

PUTTENHAM PARISH COUNCIL  
NEIGHBOURHOOD PLAN STEERING GROUP  
Minutes of meeting on Wednesday 7<sup>th</sup> March 2018

**Present:** Mr J Green(BJG)      Mr R Griggs(RG)      Mrs V Cassar(VC)  
                 Mrs S McIlroy(SMc)      Mr I Creswell(IC)      Mr D Binns (DB)

**In attendance:** Mr James Garside(JG) – NP Planning Consultant  
                         Mrs W Hazzard(WH) – Clerk to the Parish Council

**Apologies:** Mr G Thompson not present

Comments on the reports that were sent out had been received from Puttenham Golf Club, Seale & Sands Parish Council and the Police.

Discussions took place regarding the completed reports and the following points raised

#### **TRANSPORT**

- Compton are trying to get the speed limit reduced through their village. They have also recently undergone an air quality survey. Puttenham would like to also attempt both.
- WH mentioned that a parish councillor had commented that Puttenham is on a recognised cycling route. SMC to investigate and include in report
- Public transport to be included in sustainable transport policy
- GT had reported previously that there would be enough room for 30-32 car park spaces, however had not included number that would be for disabled drivers. SMC to work with GT
- It should be mentioned that there is potential for an in out access
- Residents and visitors should be encouraged to park in the village car park. This would have to be put in the aspirational policy
- RG reported that we are waiting for a contact from Surrey Highways Parking & Transport dept
- JG explained to the committee what the Community Infrastructure Levy (CIL) is

#### **HOUSING**

##### Home Farm Barns

- WH to find out who the housing contact is at GBC
- The number of bedrooms should be amended to 2 or 3
- Car parking spaces should be 3
- RG mentioned that Greenoak Housing Association are communicating with GBC regarding Home Farm Barns

##### Golf Club

- WH to send site assessment report to golf club
- Nothing to change on housing report

##### Hook Lane

- Change conversion to new build

##### Land at rear of 105

- Access needs to be amended

#### **BUILT ENVIRONMENT**

- Delete contemporary design
- Keep backland and infill

#### **NATURAL ENVIRONMENT**

No comments

## **RECREATION**

No comments

Arrangements for the Parish Assembly meeting on 11<sup>th</sup> May were discussed and the following agreed.

- Reports to be put on website. Hard copies available from clerk.
- Q & A session from 7.00 – 8.00pm
- Leaflet drop advertising meeting
- Village News article

The draft plan is expected to be ready for September.

Date of next committee meeting Wednesday 23<sup>rd</sup> May 7.30pm