

Puttenham Neighbourhood Plan

Consultation Statement



Puttenham Parish Council

December 2019

1. Introduction

The Puttenham Neighbourhood Plan has been prepared by a Steering Group on behalf of the Parish Council comprising of local residents and parish councillors. The Neighbourhood Plan is a land use planning document which will influence development in the Neighbourhood Area which covers the entire parish of Puttenham. Once it has been 'made', the Neighbourhood Plan will form part of Guildford Borough Council's development plan and will be used in determining planning applications.

The Neighbourhood Plan has been through an extensive engagement process with local residents, businesses, organisations and other key stakeholders which has refined the Neighbourhood Plan. This Consultation Statement has been prepared in order to fulfil the legal obligations of the Neighbourhood Planning Regulations 2012 Section 15(2). Part 5 of the regulations sets out what a Consultation Statement should contain:

- a) Details of the persons and bodies who were consulted about the proposed Neighbourhood Development Plan;
- b) An explanation of how they were consulted;
- c) Summarises the main issues and concerns raised by the persons consulted; and
- d) Describes how these issues and concerns have been considered and, where relevant, addressed in the proposed Neighbourhood Development Plan.

2. Consultation Stages

2.1 Neighbourhood Area Designation

Puttenham Parish Council submitted an application to designate the entire parish as a Neighbourhood Area on 20th September 2014.

As the responsible authority, Guildford Borough Council were required to consult on this designation. One comment was received in support of the designation from a nearby parish council.

Guildford Borough Council subsequently designated the parish of Puttenham as a Neighbourhood Area on 3 December 2014. The area can be seen on the map below.

The application submitted and the report setting out the reasoning for the designation can be found at the Guildford Borough Council website.

<https://www.guildford.gov.uk/puttenham>

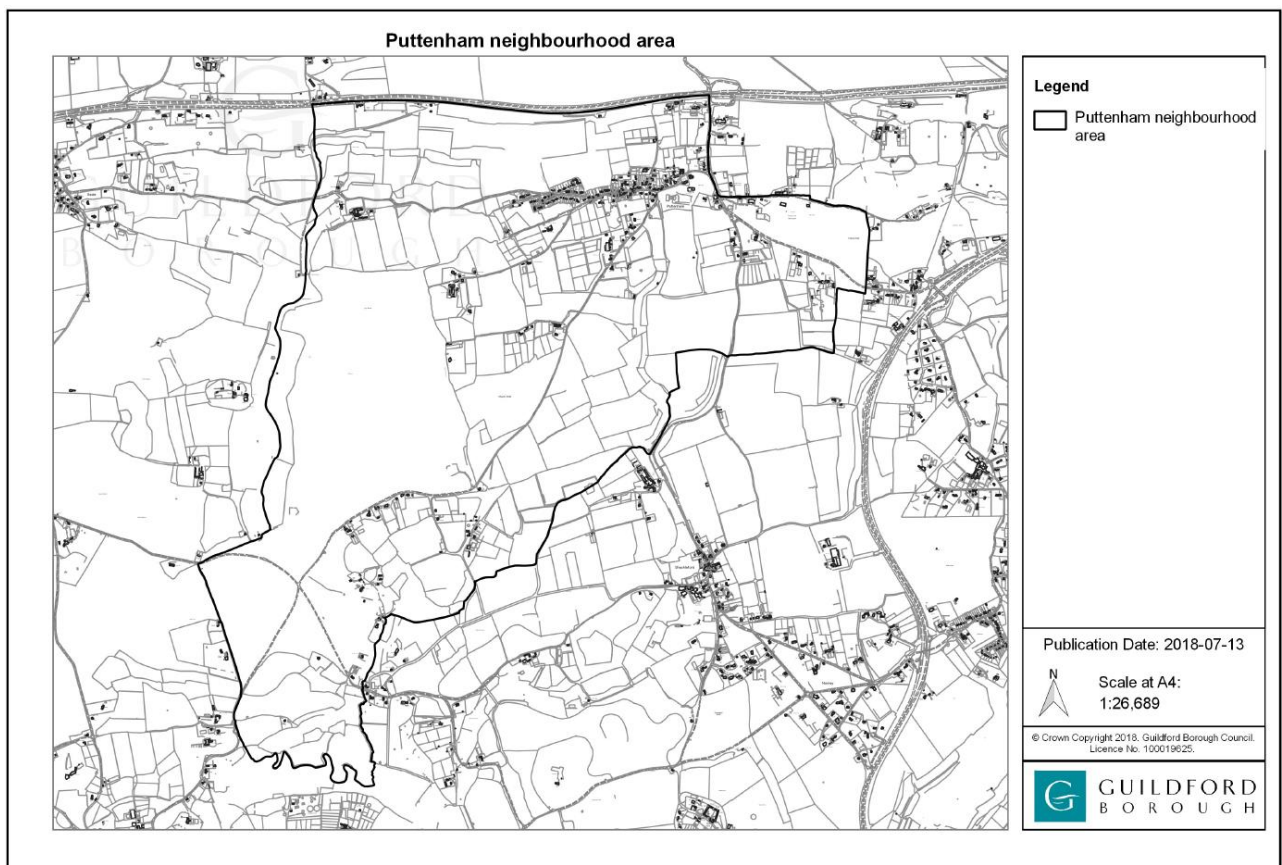


Figure 1 - Puttenham Neighbourhood Area

Early Community Consultation

Following the designation of the Neighbourhood Area, a Steering Group consisting of parish councillors and local residents was set up to direct the Neighbourhood Plan. The Steering Group was split into topic groups focussing on the following key areas.

- Housing
- Transport and Infrastructure
- Recreation
- Environment
- Community facilities

Various stages of consultation have been undertaken and have influenced the Neighbourhood Plan. Coinciding with the designation of the Neighbourhood Area, the Parish Council undertook a Housing and



Community Needs Survey (November, 2014) in association with Surrey Community Action and Guildford Borough Council. This survey was a far-reaching survey of the community and its future needs, including affordable housing. The Survey identified a number of issues facing the parish and also identified a small affordable housing need in the parish. The findings of the Survey gave further motivation to preparing a Neighbourhood Plan and to give full consideration to the allocation of rural exception affordable housing sites.

