

**Minutes of a Meeting of Puttenham Parish Council held in Marwick Hall,
School Lane, Puttenham, on Monday 2 March 2020,
commencing at 1930 hours.**

Present:

Councillor M Blundell Jones
Councillor P Adlam
Councillor L Hirst
Councillor J Perowne
Councillor W Yule

Chairman
Vice Chairman

Lieutenant Colonel Leslie G A Clarke
Councillor M Furness
Ms de Filippis

Parish Clerk
SCC
Head of Puttenham School

No Members of the public were present.

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| 1 | OPEN FORUM FOR MEMBERS OF THE PUBLIC |
| a | <u>Members of the Public</u> No items were raised under this agenda heading. |
| b | <u>SCC Councillor</u> Cllr Furness, SCC, advised that SCC is, in the forthcoming financial year, to spend £91M on Highways. He further advised that the law has been changed in relation to road works by utility companies and that in future they will be given a specific period time in which to complete works and if they are not completed within the time limit the companies will be charged rental for the road concerned. Additionally, he advised that SCC were undertaking extensive work to remove trees from the verges of the A31 which are diseased by Ash Die Back disease. Finally, he advised that SCC is planting 1.2M trees. |
| c | <u>GBC Councillor</u> In the absence of Cllr Rooth his previously received report was read by the Chairman. |
| d | <u>Head Puttenham School</u> M de Filippis, Head of School thanked the PC for the shrubbery clearance completed near the School. Cllr Furness undertook to organise “No Parking” signs in the school area. Cllr Hirst advised that stage 1, of the campaign to improve parking near the school, is the delivery of letters to residents which will be commenced soon. Members RESOLVED to purchase a “Lifebelt” to be placed near the pond. |
| 2 | APOLOGIES FOR ABSENCE Apologies for non attendance were received and accepted in respect of Cllr Rooth, GBC. |
| 3 | DECLARATION OF PECUNIARY INTERESTS Cllr Adlam declared a pecuniary interest in agenda item 5a (Rat Infestation Munday's Boro Road). |

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| | No other Member declared any pecuniary Interest in any agenda item. |
| 4 | MINUTES OF THE MEETING HELD ON 2 JANUARY 2019 Members RESOLVED that the minutes of the meeting held on 2 Jan 20 were true record and they were duly signed by the Chairman. |
| 5 | MATTERS ARISING |
| a | <u>Rat Infestation – Mundays Boro Road</u> At the 6 Jan 20 meeting it was agreed that Cllr Adlam should write to GBC regarding the infestation. Cllr Adlam advised that the occupant had received advance warning that the GBC Officers concerned are to visit the property on 5 Mar 20. Members RESOLVED that Cllr Adlam should represent the Council at the visit. |
| b | <u>Tennis Courts – Provision of Tap</u> At the 6 Jan 20 meeting Cllr Yule advised that a new tap would be fitted within the next two weeks. The item was deferred for action on agenda item 13 (Recreation and Play Groups). |
| c | <u>Additional Car Parking – Nos 20 and 21 Mundays Boro Road</u> At the 6 Jan 20 meeting Cllr Furness, SCC, offered to take steps to ensure a dropped kerb was installed at the front of the handicapped lady’s house. Cllr Furness advised that he would investigate the matter further. |
| 6 | HEALTH AND SAFETY The Chairman advised that two trees had fallen down on the Recreation ground but it was not possible to do anything about them at the moment due to the state of the ground. It was also noted that a tree had fallen down on the B3000 near the golf course entrance. |
| 7 | CEMETERY AND WAR MEMORIAL The Chairman reported that the Cemetery was in good order and that action is in hand to purchase the benches for which Grant Aid had been received. Cllr Hirst advised that Mr Hirst was keen to join the “War Memorial Clean Up Group”, an offer that was accepted with enthusiasm. |
| 8 | TRAFFIC AND FOOTPATHS |
| a | <u>Proposed Bollard – Junction The Street/Lascombe Lane</u> At the 6 Jan 20 meeting the Clerk provided details of a SCC Highways Officer who was willing to meet PC representatives on site and the Chairman agreed to conduct the liaison. The Chairman reported that he is still negotiating a suitable meeting time.. |
| b | <u>Bus Services – Frequency and Access</u> Members noted an email from Jennifer Dexter dated 10 Jan 20 which was redistributed to Cllrs on the same day. Cllr Furness advised Members that SCC is obtaining electric buses which it was hoped will be made available in rural areas as an “on call” service. |
| 9 | PLANNING Members noted the observations submitted on Planning Applications received during the period 6 Jan to 2 Mar 20. |

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| <p>10</p> <p>a</p> <p>b</p> <p>c</p> | <p><u>FINANCE</u></p> <p><u>Invoices Paid</u> Members RESOLVED to approve the invoices paid since the last PC meeting on 6 Jan 20.</p> <p><u>Playground Funding</u> The Chairman reported that there had not been any change to the financial situation in respect of the playground.</p> <p><u>PWLB – Loan Application</u> The Clerk reported that the application had been re-submitted with the new minute wording as requested by the Dept and the result of the application resubmission is still awaited.</p> |
| <p>11</p> | <p><u>WEBSITE</u></p> <p>Cllr Perowne advised Members of the organisations that are being invited to have a link on the PCs website.</p> |
| <p>12</p> | <p><u>PUTTENHAM DOWN</u></p> <p>The Chairman reported that the tree works had been completed and replacement apple and pear trees, all of local interest ,had been planted.</p> |
| <p>13</p> | <p><u>RECEATION GROUND AND PLAY AREAS</u></p> <p>Cllr Yule reported that no further progress had been made towards the completion of the new playground due to the bad weather conditions and that two weeks of dry weather is required before any further progress can be made.</p> <p>The new tap for the tennis court had not yet been fitted but it was hoped it would be completed within the two weeks.</p> <p>He also reported that at present the football pitch is unusable.</p> <p>The issue of membership of the tennis club and the raising of fees was brought forward and the Clerk was asked to investigate the matter.</p> |
| <p>14</p> | <p><u>YOUTH CLUB</u></p> <p>Cllr Adlam reported that the Youth Club was still going well with good attendances.</p> |
| <p>15</p> <p>a</p> <p>b</p> | <p><u>CORRESPONDENCE</u></p> <p><u>Donation</u> The Chairman reported the receipt of a donation from Farnham Rotary Club.</p> <p><u>Cemetery and Burial Records</u> The Clerk brought to the attention of the PC difficulties involving the identity and location of graves and burial plots in the Cemetery, and advised that Pear Technology undertook the preparation of such records electronically. Members RESOLVED that Pear Technology should be invited to attend the next PC meeting to make a presentation to Council.</p> |
| <p>16</p> | <p><u>VE DAY CELEBRATIONS</u></p> <p>Members RESOLVED that the Puttenham VE Day celebrations should be incorporated into the Village Fete on 9 May 20.</p> <p>Members RESOLVED that it should be determined at the next meeting whether the PC should be formally registered as a beacon lighting centre.</p> |

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| 17 | ADJOURNMENT FOR PUBLIC DEBATE Members RESOLVED that Mr David Williams should be formally invited to the 11 May 20 meeting. |
| 18 | DATE OF NEXT MEETING The next meeting is scheduled to be held on 11 May 20. |