/00511 - 2 Cut Corner Cottages, Suffield Lane. Proposed two storey side extension to east elevation and changes to fenestration - **Approved**

18/P/01091 - 2 Cut Corner Cottages, Suffield Lane. Certificate of Lawfulness to establish if a proposed single storey extension to rear of property is lawful - **Refused**

18/P/00844 - Little Close. Variation of conditions - **Approved**

9.2 New Applications

18/T/00181 - Land rear of Heritage, The Street. T1 (Ash tree) - Overall crown reduce by approximately 2-3 metres. Crown lift all round to main crown break at approximately 5 metres. Remove young stems and epicormic growth from base of tree and band Ivy. **No objection**

18/T/00189 - Beech Cottage, Puttenham Hill. T1 - Reduce height of Leylandii hedge by up to 30%/4 m, T2 - Reduce height of Leylandii/Yew by up to 30%/4 m, T3 - Reduce height of Thuja (one large tree) by up to 30%/5 m, T4 - Crown reduce field maple by up to 2 m, T5 - Reduce Leylandii hedge along roadside boundary by 2 m (Puttenham Conservation Area). **No objection**

18/P/01346 - Rose Cottage, The Street. Erection of a rear single storey extension, conversion of existing store into bedroom and shower room, and erection of detached garage with office over. **No objection**

9.3 Planning Enforcements

The Bumpers, Seale Lane - Without planning permission operational development consisting of the construction of a manège or riding arena - **Closed. Not expedient to continue**

Land on the north side of Seale Lane (Dark Lane) - Without planning permission alleged engineering operations to create a means of access to a highway - **Ongoing**

81 The Street - Without planning permission alleged operational development consisting of the erection of a fence - **Ongoing**

10. NEIGHBOURHOOD PLAN

10.1 Mr Griggs reported that the plan is almost ready to send to GBC. A new site will be incorporated into the plan and the final plan is on schedule for Spring 2019

11. PUTTENHAM DOWN

11.1 The padlock on the access gate has been changed without our knowledge so entry will now have to be via the lay-by. A quote has been received from Hogs Back Paddock Services for the new access. It was approved by those present

12. RECREATION GROUND & PLAY AREAS

12.1 Mr Blundell Jones reported the following

- New playground - Will be applying for grants
- Football Club - It had been agreed that the club will now pay £70.00 per game

12.2 The following were agreed

- The chippings that had been sourced from AVS Fencing would be purchased
- Mr Fox will continue cutting the grass between the school and the play area as well as the skate park

13. TRAFFIC & FOOTPATHS

13.1 Mr Adlam informed the parish council that on occasions refuse collections had not been made at the bungalows in Mundays Boro'. This was because the lorry was unable to gain access due to parked cars. He asked that as the footpath is not used would it be possible for it to be removed. This would enable the road to be made wider. He was asked to liaise with Mr Rooth on the matter.

14. CEMETERY

14.1 Nothing to report

15. YOUTH CLUB

15.1 Autumn sessions start next week

16. CORRESPONDENCE

16.1 An email had been received from a resident regarding dog fouling. Mr Furniss had already contacted the dog warden regarding this issue and he has already been to the village. The clerk to add to the next Village News article.

The meeting closed at 8.55pm

Signed.....

B J Green (Chairman)

5th November 2018