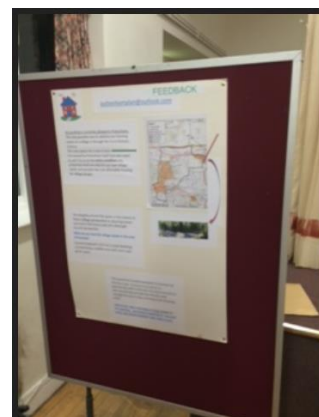
In May 2016, a Neighbourhood Plan workshop took place which sought views on a site which had been put forward by Puttenham Golf Club, following which the Parish Council decided to begin a search for further potential sites. This process began with a 'Call for Sites' undertaken in September 2016. Letters were sent to advertise the process and separate letters were also sent to landowners. These letters can be seen in Appendix 1 and 2. The call for sites process identified a list of 10 potential sites which were considered through the Neighbourhood Plan. Following this, the steering group engaged with landowners who had put forward sites on an ongoing basis.

On Friday 12th May 2017, a Neighbourhood Plan workshop event took place at Marwick Hall, Puttenham. The parish council website was updated and posters (as seen in Appendix 3) and leaflets (Appendix 4) were sent out / placed around the village to advertise the event. An advert was also sent out in the parish magazine. The event set out the Parish Council's work to date and sought views on the various topic areas. Flyers (as seen in Appendix 5) and questionnaires (Appendix 6) were handed out seeking views on the draft vision and objectives as well as some of the key issues identified by the steering group. Further to

this, the sites identified through the call for sites process were publicised and views were sought on individual sites.

Following the event, a letter (see Appendix 7) and the questionnaire were sent out to residents and local businesses/groups to ensure that those who could not attend the May 2017 event were fully engaged. These were also made available on the parish council's website.

In June 2017, a parish questionnaire was sent to all parish residents and landowners seeking views on the principle of a small affordable housing development as well as seeking views on the individual sites identified. This information has fed into the site assessment process.



In May 2018, the Steering Group arranged a Neighbourhood Plan workshop to coincide with the Parish Council's Annual General Meeting. This event was advertised in the usual manner, including in the parish magazine and on the website. A further update on the Neighbourhood Plan was given and comments were sought from residents. Each topic group gave a presentation of their topic area, outlining the progress that had been made since the last round of engagement. A great deal of interest was raised in relation to the transport / parking and affordable housing topic areas.

Following all of the consultation events and stages outlined above, all responses were logged and subsequently discussed at the Neighbourhood Plan Steering Group meeting which took place on a bi-monthly basis. Whilst the Steering Group had an obligation to balance the various views put forward, this ongoing process ensured that the Neighbourhood Plan reflected the aspirations of the local community.

Additional consultee engagement

In addition to the community consultation set out above, the steering group has also engaged with various other key consultees in progressing the Neighbourhood Plan. This includes:

- 1) Various meetings and email communication with Guildford Borough Council's Policy Team – Dan Knowles
- 2) Various meetings with Guildford Borough Council officers to discuss affordable housing sites
 - Louise Williams – Rural Housing Enabler
 - Helen Steward – Housing Strategy and Enabling Manager
- 3) Various meetings with Tony Rooth – Guildford Borough Councillor
- 4) Various meetings between parish councillors and Surrey County Council officers and councillors to discuss affordable housing sites:
 - Matt Furniss - Councillor and Head of Highways]
 - Patrick Giles – SCC Highways
 - Matthew Strong SCC Highways
 - David Cowan - Rural Housing department to discuss potential affordable housing sites
- 5) Further email exchanges and on-site meeting with Surrey County Council Highway representative Matthew Strong to discuss the access constraints to the affordable housing site options. This meeting took place shortly after the Regulation 14 consultation (see below) and influenced the transport section of the Neighbourhood Plan.

- 6) Meeting with Nick Hughes – English Rural
- 7) Telephone conversation with Surrey Hills AONB officer to discuss the potential affordable housing site allocations.
- 8) Meeting with Green Oak Housing Association who are one of the Housing Associations that have shown an interest in the affordable housing/rural exception sites.
- 9) The Puttenham and Wanborough Housing Society has taken a keen interest in the development of the Neighbourhood Plan and regularly discusses the progress of the NP and potential affordable housing / rural exception sites at its Management Committee (effectively every 3 months) of which two Steering Group representatives are members of. The Society has also held meetings with Green Oak Housing Association regarding the potential affordable housing / rural exception sites and discussed the potential for working in partnership with the Society.
- 10) Discussions have also taken place with the following organisations with regard to the new playground:
 - Guildford Borough Council
 - Eibe Play (who won the contract)
 - Fenland Leisure
 - Safe and Sound Play Grounds
- 11) The following funding applications have also been made for the new playground:
 - Surrey County Council – Community Foundation
 - Guildford Borough Council (funding awarded)
 - Suez Ltd
 - Lottery - Awards for All (lottery)
 - London Marathon Trust (funding awarded)

3. Regulation 14 Draft Neighbourhood Plan Consultation

The Neighbourhood Plan Regulations require various statutory consultees (as set out in Appendix 8) to be consulted on the Draft Puttenham Neighbourhood Plan. Contact details were provided by Guildford Borough Council and emails and/or letters were sent to all of the relevant consultees set out in the Regulations. The letter sent can be seen in Appendix 9.

The consultation was advertised on the dedicated neighbourhood plan page on the parish council website as well as in the parish magazine. All of the consultation documents (listed below) were also made available on the neighbourhood plan page.

- Draft Neighbourhood Plan
- Housing Report
- Site Assessment Report
- Transport and Parking Report
- Recreation and Open Space Report
- Environment Report
- Built Environment Report

The Draft Neighbourhood Plan was also made available to view at the following locations/times:

- St John the Baptist Church, The Street, Puttenham (10:00 – 16:00 Monday to Sunday)
- The Good Intent, The Street, Puttenham (12:00-22:00 Tuesday to Sundays; 18:00-22:00 Mondays)
- Marwick Hall, School Lane, Puttenham (when open)

A questionnaire was also produced which sought a response to individual policies, asking whether residents agreed, disagreed or were neutral to individual policies. The questionnaire, including a summary of the overall responses, can be seen in Appendix 10.

