

## PUTTENHAM PARISH COUNCIL

### Minutes of the Meeting of Puttenham Parish Council held in the Marwick Hall on Monday 4<sup>th</sup> March 2019

PRESENT:	Mr J Green (Chairman)	Mr M Blundell-Jones (Councillor)
	Mr R Griggs (Councillor)	Mr P Adlam (Councillor)
	Mr D Williams (Councillor)	Mrs W Hazzard (Clerk)
	Mr T Rooth (GBC Councillor)	Ms S Barker (Conservative candidate)
	Miss A De Filippis (School)	Mr M Perowne (Resident)
	Mrs J Perowne (Resident)	Mrs J Perkins (Resident)

Mr Perowne addressed the meeting with his concerns regarding the footpath on the B3000 by the golf club. It has not been cleared since the flood work had been carried out. The parish council have already spoken to Mr Furniss (SCC) regarding this issue and he had responded that it would be done when phase 2 of the works was completed. Ms Barker said she would contact him on behalf of the council for an update.

1. **APOLOGIES:** Mr P Adlam (Councillor) Mr M Furniss (SCC Councillor)
2. **MINUTES OF THE MEETING HELD ON MONDAY 7<sup>th</sup> January 2019**
  - 2.1 The minutes circulated prior to the meeting were agreed and signed
3. **MATTERS ARISING FROM THE MINUTES OF MONDAY 7<sup>th</sup> January 2019**
  - 3.1 The work to remove the flower beds to make way for more parking spaces in Mundays Boro is ongoing. Ms Barker will contact Mr Furniss for an update.
  - 3.2 Ms Barker will contact Mr Furniss for an update in regard to the rat issue at Mundays Boro.
  - 3.3 Mr Rooth reported that no planning application had been received regarding the fields at Wanborough, therefore a planning enforcement would now be issued.
  - 3.4 The clerk to forward email to Mr Furniss regarding the enforcement closure on The Bumpers
4. **REGISTRATION OF INTERESTS**
  - 4.1 Mr Green declared that he is related to Mr N Green who does work for the parish council.
5. **GUILDFORD BOROUGH & COUNTY COUNCIL REPORTS**
  - 5.1 Mr Rooth (GBC) reported the following:
    - The local plan – There had been more hearings in February. The focus was on housing. Numbers to be reduced from 630 – 562
    - Suitable Alternative Natural Greenspace (SANG) at Eashing Lane that has been approved is not easily accessible from the new housing development planned at Aarons Hill. This development is partly in Waverley and Guildfor Borough
    - Future Guildford – Plans are in place to restructure GBC, however this may lead to some redundancies. It has a 2 year timescale
    - Ash Bridge – Plans are in place to erect a bridge over the railway crossing
    - An application had been made for a change of use in East Flexford Lane to permit swimming classes. This was going to be approved, however it has now been referred to Surrey Highways as access is via a single track lane or the A31
  - Mr Rooth also confirmed that he will be standing as an independent councillor in the local elections in May.
  - 5.2 No report was received from SCC
6. **TRAFFIC REPORT**
  - 6.1 Mr Green reported the following:
    - A fence had been demolished on the B3000 by a vehicle that had not stopped
    - There were some bollards between Heath Cottage and The Harvester had been knocked down. The clerk had already contacted Mr Furniss.

Ms Barker said she would contact Mr Furniss regarding both issues.
7. **SCHOOL REPORT**
  - 7.1 Miss De Filippis reported the following:
    - Mr Furniss had not arranged a visit regarding the parking issues. Ms Barker said she would chase it up
    - The new playground markings had been completed
    - The school is planning on upgrading the security system
    - Forest school has restarted
    - The allotment is going to be cleared at the next Groundforce Day

Mr Blundell-Jones reported that the new playground is also going to include an outdoor gym and the plan is to put it on the grass between the school and the current play area. Miss De Filippis and Mr Blundell-Jones to meet to discuss.
8. **HEALTH & SAFETY**
  - 8.1 Mr Griggs said that there were some dead trees at Puttenham Down. They are safe and secure at the moment, however Mr Williams will visit to check.

