

**Minutes of a Meeting of Puttenham Parish Council held in Stile Cottage,  
School Lane, Puttenham, on Friday 1<sup>st</sup> November Monday 2019,  
commencing at 1900 hours.**

**Present:**

Councillor M Blundell Jones	Chairman
Councillor P Adlam	Vice Chairman
Councillor L Hirst	
Councillor J Perowne	
Councillor W Yule	

Lieutenant Colonel Leslie G A Clarke	Parish Clerk
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No Members of the public were present.

<b>1</b>	<b>APOLOGIES FOR ABSENCE</b> There were no apologies for absence.
<b>2</b>	<b>DECLARATION OF PECUNIARY INTERESTS</b> No Member declared any pecuniary Interest in any agenda item.
<b>3</b>	<b>MINUTES OF THE MEETING HELD ON 2 SEPTEMBER 2019</b> Members <b>RESOLVED</b> that the minutes of the meeting held on 2 Sep 19 were true record and they were duly signed by the Chairman.
<b>4</b>	<b>MATTERS ARISING</b> Matters arising from the minutes dated 2 Sep 19 will be dealt with at the meeting scheduled for 4 Nov 19.
<b>5</b>	<b>CORRESPONDENCE</b> No matters were raised under this agenda heading.
<b>6</b>	<b>BANKING ARRANGEMENTS</b> Members <b>RESOLVED</b> , unanimously, that the Council should arrange overdraft facilities with the bank in the sum of £20,000.00.
<b>7</b>	<b>DATE OF NEXT MEETING</b> The next meeting is scheduled to be held on 4 Nov 19.