Consultation Event

The Regulation 14 consultation coincided with a consultation event. Posters (see Appendix 11) were placed around the village to advertise the event which took place at Marwick Hall at the following dates/times:

Marwick Hall - 5.00-8.00pm - 6th March 2019

Marwick Hall - 2.00-6.00pm - 9th March 2019

The event was well attended with a great deal of interest raised to the Neighbourhood Plan and, in particular, the affordable housing site allocations.

Responses to the consultation were accepted in hard copy or via email to the dedicated neighbourhood plan email address or parish clerk. The responses are summarised in the table below which also shows the subsequent action / changes to the Neighbourhood Plan.

A summary of the responses to the questionnaires is also shown in Appendix 10 which shows a great deal of support for all of the policies. Some disagreement was raised to some of the affordable housing site allocations which is also discussed in the table below.

4. Consultation Summary

As set out above, it is evident that the Neighbourhood Plan Steering Group has undertaken extensive engagement with key stakeholders including local residents, businesses, community groups, and other organisations with an interest in the parish and the Neighbourhood Plan (notably Surrey County Council, Guildford Borough Council). The views of these consultees have been taken into account in refining the Draft Puttenham Neighbourhood Plan which will now be submitted to GBC for an independent examination.

Statutory Consultee / Comment	Steering Group Comment	Action
General Comments		
Guildford Borough Council (GBC)		
(a) Reference NRM6 of South East Plan	Noted	Added Natural
(b) Plan references saved policies of 2003 Local Plan	Since publication of GBC's response, GBC adopted Local Plan on 25.04.19.	All references (unless documented)
(c) Paragraphs should be numbered and bullet lists changed to either letters or numbers	Noted	Action
(d) Some duplication of national and local policy	Noted – However, Steering Group opinion is that some duplication is required to re-state important policies	Some policy
Surrey Hills AONB Board		
(a) Strategic Planning Context – reference AONB Management Plan	Noted	Reference
P-GP1 – Settlement Boundary		
GBC		
(a) Incorrect reference to para 1460 of NPPF	Noted	Corrected
(b) Policy refers to "Figure 3 below"	Noted	Corrected
(c) Policy refers to "Puttenham Settlement Boundary" as per 2003 Local Plan.	Noted	LPSS settlement Puttenham Settlement Boundary wording in Local Plan removed
(d) Reference AONB Management Plan	Noted	Reference
Surrey Hills AONB Board		
(a) Add "enhance" after "conserve"	Noted	Amendment
P-TI1 – Sustainable Transport		
GBC		
(a) Policy wording should be revised to take into account different scales of development (b) Policy should reference Surrey CC as local highways authority.	Noted	Policy recommendation
Surrey Hills AONB Board		
(a) Recommend reference to sensitively designed measures to reduce the impact of vehicles on the character of the village	Agree	Policy with AONB
Andrew Seredniji/Sue Skeats		
(a) Want a cycle way between Farnham and Guildford	Noted – the policy supports the intent being raised but the plan is unlikely (and unable) to facilitate this alone. The Parish Council will give due consideration to this matter going forwards.	No change
Liz Crosby		

(a) Agrees with reduced speed limit and better footpath to A31 bus stops or get some Buses down B3000 with a bus stop at Jolly Farmer	Noted. The Consideration has and will continue to be given to a new footpath but the current priority is to the re-location of the bus stop to its original position. Changes to bus routes/timetables isn't something that the NP can change but consideration will be given to all these matters by the Parish Council.	No cha
Pam Schweizer		
(a) The junction between A3 North and the A31 should be re-opened to ease B3000.	Noted but this is beyond the remit of the NP	No cha
School Head Teacher		
(a) Wants a pedestrian crossing or safety markings between the school and the Marwick Hall	Agree this is a good idea	Referre Counc consul
P-T12 - Parking		
GBC		
(a) Surrey CC parking space dimensions should be referenced	Noted	Added
(b) Should be clarified whether spaces are rounded up or down	Noted – due to parking pressures in the village, it is deemed appropriate to round up where applicable.	Revis spaces
(c) Wording of second para should be re-worded as a list	Noted	Amene
(d) Clarity should be added to second para to clarify whether applies to all development or just new residential development	Noted – due to parking pressures in the village, it is deemed appropriate for this policy to apply to all new development and policy wording is considered flexible and not overly restrictive	Amene of poli
Susan Sturgeon		
(a) Make better use of the Jolly Farmer car park at busy times of the day. Given the traffic at school times thought should be given to a transport Strategy similar to that at the University.	Noted - this is private land and the parish council is not aware of this land being put forward for this purpose. It is also not necessarily a land use matter. However, the Parish Council will give consideration to the points raised.	No cha
Riley		
(a) 1.5 spaces is not deliverable for 2 bed units. Suggest 2 spaces for 2 bed units and minimum 2 space for 3 and 4 bed units	Noted	Clarifi wordin
Anonymous		
(a) Various comments made by anonymous persons supporting the policies in the plan, raising concerns with parking in the village.	Noted/welcomed	No cha
P-T13 – Car Parking Policy		
GBC		
(a) Map T13 should show what the red outline means on the legend	Noted	New m
Liz Crosby		
(a) Agrees with formal parking area and it needs an in/out drive	Noted	No cha
Rupert Leach		
(a) Improved area in bonfire field is good but better access needed	Noted	No cha

School Head Teacher		
(a) Car Park would ease pressure on the village. Agree with the suggestion for an in and out and a layby to ease congestion.	Support welcomed	No cha
Neil Attenborough		
(a) Proposed site is impractical due to narrow access.	The policy wording clarifies that further consideration will be given to various options to secure safe access to the site, to the agreement of SCC.	No cha
Andrew Serednji		
(a) Could the Quarry be used for a car park?	This is private land and the parish council is not aware of this land being put forward for this purpose.	No cha
Eyelyn Gaff		
(a) The Car Park site is too far away from houses and vandalism could be a problem	This concern is noted but is not necessarily something a land use policy can easily ensure, however, monitoring of safety and security would take place once the car park is in place.	No cha
Frank Clarke		
(a) Agree subject to in/out entrance and/or a layby as suggested	Noted	No cha
Riley		
(a) Need school's agreement. Needs better surface, speed bumps and lighting	Noted. Further consideration can be given to these matters at the detailed design stage and would be subject to agreement by the highway authority.	No cha
Anonymous		
Comments were made by anonymous persons in relation to the access constraints and questioning how well the car park would be used by residents on The Street due to the distance.	Noted	No cha
P-TI4 – Electric Vehicle Charging Points		
Surrey CC		
(a) Support policy. Recommend minor amendment to include reference to “fast charge” charging points.	Noted	Refer
GBC		
(a) Support for policy	Welcomed	N/A
P-TI5 – Communications Infrastructure		
GBC		
(a) “where necessary” in first paragraph is unclear	Noted	Amend
(b) Reference to FTTP requirements of Policy D1 of the LPSS could be made.	Noted	Added
Riley		
(a) Include provision for waste recycling facilities (bin) in bus shelters	Noted but this would not be relevant to this policy	No cha
P-HP1 -Affordable Housing		
GBC		
(a) General support positive approach to the provision of affordable housing and choice of sites (from a housing perspective)	Welcomed	Due to and H out in