## 9. FINANCE

9.1 The clerk presented a statement of accounts with the following balances

Cheque account	1357.87
Deposit account	11853.88
Puttenham Down	12377.50
New Playground	31750.00
Total	57339.25

9.2 The following payments had been made since the previous meeting

N Green	250.00	Viking	73.18	Business Additions	30.00
Hogs Back Paddock Services	99.00	R Fox	100.00	C7 Architects	1158.00
W Hazzard	250.00	Surrey Playing Fields	10.00	SSE	439.41
Hogs Back Paddock Services	99.00	Richard Thorpe Fire	45.36	J Green	711.43
Craddocks Printing	695.00	Hogs Back Paddock Services	99.00	W Hazzard	250.00
James Garside Planning	1365.24				

Mr Blundell-Jones asked about C7 Architects. The clerk explained that they carried out the feasibility study on Home Farm Barns. GBC are to reimburse the payment.

9.3 The following payments had been received since the previous meeting

HMRC 716.66

9.4 It was agreed that accounts for the previous 3 months will be brought to future meetings.

## 10. PLANNING

10.1 Applications from previous meetings

**18/P/02326** – Rose Cottage, The Street. Replacement porch, conversion of barn and erection of car port – Approved

**18/P/02328** – 1 Cut Corner Cottages, Suffield Lane. Attic conversion incorporating dormer window to rear elevation, single storey rear extension and two storey side extension – Approved

**18/T/00323** – Fox Cottage, The Street. T1 - Beech - reduce crown by 30%. T2 - Eucalyptus - reduce crown by 30% - Approved

**18/P/02270** – Keston Cottage, The Street. Certificate of Lawfulness of proposed works to a listed building to install a cowl to the chimney – Approved

10.2 There had been no planning applications since the previous meeting

10.3 Planning Enforcements

81 The Street - Without planning permission alleged operational development consisting of the erection of a fence – **Ongoing**

Murtmoor – Without planning permission erection of fence – **Closed**

Little Close – HGV movements between 8.30am and 9.15am – **Open**. There had also been a couple of enforcements that had been opened and closed since the previous meeting

10.4 No enforcement has been placed in regard to the hard standing in Dark Lane. It was assumed that residents have not yet contacted GBC with their concerns.

## 11. RECREATION GROUND AND PLAY AREAS

11.1 Football field – It is now having 2 cuts per month. The football club had been leaving lots of litter which Mr Green had cleared.

Mr Green reported that the door had been left unlocked. It is not obvious who it was as it is unsure who currently has keys. The lights had also been left on.

The clerk to send the previous 2/4 bills to Mr Blundell-Jones.

It was agreed that a decision should be made at the next meeting regarding the next football season

11.2 A fundraising committee has been formed for the new playground. More grants are available if the project includes exercise equipment.

The current total of funds raised is £51,000. Mr Blundell-Jones gave a summary of where the funds have come from. Some of fundraising events planned are a village fete, wine tasting evening and a sponsored walk the parish boundary.

The planning application is still to be done. Mr Rooth will check the cost of pre-application costs. Mr Blundell-Jones to send plans to Mr Rooth.

The bonfire committee have agreed to donate another £5,000 this year.

11.3 The wood chippings have been done. It's estimated that another 6 bags are required.

11.4 Mr Green reported that the tennis court is sometimes left unlocked. He asked if anyone is walking past to check it. He also said that the court will need white lining this year. The clerk to obtain a quote.

## 12. NEIGHBOURHOOD PLAN

12.1 Mr Griggs reported the following.

- The health check had been passed by GBC. It is now in the consultation period. There are 2 workshops this week and the committee will meet after the closing date to go through the comments received. It will then be sent to GBC in the summer.

## 13. PUTTENHAM DOWN

13.1 Activity has increased.

13.2 Mr Williams is still to have meeting re wildlife area

13.3 It is not clear who is responsible for clearing litter in the lay-by. Mr Griggs suggested contacting SCC

## 14. CEMETERY

14.1 Mr Green reported that there is sometimes litter in the entrance on B3000 which he clears.

15. **YOUTH CLUB**

15.1 There are 34 on the register, however numbers are down as the older members don't always attend. There are some children who are waiting to join.

16. **CORRESPONDENCE**

16.1 The cycle charity had agreed to pay the fee for hiring the recreation ground as a pit stop in September.

16.2 The clerk asked if the parish council would take on the responsibility of the defibrillator otherwise it may be taken away. All agreed. Mrs Perkins offered to check it on a regular basis.

Signed.....

B J Green (Chairman)

29<sup>th</sup> April 2019