

PUTTENHAM PARISH COUNCIL

Minutes of the Meeting of Puttenham Parish Council held in the Marwick Hall on Monday 5th November 2018

PRESENT: Mr J Green (Chairman) Mr M Blundell-Jones (Councillor)
Mr R Griggs (Councillor) Mr P Adlam (Councillor)
Mr D Williams (Councillor) Mrs W Hazzard (Clerk)
Mr T Rooth (GBC Councillor) Mr M Furniss (SCC Councillor)
Mr C Bone (Resident) Miss A De Filippis (School)
Ms S Barker (Conservative candidate)

Mr Bone addressed the meeting with his concerns regarding blocked drains and flooding in The Street. Mr Green commented that both storm drains at Suffield Lane and School Lane are blocked. Mr Furniss agreed to look into the problem

1. **APOLOGIES:** None

2. **MINUTES OF THE MEETING HELD ON MONDAY 3RD SEPTEMBER 2018**

2.1 The minutes circulated prior to the meeting were agreed and signed

3. **MATTERS ARISING FROM THE MINUTES OF MONDAY 3RD SEPTEMBER 2018**

3.1 Part one of the B3000/Hook Lane flooding work had been done. Part two will take place during the next financial year. It was noted that the footpath still needs to be cleared.

3.2 Miss De Filippis reported the Ash tree at the school had been inspected along with all the other trees on site and had been given the all clear.

3.3 Mr Adlam reported that the flower beds in Munday's Boro were being removed to make more parking spaces which would help the situation on refuse collection days.

3.4 The dog fouling issue has improved.

4. **REGISTRATION OF INTERESTS**

4.1 Mr Green declared that he is related to Mr N Green who does work for the parish council.

5. **SCHOOL REPORT**

5.1 Miss De Filippis raised concerns regarding parking in Suffield Lane and at the junction of The Street and School Lane. A parent had contacted the police and the council who were not able to help. Visibility coming out of School Lane is also poor. Mr Furniss said he would contact someone at the council to arrange a visit to the school. Mr Griggs also commented that a car park is part of the neighbourhood plan so this would help the situation.

6. **GUILDFORD BOROUGH COUNCIL REPORT**

6.1 Mr Rooth (GBC) reported the following.

- Complimented Puttenham on another successful bonfire and firework display
- Has been given 2 tickets to the pantomime in Guildford and has offered them to the school for children who may not otherwise be able to go
- Refuse collections – New schedules for the year due to be delivered
- Revised housing needs in the local plan have been reduced to 562
- Potential housing site in Ockford Park, Godalming is situated partly in Pilgrims ward and Waverley Borough

7. **SURREY COUNTY COUNCIL REPORT**

7.1 Mr Furniss (SCC) reported the following.

- New signs for A31 have been ordered
- Cut and litter pick on A31 has been done

8. **TRAFFIC & FOOTPATHS**

8.1 See 5.1 and 6.2

9. **HEALTH & SAFETY**

9.1 The trees in top right hand side of football field need pruning.

9.2 There is an Ash tree across the path at Puttenham Down which needs attention

9.3 A post in playground which had rotted has been replaced. Stress test on others has also been carried out

10. **FINANCE**

10.1 The clerk presented a statement of accounts with the following balances

Cheque account	8778.01
Deposit account	11487.96
Puttenham Down	13727.50

New Playground	20750.00
Total	54743.47

10.2 The following payments had been made since the previous meeting

R Fox	80.00	Hogs Back Paddock Services	99.00	James Garside Planning	1365.42
N Green	200.00	Datacenta	60.00	W Hazzard	250.00
				Business Additions	30.00
Hogs Back Paddock Services	240.00	PKF Littlejohn	240.00	Castle Water	38.20
J Green	92.00	SSE	180.51	CPRE	36.00
				R Fox	90.00
				W Hazzard	250.00
SSE	48.70	Hogs Back Paddock Services	144.00	Castle Water	20.17

10.3 The following payments had been received since the previous meeting

GBC (Precept) 6550.00

11. PLANNING

11.1 Applications from previous meetings

18/T/00181 – Land rear of Heritage, The Street. T1 (Ash tree) - Overall crown reduce by approximately 2-3 metres. Crown lift all round to main crown break at approximately 5 metres. Remove young stems and epicormic growth from base of tree and band Ivy. **Approved**

18/T/00189 – Beech Cottage, Puttenham Hill. T1 - Reduce height of Leylandii hedge by up to 30%/4 m, T2 - Reduce height of Leylandii/Yew by up to 30%/4 m, T3 - Reduce height of Thuja (one large tree) by up to 30%/5 m, T4 - Crown reduce field maple by up to 2 m, T5 - Reduce Leylandii hedge along roadside boundary by 2 m (Puttenham Conservation Area). **Approved**

18/P/01346 – Rose Cottage, The Street. Erection of a rear single storey extension, conversion of existing store into bedroom and shower room, and erection of detached garage with office over. **Refused**. Clerk to find out reason for refusal and report to parish council

11.2 New applications

18/P/01988 & 9 – Heritage, The Street. Full and listed building consent for rear extension – **No objection**

18/P/01902 – Woodpeckers, Suffield Lane. Single storey extension – **No objection**

18/P/01396 – Dark Lane. Retrospective planning for field access – **No objection**

17/P/01396 – Murtmoor Cottage, Suffield Lane. Appealing against planning refusal.

11.3 Planning Enforcements

The clerk was asked to contact GBC regarding the following closed enforcement for explanation of the reason it was closed. The Bumpers, Seale Lane - Without planning permission operational development consisting of the construction of a manège or riding arena.

Land on the north side of Seale Lane (Dark Lane) - Without planning permission alleged engineering operations to create a means of access to a highway - **Ongoing**

81 The Street - Without planning permission alleged operational development consisting of the erection of a fence - **Ongoing**

12. NEIGHBOURHOOD PLAN

12.1 Mr Griggs reported the following.

- The plan has been sent to GBC for a health check and is nearly ready to send to examiner
- Meeting has been held with GBC and Surrey Community Action regarding Home Farm Barns. GBC have agreed a grant to carry out a feasibility study. Surrey Community Action have received a quote from C7 Architects to carry out the study. Mr Griggs advised the parish council to appoint them. All present agreed
- English Rural Housing Association and Mount Green Association have been contacted to gauge their interest in being involved with the barns

13. PUTTENHAM DOWN

13.1 Mr Griggs has been corresponding with SCC as they are disputing the boundary at Puttenham Down.

13.2 Mr Griggs said that the parish council should do something with the land rather than just cutting the grass. He suggested that it could become a wildlife area. Mr Williams to research and make suggestions

14. RECREATION GROUND & PLAY AREAS

14.1 Mr Blundell Jones reported the following

- Another successful bonfire although numbers were down on previous year
- Pot holes in track behind school have been filled
- New playground project ongoing. Fund raising to take place
- Grass has been cut twice in jubilee field. Bonfire committee to pay for one

15. CEMETERY

15.1 Nothing to report

16. YOUTH CLUB

15.1 Continues to be well attended and averages 25 at each session. AGM this month

17. **CORRESPONDENCE**

17.1 An email had been received and circulated regarding North Downs Challenge charity run to enquire about hiring the recreation ground. The clerk reported that she had spoken to the organiser and they usually pay a fee of £300. After discussion it was agreed that the parish council will need a lot more information before making the final decision. There is also someone coming to have a look to see if it will be viable.

The meeting closed at 9.15pm

Signed.....
B J Green (Chairman)

7th January 2019