		<p>expansion for further development outside of the site. This will be a -</p> <p>-</p> <p>-</p> <p>-</p>
(b) No reference to meeting specialist need for downsizing or for newly forming households, for example through different affordable housing options	Noted – Policies P-HA1-HA4 reference the need for new affordable homes to be brought forward in line with the latest affordable housing evidence, in terms of size. This is considered flexible enough to ensure the need for newly forming households and downsizers is met. Housing tenure should be added to this requirement to further support other affordable housing options (i.e. shared ownership) that may help to address local need.	Housing further and special Policy reflect Wordi update tenure housing
(c) Puttenham and Wanborough Housing Society scheme of allocation should be referenced in the policy/supporting text	Noted – scheme is already in supporting text	Policy scheme support
(d) Policy should signpost latest affordable housing evidence, either PNPP evidence base or SHMA		In term Survey catering housing homes as son Refere
Surrey Hills AONB Board		
(a) Support principle of planning for affordable housing	Welcomed	N/A
Thames Water		
(a) no concerns in relation to wastewater infrastructure provision	Welcomed	N/A
Will Yule		
(a) Objection to the inclusion of specific locations, which might attract property developers	This sentiment is acknowledged but the Steering Group / Parish Council has decided to work with any appropriate sites for affordable homes to meet local needs	No cha

Mike Blundell Jones		
(a) Objection to the inclusion of specific locations. GBC planners had confirmed this is not required.	This sentiment is acknowledged but the Steering Group / Parish Council has decided to work with any appropriate sites for affordable homes to meet local needs	No cha
P-HA1 – Home Farm Barns		
Surrey CC		
(a) Site is located in an Area of High Archaeological Potential (AHAP)	Noted	Wordi
D Williams		
(a) POND should be consulted and the camping has had to operate on a no vehicle policy due to the access difficulties on this dangerous bend	Access difficulties acknowledged and the steering group representatives have met Surrey CC who has provided advice on visibility requirements for the site.	Furthe policy access inform a safe
Kathy Smyth		
(a) I think Policy HA1 is unworkable and POND should be allowed to renew their lease.	Noted. It is agreed that the camping barn is a valued community asset and its retention should be sought in the first instance.	Policy retent feasibl
Liz Crosby		
(a) This site and Lees Field are my preferred sites	Welcomed	No cha
Neil Attenborough		
(a) Suitable if problems can be overcome.	Noted. It is considered that the policy contains a range of criteria that identify and seek to address the site constraints.	No cha
P-HA2 – Land on B3000 (Puttenham Golf Club)		
Surrey CC		
(a) Site is located adjacent to an Area of High Archaeological Potential (AHAP)		Follow Neigh subsec key co from t follow - Insuf that sa could potent 109) a of the - Dist with P the GE - Poter and A para 1 Surrey - Loss conflic 174/1 Manag - Lack
GBC		
(a) Potential conflict with NPPF due to policy wording		
(b) Potential conflict with P-NE3		
(c) Bullets 3 and 4 could be merged to reflect earlier comments for P-TI2. Further comments received from GBC stating the need to provide further evidence to justify the site's distance from the village		
(d) Bullet 5 should be split into a separate point after "in accordance".		
(e) Policy should reference proximity to listed buildings		
(f) Policy needs to demonstrate how it is safely accessible in a reasonable walking distance to the village to accord with policy H3 (Rural Exception Homes) of the Local Plan given.		
(g) Policy will need to consider potential harm to AONB to comply with P1 of the Local Plan		
Surrey Hills AONB Board		
(a) Object to the allocation of this site: - Development of this site would fail to conserve or enhance the natural beauty of the AONB - Site currently contributes positively to the AONB		

- Would exacerbate ribbon development along B3000 - Site not visually related to the village - Conflict with Local Plan and AONB Management Plan	
Thames Water	
(a) no concerns in relation to wastewater infrastructure provision	
D Williams	
The allocation of this site is contrary to P-NE3 of the neighbourhood plan as trees would be felled to facilitate the development.	
No obvious location for the provision of SANGS	
Oppose loss of woodland which is a habitat of principal importance	
Development will add to traffic on the busy B3000 and no footpath or bus connecting to village.	
Tim Langhorn	
(a) Not a suitable location for affordable housing due to proximity from village and green belt/AONB designations	
(b) Residents of the private Berthorpe Estate have access rights to the Berthorpe driveway (part of which is owned by the Golf Club) from which the site is accessed.	
(c) Addition of 5 dwellings would result in dangerous road conditions. There have been a number of accidents around the site junction.	
(d) No sewerage provision along Puttenham Heath Road	
Savills on behalf of Mr and Mrs Perowne	
<ul style="list-style-type: none"> ● The site is excessively large for the amount of development proposed; ● The site includes land not owned by the Golf Club, which was not promoted to the dPNP and is not available for development; ● Would result in the loss of an extensive area of woodland which is a Priority Habitat, this would result in the loss of important habitats in the local area and have a negative impact on ecology (active bird nests, evidence of bats and other wildlife) – in conflict with the NPPF and Local Plan ● Surrey Wildlife Trust has raised concern ● Development of the site will increase pressure on the Thames Basin Heath SPA and no mitigation has been outlined 	

