

**Minutes of a Meeting of Puttenham Parish Council held on line
Monday 18 May 2020, commencing at 1930 hours.**

Present:

Councillor M Blundell Jones	Chairman
Councillor L Hirst	
Councillor J Perowne	
Councillor W Yule	

Lieutenant Colonel Leslie G A Clarke	Parish Clerk
Councillor M Furness	SCC
Councillor T Rooth	GBC

1 Members of the public was present.

1	OPEN FORUM FOR MEMBERS OF THE PUBLIC
a	<u>Members of the Public</u> No issues were raised under this agenda heading.
b	<u>SCC Councillor</u> Cllr Furness, SCC reported on: <ul style="list-style-type: none"> • The yellow lines at the school will be in place in the next few weeks.. • The issue of school buses is being reviewed. • Recycling centres are partially open. • 10,000 potholed have been repaired since the lockdown started. • Funding for play equipment (£5000) will be available in Sep 20, with applications being available n Jul/Aug.
c	<u>GBC Councillor</u> Cllr Rooth agreed to check on the progress of anti rat infestation measures in Mundays Boro Road. Cllr Rooth reported that: <ul style="list-style-type: none"> • Fly tipping Guildford Town centre. • Financial support for businesses. • Parks would soon be reopening.
d	<u>Head Puttenham School</u> Miss D Filipis reported that it is hoped to re-open the school on 1 Jun 20 with staggered start times between 0830 and 0910 hours and closure times between 1430 and 1515 hours.
2	APOLOGIES FOR ABSENCE Apologies for non attendance were received and accepted in respect of Cllr Adlam.
3	DECLARATION OF PECUNIARY INTERESTS No Member declared any pecuniary Interest in any agenda item.
4	MINUTES OF THE MEETING HELD ON 2 MARCH 2020 Members RESOLVED that the minutes of the meeting held on 2 Mar 20 were a true record and they were duly signed by the Chairman.

5	MATTERS ARISING
a	<u>Rat Infestation Mundays Boro Road</u> Members noted the action being taken by Cllr Rooth.
b	<u>Additional Car Parking Nos 20 and 21 Mundays Boro Road</u> In the absence of Cllr Adlam the matter was deferred to the next meeting.
6	HEALTH AND SAFETY It was noted that several trees had been felled at Forest School.
7	CEMETARY AND WAR MEMORIAL The Chairman reported that two new benches had been installed in the cemetery.
8	TRAFFIC AND FOOTPATHS
a	<u>Proposed Bollard – Junction The Street and Lascombe Lane</u> It was reported that SCC Highways Dept had agreed to the provision of a traffic bollard at the junction.
b	<u>Park Bench – B3000</u> It was noted that the new bench had been installed on the B3000 near the Blackbird sign.
9	PLANNING Members noted and RESOLVED to approve the observations submitted on Planning Applications received since the last meeting.
10	FINANCE
a	<u>Invoices Paid</u> Members RESOLVED to approve invoices paid since the meeting.
b	<u>PWLB – Loan</u> The Clerk reported that the original application for PWLB Loan had got lost in the Ministerial Dept and that he had submitted second application to SALC.
11	WEBSITE Members noted that the website required re-appraisal. Members RESOLVED that Cllr Hirst should investigate the problems and report back to the Council at the next meeting
12	PUTTENHAM DOWN The Chairman reported that apple and pear trees had been planted that a maintenance plan for the trees was being investigated and that further planting is being considered.
10	RECEATION GROUND AND PLAY AREAS
a	<u>New Playground</u> Cllr Yule reported that the ground resurfacing had been completed and that the next step is application of mulch which would be completed in Jan next.
b	<u>Tennis Court</u> Cllr Yule reported that the tap had now been fitted and an on line booking system had been set up.
14	YOUTH CLUB In the absence of Cllr Adlam no report was received.

15	<p>CORRESPONDENCE No matters were raised under this agenda heading.</p>
16	<p>ADJOURNMENT FOR PUBLIC DEBATE No matters were raised under this agenda heading.</p>
17	<p>VE DAY CELEBRATIONS It was noted that a small celebration had been held with those involved keeping to the social distancing rules.</p>
18	<p>POLICY DOCUMENT – COMPLAINTS PROCEDURE Members noted the draft “Complaints Procedure” policy document and RESOLVED to approve the same and to place the document on the website.</p>
19	<p>DATE OF NEXT MEETING The next meeting is scheduled to be held on 6 Jul 20.</p>