

**Minutes of a Meeting of Puttenham Parish Council held at Marwick Hall, School Lane, Puttenham
on Monday 7 November 2022, commencing at 19:30 hours.**

Present:

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| Councillor M Blundell Jones | Chairman |
| Councillor W Yule | |
| Councillor J Perowne | |
| Councillor L Hirst | |

In Attendance:

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| Cllr M Furniss | SCC |
| Miss A de Filippis | Head Puttenham School |
| Lt Col L G Clarke | Parish Clerk |

1 Member of the public was present.

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| 1 | OPEN FORUM FOR MEMBERS OF THE PUBLIC |
| a | <u>SCC Councillor</u> Cllr Furniss reported that work on the footpath on Puttenham Hill had now been completed and rumble strips had been installed in The Street to access traffic speeds and volume. Cllr Furniss also advised the Council that three quotes would be required for the car park project. He also advised that the drains in the entrance to Suffield Lane had all been cleaned but some would need replacing which would take time. Cllr Furniss would arrange for the drains in School Lane to be cleared. He further advised that there had been positive moves between the owners of the 2 new houses on School Lane and the developers regarding the encroachment of their driveways onto School Lane. |
| b | <u>GBC Councillor</u> In the absence of Cllr Rooth, a report was received, which the Chairman read out. It contained nothing of note. |
| c | <u>Head Puttenham School</u> The Head reported a recent "Safeguarding Inspection" had indicated that the school fences needed to be increased in height and that efforts to raise the necessary finances was in hand. |
| 2 | APOLOGIES FOR ABSENCE Apologies for non-attendance were received and accepted on behalf of Cllr Adlam and Cllr Rooth, GBC. |
| 3 | DECLARATION OF PECUNIARY INTERESTS No Member declared any pecuniary Interest in any agenda item. |
| 4 | MINUTES OF THE MEETING HELD ON 5 SEPTEMBER 2022 Members RESOLVED that the minutes of the meeting held on 5 Sep 22 were a true record and they were duly signed by the Chairman. |

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| 4 | MATTERS ARISING All matters arising were featured as agenda items. |
| 5 | HEALTH AND SAFETY No issues were raised under this agenda heading. |
| 6 | CEMETERY AND WAR MEMORIAL The Clerk advised Members that the computerisation of the burial records was almost complete and that he should have had a demonstration last week but that the demonstration had to be postponed due to his poor health. The Clerk also advised that the application to the War Memorial Trust for a grant for the War Memorial refurbishment had had to be re-submitted which had been done and he was hopeful of its success. |
| 7 | TRAFFIC AND FOOTPATHS It was noted that the Munday's Boro Road footpath was badly overgrown and in a poor state of repair. Cllr Hirst undertook to write to GBC on the issue. |
| 8 | PLANNING Members noted the observations submitted in respect of planning applications received since the 5 Sep 22 PC meeting. |
| 9 | <u>FINANCE</u> a <u>Invoices Paid</u> Members noted the schedule of "Invoices Paid" since the last meeting and approved the same. b <u>Receipts</u> Members noted the receipts received since the last meeting, c <u>Grant Aid – 2023/202</u> The Clerk advised Members that the GBC Executive, who authorised Grant Aid applications submitted by PCs, would not meet to determine the applications until 24 Nov 22. d <u>CCLA Investment</u> Members noted the information provided by the Clerk relating to possible investment with CCLA and RESOLVED not to undertake any such investment at this time. e <u>Precept Financial Year 1 Apr 23 – 31 Mar 24</u> Following lengthy debate Members RESOLVED to set the Precept for the year ending 31 Mar 24 at £14,600.00. |
| 10 | PUTTENHAM DOWN The Chairman advised Members that the original grant from SCC for the maintenance of the Down had now all been used for that purpose but that there was still an amount of work to be completed. Cllr Furniss advised the meeting that SCC are in the process of making a further grant available . |
| 14 | RECREATION GROUND AND PLAY AREAS Cllr Yule reported that the 5 a side soccer teams are still playing and had also played two friendly 11 a side matches. |

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| | <p>The annual membership fee is to be set at £750.00 and retained by the Club. Members RESOLVED that the Council should purchase a ride on lawn mower at a cost not exceeding £4,800.00 incl VAT.</p> <p>It was noted that children were causing damage to the tennis nets and posts by riding their cycles on the courts which would necessitate their replacement next year.</p> <p>It was also noted that Eibe Play had carried out the annual maintenance of the play equipment.</p> <p>Members RESOLVED that the possible upgrade of the pavilion to enable it to be used for functions should be examined.</p> |
| 12 | <p>YOUTH CLUB</p> <p>Cllr Yule reported that the Club was still having an attendance in the order of 20/25 per meeting.</p> |
| 13 | <p>CORRESPONDENCE</p> <p>No items were raised under this heading.</p> |
| 14 | <p>MEETING DATES - LOCAL GOVERNMENT YEAR ENDING 31 MARCH 2024</p> <p>Members RESOLVED that during the Local Government year ending 31 Mar 24 the Council should meet on the following dates:-</p> <p>15 May 23 (Inc. the AGM)</p> <p>3 Jul 23. 4 Sep 23 6 Nov 23</p> <p>8 Jan 24 4 Mar 24.</p> |
| 15 | <p>ADJOURNMENT FOR PUBLIC DEBATE</p> <p>Members expressed their sincere thanks to all those who had helped to organise the excellent and most successful Village Bonfire.</p> |
| 16 | <p>DATE OF NEXT MEETING</p> <p>The next meeting is scheduled to be held on 9th January 2023.</p> |