<ul style="list-style-type: none"> ● The location of the site is wholly inappropriate due to its significant distance from the main settlement of Puttenham and any services or facilities, resulting in an unsustainable, car dependant development; ● The site currently has no vehicular access and there is no evidence that safe vehicular access can be achieved onto this very busy road; ● The site is within the Green Belt and the dPNP has not demonstrated exceptional circumstances to justify developing in the Green Belt nor that the site meets the rural exception site criteria in the context of an emerging Local Plan which includes significant housing allocations over and above the housing need of the Borough; ● The site is within the Surrey Hills Area of Outstanding Natural Beauty and Area of Great Landscape Value and the proposed development would damage the character and beauty of the area – in conflict with the NPPF and Local Plan ● Surrey Hills AONB Board have expressed serious concern about the development of the site ● Allocation of land at B3000 conflicts with various neighbourhood plan policies ● The policy is not deliverable or viable – no evidence of how policy mitigation will be delivered 	
Wanborough Parish Council	
Question why the WPC were not consulted through the draft neighbourhood plan consultation	It is noted that WPC were consulted at the Regulation 14 consultation
<p>Object to the inclusion of the site in the site assessment report and neighbourhood plan for the following reasons:</p> <ul style="list-style-type: none"> - Site does not meet requirements for a rural exception site – not in safe and reasonable walking distance to settlement - Unsafe access onto B3000 – poor sightlines - Felling of trees - Adverse visual impact on area and AONB 	
Puttenham Golf Club	
Letter sent to PC reiterating intent to allocate the site for a small affordable housing development.	
Access to the site already exists	
The trees on the site are young and only grew up since the site was vacated by the club in 1972	

The following individuals raised objections to the Golf Club site:	Same
F P Clarke	
Chris Jemmett	
David Perowne	
Peter Whitaker	
Jessica Perowne	
Jonathan Spence	
Valerie Evans	
Vince Wright	
Debbie Mitchell	
Mark and Jane Perowne	
Katrina Whitaker	
Marion Isaac	
Tina Borciani	
Patricia Addison	
Trevor Olley	
Sally Blundell Jones	
Liz Crosby	
Andrew Seredniji	
Rachel Robinson	
Erica Page	
Jan Oldacre	
Susan Sturgeon	
Chantal Borciani	
Lynne Gibbons	
Caroline Williams	
Jennifer Attenborough	
Suzan Walker	
Bernice Grundy	
Nicola Perowne	
Katherine Reader	
Barbara Spence	

<p>William Carpenter</p> <p>Remo Borciani</p> <p>David Reader</p> <p>Neil Attenborough</p> <p>Mark Towell</p> <p>Sarah Towell</p> <p>John Carr-Jones</p> <p>Mike Blundell Jones</p> <p>Kenneth Miller</p> <p>Alex Maison</p> <p>Clive Webster</p> <p>Lynnette Roper</p> <p>Peter Roper</p> <p>Jack Haines</p> <p>Helen Marlow Robinson</p> <p>Brenda Carpenter</p>		
<p>The above individuals raised the following concerns:</p> <ol style="list-style-type: none"> 1. Too far from the village. 2. Lack of direct and maintained footpath. 3. Requirement to cross the B3000 - the busiest B Road in Surrey. 4. Access from B3000- uncertain and the main proposal has poor sight lines and is an accident blackspot. 5. Negative impact on a woodland area identified by Natural England as a Priority Habitat Deciduous Woodland. 6. Negative Impact on a wide range of Wildlife. 7. Increase in volume of traffic on the already dangerous B3000. 8. Pollution levels are high already on B3000 and this problem would increase. 9. The site is too large for the number of proposed units thereby opening up the possibility of a larger development later. 10. The proposal is at odds with the NPs aims to ensure 'Development proposal that result in a loss of trees will be resisted'. 		
<p>The following individuals commented in support of the Golf Club site:</p> <p>Jeannette Fleming</p>		<p>Same</p>

Andrew Pollard Linda Holland Mike Turner Stephen Herbert Alan Marshall David Vowles Peter March Martin Thomas		
The above individuals indicated they were in favour of the site being used for Affordable Housing, the main reason given is that they support Policy P-HA2. As one response stated that they were a member of the Golf Club and 7 others were almost identical it appears that they are all from members of the Golf Club. One also thought it was an ideal location for this use as there are homes on both sides and opposite. One response was from a Puttenham resident.		
P-HA3 – Land on Hook Lane		
Surrey CC		
(a) Site is located adjacent to an Area of High Archaeological Potential (AHAP)	Noted	The la they n consid plan fo has be
GBC		
(a) 4 th bullet point - Finish sentence after “on the site”	Noted	
(b) bullet points 5 and could be merged	Noted	
(c) Bullet 7 should be split into a separate point after “in accordance”	Noted	
Thames Water		
(a) no concerns in relation to wastewater infrastructure provision	Welcomed	
D Williams		
It is understood the owner of the site does not want it included in the plan.	Noted	
Peter Whitaker		
(a) Mentioned at the consultation that the owner demanded the removal of this site from the plan.	Noted	
Jan Oldacre		
(a) Mentioned at the consultation that the owner demanded the removal of this site from the plan.	Noted	
Robert Stovold		
Who is the owner of the site demanded its removal from the plan.	Noted	
P-HA4 – Corner of Lees Field		
GBC		
(c) Bullet 4 should be split into a separate point after “in accordance”	Noted	Amenn
Thames Water		
(a) no concerns in relation to wastewater infrastructure provision	Welcomed	N/A

Surrey Hill AONB Board		
(a) Concern over the site extending development into this prominent and visually exposed location. (b) Concern over the development having a significant visual impact (c) A Landscape and Visual Impact Assessment has not been done	Subsequent discussions with the AONB officer were had to clarify the concerns raised and it was accepted that stronger policy wording would be sufficient to overcome their concerns.	Policy landsc mitiga Suppo Enviro requir Impac develo
Liz Crosby		
(a) Prefers this site for affordable housing	Welcomed	No cha
Abbie Powell		
(a) Not acceptable due to setting precedent for Green Belt land. Neighbours would suffer loss of views of special landscapes. Is against your own aims in the Plan specifically 5.1 and 5.2.	These concerns are noted. It is considered that the public benefits of providing affordable homes for local people, in addition to the mitigation measures set out in the policy, offset the loss of green belt. It is also noted that, as a rural exception site, normal green belt rules would not apply.	No spe above in the buffer green
Anonymous		
Other comments from anonymous sources were also received, one in support of the site and one raising concerns over the loss of green belt.	Same as above	Same
P-NE1 – Natural Environment		
GBC		
(a) Replace “must” with “should” in second paragraph	Noted	Amene
Natural England		
Recommend requirement for a Landscape and Visual Impact Assessment for developments outside of settlement boundary and to fully consider comments from AONB board	Noted	Refere
Surrey Hills AONB Board		
(a) Support		
P-NE2 – Dark Night Skies		
GBC		
(a) Could include reference to light spillage	Noted	Policy
Surrey Hills AONB Board		
(a) Support	Welcomed	N/A
Anonymous		
Anonymous comments raising concerns over whether this policy can be achieved if car Park is built and that new build properties requiring planning consent such as Carpenters Field should comply with regulations on Dark night skies	Noted. The policy is considered flexible enough to ensure that the policy is not overly restrictive and there is a separate car park policy where consideration is given to this matter.	No cha
P-NE3 – Trees and Hedgerows		
GBC		
(a) Part 1 of the policy is too restrictive	As set out in the supporting text, a number of trees have been lost in the village in recent years and a robust policy is required.	Wordi signifi clarity

