

**Minutes of a Meeting of Puttenham Parish Council held on line (Zoom)
on Monday 6 July 2020, commencing at 1930 hours.**

Present:

Councillor M Blundell Jones	Chairman
Councillor L Hirst	
Councillor J Perowne	
Councillor W Yule	
Councillor M Furness	SCC
Councillor T Rooth	GBC

6 Members of the public were present.

1	OPEN FORUM FOR MEMBERS OF THE PUBLIC
a	<u>Members of the Public</u> Mr Felix and Mrs Jo Taylor-Forde who are hoping to build a 4 bedroom house, with passive status, on the field behind The Priory, the entrance being in Suffield Lane by the broken stile and the pumping station, addressed the meeting. Mr Taylor-Forde was keen to seek advice regarding permissions from GBC. Cllr Furness, GBC agreed to provide the requested information.
b	<u>SCC Councillor</u> Cllr Furness, SCC, reported that: The yellow lines at the school will be in place before the children return in September 2020 Confirmed that the Parish Council are in receipt of SCC e-mail detailing suggested transport improvements and agreed that an advisory period for banning HGVs and lowering the speed limit to 20 mph is the next step. Signage for speed reduction will be in place very shortly. The stile at the entrance to the footpath behind The Priory has been funded for repair. The pavement from the junction of The Street/B3000 towards the Jolly Farmer has been funded and scheduled for repair.
c	<u>GBC Councillor</u> Cllr Rooth, GBC reported that:
i	<u>The rat infestation at Munday's Boro Road.</u> Inspectors have attended site and currently found no serious issue. Letters have been sent to residents giving information of a free pest removal service. Cllr Rooth advised that further to a conversation with Cllr Adlam it may be necessary to request a second visit from the inspectors to establish whether or not the adjoining field and manure mound is the problem.
ii	<u>Playground re-openings</u> Post "lockdown" posters have been produced for GBC owned sites and Cllr Rooth advised that the Parish Council should make their own for displaying once the playground is ready. The Chairman and Clerk to liaise.
iii	<u>Neighbourhood Plan.</u>

<p>iv</p> <p>d</p>	<p>An independent Examiner was appointed on 6 Jul 20. Cllr Rooth will advise when a public referendum will be held.</p> <p><u>Anti-littering campaign.</u> GBC have launched a very direct</p> <p><u>Head Puttenham School</u></p> <p>In the absence of the Head, the Chairman read her report as follows: “Thank you for placing the signs in the skateboard park after the last meeting. The School has received new guidance for Sep 20. All children will be returning including the new children. The School has been advised to stagger start and finish times for ‘bubbles’ of children so this may have an impact on traffic for a longer period of time in the morning and the afternoon. We will continue to use the skateboard car park for two groups (60 children) and the Marwick Hall/School Lane for the other two groups of children. Two trees are being felled, one tree is in the Reception class outside area as it is dying, branches were dangerously hanging and the tree surgeon advised it should be felled The other tree has been identified as a walnut tree. Due to nut allergies schools must be nut free and this will need to be felled also. “ A wooden log cabin is being erected during the summer holiday.</p>
<p>2</p>	<p>APOLOGIES FOR ABSENCE Apologies for non attendance were received and accepted in respect of Cllr Adlam and the Clerk who were unable to join Zoom. An apology was also received in respect of Miss A De Filipis Head of Puttenham School.</p>
<p>3</p>	<p>DECLARATION OF PECUNIARY INTERESTS No Member declared any pecuniary Interest in any agenda item.</p>
<p>4</p>	<p>MINUTES OF THE MEETING HELD ON 18 MAY 2020 Members RESOLVED that the minutes of the meeting held on 18 May 20 were a true record and they were duly signed by the Chairman.</p>
<p>5</p> <p>a</p>	<p>MATTERS ARISING <u>Additional Car Parking Nos 20 and 21 Munday's Boro Road</u> Due to the absence of Cllr Adlam, Cllr Hirst asked if any progress had been made. Cllr Rooth agreed to investigate and report at the next meeting.</p>
<p>6</p>	<p>HEALTH AND SAFETY The Chairman reported that the Covid 19 ‘Buddying’ system throughout the village had worked and is still working very well. He thanked everyone for their continuing awareness of the health and safety issues and practices. Trees that have fallen or been felled around the football field need to be chopped up and cleared. Chairman and Cllr Yule will liaise and form a working party.</p>
<p>7</p>	<p>CEMETERY AND WAR MEMORIAL The Chairman reported that the grass had been cut in the Cemetery and other areas by the War Memorial team of Jonny Pitt, Nick Warlow and Nick Shires coordinating with Cllr Yule . The Chairman thanked everyone for their hard work. Another work party will be scheduled for the end of summer.</p>

