

PUTTENHAM PARISH COUNCIL

Minutes of the Meeting of Puttenham Parish Council held in the Marwick Hall on Monday 7th January 2019

PRESENT: Mr J Green (Chairman) Mr M Blundell-Jones (Councillor)
Mr R Griggs (Councillor) Mr P Adlam (Councillor)
Mr D Williams (Councillor) Mrs W Hazzard (Clerk)
Mr M Furniss (SCC Councillor) Ms S Barker (Conservative candidate)
Miss A De Filippis (School) Mr R Fox (Resident)

1. **APOLOGIES:** Mr T Rooth (GBC)

2. **MINUTES OF THE MEETING HELD ON MONDAY 5th NOVEMBER 2018**

2.1 The minutes circulated prior to the meeting were agreed and signed

3. **MATTERS ARISING FROM THE MINUTES OF MONDAY 5th NOVEMBER 2018**

3.1 Part 2 of the work on B3000 is due to be completed and all materials currently on site will be removed once work has finished. There is also work due to be carried out on A31 slip road over 2 nights this week

3.2 The work to remove the flower beds to make way for more parking spaces in Mundays Boro is ongoing. Mr Furniss said he would look into it

3.3 Mr Adlam reported that he had received complaints from residents in Mundays Boro regarding a rat infestation. Mr Furniss will report to GBC.

3.4 The ash tree at Puttenham Down had been dealt with

4. **REGISTRATION OF INTERESTS**

4.1 Mr Green declared that he is related to Mr N Green who does work for the parish council.

5. **GUILDFORD BOROUGH & COUNTY COUNCIL REPORTS**

5.1 Mr Rooth (GBC) had sent the following

- He had visited the fields at Wanborough and one is being made into a chicken/goat farm. He had asked the owner to put in a planning application. If this does not happen then the planning enforcement officers will get involved
- He will support any application that the parish council makes regarding Home Farm Barns

5.2 Mr Furniss (SCC) reported that he will be arranging a meeting with the school at the end of January regarding the parking issues.

Mr Adlam commented on the report the parish council had received regarding the reasons for the planning enforcement being closed at Bumpers. Mr Furniss asked that this was sent to him and he would see what further information he could find.

6. **TRAFFIC REPORT**

6.1 There were no other traffic matters to discuss

7. **HEALTH & SAFETY**

7.1 There are 2 trees at Puttenham Down that need attention
A tree leading to the recreation ground has been dealt with

8. **SCHOOL REPORT**

8.1 Miss De Filippis reported the following.

- Thank you to Mr Rooth for donating some pantomime tickets to a family at the school, which they had appreciated
- Parking ongoing issue
- The school are looking into improvements in their security
- New playground markings are due to be carried out

9. **FINANCE**

9.1 The clerk reported that £18,639 grant aid has been awarded for the new playground

9.2 The clerk presented a statement of accounts with the following balances

Cheque account	6374.91
Deposit account	11837.96
Puttenham Down	12377.50
New Playground	31750.00
Total	62340.37

9.3 The following payments had been made since the previous meeting

RBL Poppy Appeal	15.00	N Green	230.00	JPD Building Services	896.40
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W Hazzard 250.00 Hogs Back Paddock Services 1620.00 E Mango 576.00
J Green 93.70 Marwick Hall 36.00 W Hazzard 250.00

9.4 The following payments had been received since the previous meeting
SCC 1000.00 Puttenham Bonfire 144.00 Football Club 420.00

9.5 The clerk presented the budget for 2019-2020. Discussion took place regarding the following.

- The income for the football club was thought to be too optimistic, therefore was decreased
- Grant application to complete the neighbourhood plan was agreed at £5,000
- Expenditure on play area was reduced
- Expenditure on general maintenance increased
- The parish precept to remain the same at £13100 for the year 2019-2020

The budget was then approved by all those present.

10. PLANNING

10.1 Applications from previous meetings

18/P/01988 & 9 – Heritage, The Street. Full and listed building consent for rear extension – Approved

18/P/01902 – Woodpeckers, Suffield Lane. Single storey extension – Approved

18/P/01396 – Dark Lane. Retrospective planning for field access – Approved

18/P/01346 – Rose Cottage, The Street. Erection of a rear single storey extension, conversion of existing store into bedroom and shower room, and erection of detached garage with office over – The reason the planning application for this property had been refused was due to it being an inappropriate development being in the green belt and also being out of proportion in a conservation area.

10.2 New applications

18/P/02326 – Rose Cottage, The Street. Replacement porch, conversion of barn and erection of car port – No objection

18/P/02328 – 1 Cut Corner Cottages, Suffield Lane. Attic conversion incorporating dormer window to rear elevation, single storey rear extension and two storey side extension – No objection

18/T/00323 – Fox Cottage, The Street. T1 - Beech - reduce crown by 30%. T2 - Eucalyptus - reduce crown by 30% - No objection

18/P/02270 – Keston Cottage, The Street. Certificate of Lawfulness of proposed works to a listed building to install a cowl to the chimney – No objection

10.3 Planning Enforcements

Land on the north side of Seale Lane (Dark Lane) - Without planning permission alleged engineering operations to create a means of access to a highway - **Closed**

81 The Street - Without planning permission alleged operational development consisting of the erection of a fence – **Ongoing**

Murtmoor – Without planning permission erection of fence

10.4 It was reported that some residents are concerned about the hard standing that remains in the hop field following the completion of the housing development in Dark Lane. Residents to be asked to contact GBC with their concerns and the parish council will support them if a planning enforcement is made

11. RECREATION GROUND AND PLAY AREAS

11.1 Mr Blundell-Jones reported the following.

- The new playground fund has received another £10,000 which was donated by the bonfire committee. It may be possible to reduce the cost if the ground clearance is undertaken by the parish council. A fund raising committee has been established
- Repairs will continue to be made where necessary to keep the current play area serviceable. Wood chippings however must be done
- We now have more control on the grass cutting of the recreation ground
- Clerk to email football club regarding the rubbish that they have been leaving at the pavilion

12. NEIGHBOURHOOD PLAN

12.1 Mr Griggs reported the following.

- The health check on the draft plan had been received with some questions, which our consultant has dealt with. The final draft plan will be agreed at the committee meeting later this week. The consultation period will start soon and there will be some small meetings arranged for residents to attend during that time
- A grant for the feasibility study has been awarded
- English Rural Housing are awaiting the study. There has been no interest from Mount Green Housing

13. PUTTENHAM DOWN

13.1 Mr Griggs reported that the boundary issue with Surrey County Council has been resolved

13.2 Mr Williams has arranged a meeting in regard to making it a wildlife area

14. **CEMETERY**

14.1 Nothing to report

15. **YOUTH CLUB**

15.1 Mr Green reported the following.

- 26 had attended the Christmas party
- A bowling trip has been arranged
- The animal handler is due to visit again following the success of last year

16. **CORRESPONDENCE**

16.1 Following on from the previous meeting's discussion regarding hiring the recreation ground to a cycle charity for a pit stop, it was agreed that the parish council would hire it to them at a cost of £500. This would include a £200 refundable deposit to cover any extra clearing up that may need to be done after the event.

The meeting closed at 9.05pm

Signed.....

B J Green (Chairman)

4th March 2019