(b) Part 2 – concern over reasonableness of S106 CAVAT requirement and what projects funds would be spent on	Noted	Referen
(c) Various concerns raised over enforceability of part 3	This policy has been accepted through other neighbourhood plans. Whilst there may be questions over its implementation, the parish council are keen to work with the LPA to consider implementation.	No cha
Surrey Hills AONB Board		
(a) Support	Welcomed	N/A
P-NE4 - Biodiversity		
GBC		
(a) Support	Welcomed	N/A
Surrey Hills AONB Board		
(a) Support	Welcomed	N/A
Sue Skeats		
(a) Hedgehog highways should be mandatory in any new builds or boundaries. Also, hedgehog slow signs should be erected	Noted.	This po specie
P-BE1 - Design		
GBC		
(a) Policy should refer to “all new development”	Noted	Amene
(b) The word “quality” is loose and subjective	Noted	No cha
(c) Reference to local views and natural environment and landscape setting could be added	Noted	Referen
(d) Reference to contemporary development could be added	It is not considered that the policy would prevent contemporary development	No cha
(e) Replace “sympathetic” with “appropriate”	On reflection, the term “respond positively” is deemed the most appropriate.	Policy comm
Andrew Seredniji/Sue Skeats		
(a) New development in Tilford could be emulated in terms of design and affordable housing provision	The policy is considered flexible enough but it is not considered appropriate to reference specific examples as the site context is the most important factor in achieving the right type of development.	No cha
P-BE2 – Backland and Infill Development		
GBC		
(a) The word “impact” is missing from the first sentence of the second paragraph	Noted	Added Other made
P-BE3 – Sustainable Development		
GBC		
(a) Policy should clarify whether it applies to all new development	Noted	Wordi develo
Thames Water		
(a) Recommend new water efficiency policy / wording	Noted	Added
P-BE4 – Puttenham Conservation Area		
GBC		
(a) Policy could refer to CA Statement and amendments to the policy wording suggested	Noted	Policy

P-BE5 – Listed Buildings		
GBC		
(a) Reference to Buildings of Local Merit could be included	Noted	New p
(b) Reference to “substantial harm” is inaccurate	Noted	Policy
P-RP2 Sport and Recreation Facilities		
Liz Crosby		
(a) Agree with Park upgrade and totally support outside Gym.	Welcomed	No cha
School Head Teacher		
(a) There were serious concerns over the location of outside gym in Area A and C. This could be reduced by a location further from the school	Concerns noted.	The po the all new lo
P-RP3 - Allotments		
Anonymous		
(a) Anonymous response received questioning whether this policy was needed as residents have gardens.	A need has been identified for allotment provision even though it is acknowledged that the majority of residents have private gardens	No cha
Community Aspiration Policies		
Anonymous		
(a) Various anonymous comments received raising the following: - Too many points included in this section. Sustainable transport is the most important but resources or funds to achieve improvement are difficult to get especially as school buses have been stopped.	Noted	No cha
Other		
GBC		
(a) A new policy is recommended to ensure that any new development that might come forward over the plan period (i.e. windfall development) delivers the necessary mitigation to avoid significant effects on the Thames Basin Heaths SPA.	Noted	New p suppo section
Surrey CC		
(a) Consideration should be given to local views or viewpoints of importance	Noted	No cha
Thames Water		
(a) Recommended new policy/supporting text relating to water and waste water infrastructure	Noted	New p text al
(b) Recommend additional surface water flood risk wording	Agreed but policy P4 of the Local Plan provides sufficient safeguards and so a new policy is not considered necessary.	New s enviro
Environment Agency		
No specific comments but pleased to see that allocations have been directed to low flood risk areas.	Noted	N/A
Historic England		
No comments	Noted	N/A
Waverley Borough Council		
No comments	Noted	N/A
Highways England		

No objections	Noted	N/A
D Williams		
General support for plan but unsure how some of its aims will be put into practice, including how the PC will extend hedgerows and trees and how protected species will be protected.	<p>It appears that this respondent is referring to the Environment Report and, specifically, the reference to policy W5 of the Surrey Hills AONB Management Plan. This policy is referenced in the report but does not itself form part of the neighbourhood plan. The neighbourhood plan does however align with the intention of policy W5 as referenced in Policy P-NE3 and CP8 (aspirational policy).</p> <p>Again, it appears that this respondent is referring to the reference to the Wildlife and Countryside Act 1981 which is included in the Environmental Report for evidence base purposes and is not specifically referenced in the neighbourhood plan. However, the respondent makes a valid point that red squirrels are not found in the parish and that bats are.</p>	Enviro squirre added
Surrey Hills AONB Board		
(a) Suggested alternative rural exception site	The site referenced has not been made available by the landowner and so cannot be considered further.	N/A

Appendix 1

Puttenham Neighbourhood Plan Steering Group
C/o 99 The Street
Puttenham
Guildford
Surrey GU3 1AT
puttenhamplans@outlook.com

19th September 2016

Dear Resident

Consideration of possible sites for affordable housing development is an important part of the preparation of the new Puttenham Neighbourhood Plan. Sites help inform the spatial strategy for development, and are key to the delivery of the aims and objectives of the Neighbourhood Plan.

It is important we are aware of all possible sites that could be considered for affordable housing in the future within the parish council boundary.

If you are the landowner of, or are aware of, a site that could potentially be suitable for development (particularly a brownfield site), we would like to hear from you.