8	<p>TRAFFIC AND FOOTPATHS Signage will be erected reminding dog walkers to clear up after their pets. The Chairman to investigate the placement of a wastepaper bin beside the bench on the B3000 near the Blackbird sign.</p>
9	<p>PLANNING Members noted the observations submitted on Planning Applications received since the last meeting.</p>
10	<p>FINANCE</p> <p>a <u>Invoices Paid</u> Members noted and approved the payments made since the last meeting.</p> <p>b <u>Playground Funding</u> The Chairman reported that the final payments are to be made upon completion of the playground ground covering</p> <p>c <u>PWLB – Loan</u> In the absence of the Clerk, the Chair reported that the application had been re-submitted.</p> <p>d <u>Bank Overdraft</u> The Chairman reported that the overdraft facility is no-longer in place and an application has been submitted for an extension of the overdraft period. Cllr Yule advised that funding may be available from the Fund-Raising Committee (FRC). Cllr Yule will liaise with FRC Chairman and report back.</p>
11	<p>WEBSITE Cllrs Hirst and Perowne have worked on updating the website. Cllr Perowne will ask Alex Maison for support regarding pictures and additional pages. Cllr Hirst will continue to edit the current web site information.</p>
12	<p>PUTTENHAM DOWN Nothing to report.</p>
13	<p>RECEATION GROUND AND PLAY AREAS Cllr Yule reported that the tennis court had been resurfaced and 19 families have joined the Tennis Club. Feedback has been good and the scheduling tool is working well. Cllr Yule requested confirmation that the previous system be confirmed as not in use and any payments stopped from our bank. Chairman to action. The Playground is due to be surfaced on 13 Jul 20. Cllr Hirst will e-mail the school to make them aware and Cllr Yule will advise the contractors of the staggered drop off and collections times at the beginning and end of the school day. EIBE are ready to do their finishing and ‘signing off’ of the project as soon as the surfacing is complete. Cllr Yule anticipated that this could be by the end of Jul 20. A quotation has been received for the outside gym equipment and a traversing wall. Cllr Yule to contact the Football Club chairman to discuss lease renewal. Cllr Yule and Chairman will report back.</p>

14	YOUTH CLUB Youth Club has not met due to the Covid 19 pandemic; therefore there is nothing to report.
15	CORRESPONDENCE Nothing to report.
16	PLANNING Members to note the observations submitted in respect of planning applications received since the last PC meeting.
17	FUTURE PARISH COUNCIL MEETING DATES Members RESOLVED to hold meeting on the following dates: a <u>2020</u> 7 Sep and 2 Nov 20. b <u>2021</u> 4 Jan, 1 Mar, 10 May (AGM), 24 May 21 (Annual Assembly), 5 Jul, 6 Sep 21 and 1 Nov 21. c <u>2022</u> 10 Jan and 7 Mar 22.
17	ADJOURNMENT FOR PUBLIC DEBATE No matters were raised under this agenda heading.
18	GBC LOCAL PLAN: DEVELOPMENT MANAGEMENT POLICIES ISSUES AND PREFERED OPTIONS CONSULTATION Members RESOLVED to consider the document and forward their individual comments to the Clerk for submission.
19	WOODLAND CREATION SCHEME – HOGS BACK – SEALE Members RESOLVED not to submit any observations on the document.
20	PROPOSED NEW MODEL CODE OF CONDUCT – CONSULTATION Members noted the proposed new model code and conduct and RESOLVED not to submit any comments.
21	PROPOSAL FOR URGENT CARE CENTRE AT MILFORD Members RESOLVED to fully support the proposal.
22	DEFIBRILLATORS Members noted the offer from the Charity, “Heart Charity “for funding towards the purchase of a defibrillator and RESOLVED that a defibrillator should be obtained from the Hearts Charity. The locations for said equipment will be noted on the Parish website.
18	DATE OF NEXT MEETING The next meeting is scheduled to be held on 7 Sep 20.