If you have previously suggested a site to us, we would appreciate if you registered the land with us again, in order that we have an up-to-date picture.

We are particularly interested to hear about land that could potentially deliver, up to 5 affordable homes, preferably within walking distance of the centre of the village

If you wish to let us know about possible development land that can help contribute towards meeting this need, please contact us initially via the details above by 15th October 2016.

Yours sincerely

Puttenham Neighbourhood Steering Group

Appendix 2

Puttenham Neighbourhood Plan Steering Group
C/o 99 The Street
Puttenham
Guildford
Surrey GU3 1AT
puttenhamplans@outlook.com

19th September 2016

Dear.....

As you are probably aware the above committee have been asked by the parish council under the guidance of Guildford Borough Council to compile a village plan.

The neighbourhood plan has now entered its second year and at the point of identifying possible sites for low cost rental dwellings under the Rural Release Scheme, if on completion of the plan it is found that there is a proven need.

With the information gathered along with the help of GBC your property could come within the guidelines. As part of the neighbourhood plan we are deemed to ask all landowners throughout the village if at any point they may be interested in the project. We do of course respect your privacy and will treat it as such if we have no contact from you. We are in the process of distributing the enclosed document to everyone in the parish.

Yours sincerely

B J Green (Chairman)

PUTTENHAM PARISH COUNCIL



NEIGHBOURHOOD PLAN STEERING GROUP

The Neighbourhood Plan reports are now on the parish council website for you to view.

We need your support to make sure any changes to our village are genuine improvements and relevant to our future needs.

Please come and see us with your views at the Parish Assembly. The steering group members will be there to answer any questions.

FRIDAY 12TH MAY 7.00PM – 8.00PM

Marwick Hall, School Lane, Puttenham

www.puttenham-pc.gov.uk

puttenhamplans@outlook.com



NEIGHBOURHOOD PLAN STEERING GROUP COMMITTEE

The Parish Council are currently progressing a Neighbourhood Plan which will shape and bring about benefits to the parish over the next 20 years.

The Neighbourhood Plan will cover various topics including the environment, transport and parking, community facilities as well as considering suitable sites for affordable housing.

It is essential that the Neighbourhood Plan is influenced by local residents and over the coming months, the Parish Council will be engaging with the community beginning with a workshop session at the Parish Assembly on **12 May**. This workshop is an opportunity to get involved and share your views or simply observe and find out the work done by the Steering Group to date. Drop in any time between **7.00pm** and **8.00pm**.



Residents will also have the opportunity to influence the Neighbourhood Plan by completing a short Questionnaire which will cover some of the most important themes and issues. These will be posted to residents and available to collect at the Assembly meeting.

Neighbourhood Plan Workshop

May 2017

Welcome

This workshop is an opportunity to get involved and share your views about the future of Puttenham.

The Parish Council are currently progressing a Neighbourhood Plan, which will shape and bring about benefits to the parish over the next 20 years.

The Plan covers various topics including the environment, transport and parking, community facilities as well as considering suitable sites for affordable housing.

Your feedback and input is vital in order that the Plan truly reflects the wishes of our community.

Once we have listened to everyone's views, a draft Plan will be produced, which will be scrutinized by an examiner and the entire village will be asked to vote to accept the plan, or not.

We are attempting to complete the plan during 2018.

In order to get as much feedback as possible we have attached a short questionnaire which we would ask you to complete, either before you leave or over the next few days.

Your views are important as the plan is based entirely upon your needs and your aspirations for our village.

Puttenham Neighbourhood Plan Questionnaire

We want your feedback to inform the Draft Neighbourhood Plan. Please visit the Parish Council website for further information on the Neighbourhood Plan and the topics being covered.

Please return your questionnaire to Puttenham Neighbourhood Plan Steering Group using the prepaid envelope or send to puttenhamplans@outlook.com by 30th June 2017.

The 2014 Parish Council Survey covered a broad range of issues and the findings have been used to inform the work done on the Neighbourhood Plan so far including the draft aims and objectives set out below. We

Vision

“Our vision is to maintain Puttenham Parish as a thriving vibrant community of rural character and identity, preserving its heritage assets, listed buildings and conservation area so that it will remain a visually attractive, independent settlement, set in unspoilt, tranquil and accessible countryside, providing an excellent quality of life for residents, visitors and those who work in the Parish”

Objectives

To ensure that new development in the Parish is affordable and meets the needs of the local community

To seek to improve the health and vitality of the parish and ensure the needs of parish residents and visitors are met through retaining, supporting and improving the parish’s valued local community facilities, services and assets.

To reduce traffic flows through the village, improve highway and pedestrian safety and parking pressure in the parish and encourage sustainable forms of transport

To ensure that future development is appropriate and proportionate to the scale and rural character of the parish.

To preserve and enhance the Parish’s unique and valued rural character, independence and landscape setting within the Surrey Hills AONB.

To preserve and enhance the parish’s valued natural environment, habitats and biodiversity

To secure new development resources and enhance the parish’s

want your thoughts on these aims and objectives to ensure they accurately represent the community.

Do you agree with the vision and objectives?

Are there any other themes that you think the Neighbourhood Plan should focus on?

Affordable Housing

The 2014 Parish Survey found a modest need for affordable homes in the parish and the Parish Council is considering meeting this housing need through the provision of small scale affordable housing development in the Neighbourhood Plan. The Parish Council has identified a range of site options and we want your thoughts.

Do you believe the Neighbourhood Plan should allocate a site/s to meet this modest affordable housing need?

What are your thoughts on the sites that are being considered? See attached map.

Site 1 –

Site 2 –

Site 3 –

Site 4 –

Site 5 –

Site 6 –

Site 7 –

Site 8 –

Site 9 –

Site 10 -

Traffic and Parking

Traffic and parking was identified as an issue of local concern through the 2014 Parish Survey. The Traffic and Parking Topic Group have carried out extensive traffic monitoring and information gathering on this subject and have identified measures which were displayed at the meeting on 12th May including (20mph near school, reducing road signage, blind spot mirrors, bollards at vulnerable turning points, and to provide a carpark in the village with electric car charging points). Please note some of the proposals will require the Parish Council to work with Surrey County Council who are the Highways Authority for the area, however the information gathered and the proactive measures identified form valuable evidence and show a clear intent on what needs to be done to resolve these issues.

Do you agree traffic and parking is an issue in the parish?

Can you suggest any solutions to traffic and parking issues in the parish?

Recreation

The 2014 Parish Survey recognised the value of the parish's recreation facilities. The Parish Council has recently consulted with residents on this subject and one option for the Neighbourhood Plan under consideration is the provision of new and improved facilities and potentially an outdoor gym.

Do you agree with this approach and would you like the Parish Council to fund new and improved recreational facilities for residents?

Are there any other matters relating to this topic that you wish to see the Neighbourhood Plan consider?

Other Matters

The Neighbourhood Plan is also considering other themes which were identified through the 2014 Parish Survey, including the natural and built environment and the design and type of new development.

Do you think these are important matters that should be covered in the Plan?

Are there any other subjects or issues that you would like the Neighbourhood Plan to cover?

How do you think the parish could be improved over the next 15 years?

What do you love about the parish?

Any other comments?

Please visit the Parish Council website for further details and return your questionnaire to Puttenham Neighbourhood Plan Steering Group, 99 The Street, Puttenham, Guildford GU3 1AT or send to puttenhamplans@outlook.com by 30th June 2017.

Appendix 7

PUTTENHAM NEIGHBOURHOOD PLAN

Dear Resident

Following the successful Neighbourhood Planning Workshop on 12th May at the Marwick Hall, we would like feedback from residents who were unable to attend.

Over the next few months, we will begin drafting the Puttenham Neighbourhood Plan, but first we would like your feedback to ensure that your views are being incorporated into the village's future direction.

Once the draft plan is completed the Parish Council will undertake a statutory 6-week consultation process, where you will have another opportunity to comment and input into the plan.

A submission version will then be submitted to Guildford Borough Council, and then an independent examiner, before we will have a local referendum to vote whether residents want the neighbourhood plan adopted.

The Plan will cover topics including

- Possible sites for provision of affordable housing
- Traffic and parking recommendations
- Provision of recreational facilities
- Design criteria for the built environment
- Environmental issues.

We have further information available on the website www.puttenham-pc.gov.uk or please contact the parish clerk at puttenhamplans@outlook.com with your questions.

Please take the short time to complete the attached questionnaire and return to us in the prepaid envelope.

THIS IS YOUR OPPORTUNITY TO HELP SHAPE THE FUTURE OF YOUR VILLAGE

Yours sincerely

John Green
Neighbourhood Plan Steering Group Chairman

Appendix 8

1. For the purposes of regulations 14 and 16, a “consultation body” means—
 - (a) where the local planning authority is a London borough council, the Mayor of London;
 - (b) a local planning authority, county council or parish council any part of whose area is in or adjoins the area of the local planning authority;
 - (c) the Coal Authority([1](#));
 - (d) the Homes and Communities Agency([2](#));
 - (e) Natural England([3](#));
 - (f) the Environment Agency([4](#));
 - (g) the Historic Buildings and Monuments Commission for England (known as English Heritage)([5](#));
 - (h) Network Rail Infrastructure Limited (company number 2904587);
 - (i) the Highways Agency;
 - (j) the Marine Management Organisation([6](#));
 - (k) any person—
 - (i) to whom the electronic communications code applies by virtue of a direction given under section 106(3)(a) of the Communications Act 2003; and
 - (ii) who owns or controls electronic communications apparatus situated in any part of the area of the local planning authority;
 - (l) where it exercises functions in any part of the neighbourhood area—
 - (i) a Primary Care Trust established under section 18 of the National Health Service Act 2006([7](#)) or continued in existence by virtue of that section;
 - (ii) a person to whom a licence has been granted under section 6(1)(b) and (c) of the Electricity Act 1989([8](#));
 - (iii) a person to whom a licence has been granted under section 7(2) of the Gas Act 1986([9](#));
 - (iv) a sewerage undertaker; and
 - (v) a water undertaker;
 - (m) voluntary bodies some or all of whose activities benefit all or any part of the neighbourhood area;
 - (n) bodies which represent the interests of different racial, ethnic or national groups in the neighbourhood area;
 - (o) bodies which represent the interests of different religious groups in the neighbourhood area;
 - (p) bodies which represent the interests of persons carrying on business in the neighbourhood area; and
 - (q) bodies which represent the interests of disabled persons in the neighbourhood area.

Neighbourhood development orders and community right to build orders

2.—(1) For the purposes of regulations 21 and 23, a “consultation body” means—

(a) any person referred to in paragraph 1(k) and (l);

(b) where the neighbourhood area to which the neighbourhood development order or community right to build order relates consists of or includes the whole or any part of the area of a parish council, that parish council;

(c) any parish council or, in the case of a neighbourhood development order (but not a community right to build order), a neighbourhood forum for an area which adjoins the neighbourhood area; and

(d) where the development to be authorised under the proposed neighbourhood development order or community right to build order falls within any category set out in the following Table, the person mentioned in the Table in relation to each of those categories.

1	User Name	User Email Address	User Address	User Address (cont)	User Town	User Postcode
2	Historic England (Alan Byrne)	e-seast@historicengland.org.uk	Eastgate Court	195-205 High Street	Guildford	GU1 3EH
3	Tilford Parish Council (Laura Muscov)	clerk@tilfordpc.org.uk				
4	Environment Agency (Oliver Rathmill)	planning_THM@environment-agency.gov.uk				
5	Natural England (Planning Consultations)	consultations@naturalengland.org.uk	Hornbeam House	Electra Way, Crewe	Crewe	CW1 6GJ
6	Homes and Communities Agency (Sir or Madam)	mail@homesandcommunities.co.uk				
7	Elstead Parish Council (Sir or Madam)	webmaster@elstead.org.uk	20 Kindsley Square	Elvetham Heath	Fleet	GU51 1AH
8	Surrey County Council (Mrs Katharine)	kath.harrison@surreycc.gov.uk	Surrey County Council	County Hall	Kingston upon Thames	KT1 2QU
9	Waverley Borough Council (Waverley Borough)	planningpolicy@waverley.gov.uk	Waverley Borough Council	The Burys	Godalming	GU7 1HR
10	Shackleford Parish Council (Kate Lingard)	Shacklefordclerk@gmail.com				
11	Seale And Sands Parish Council (M C Nelson)	clerk@saspc.info	72 Crooksbury Road	Runfold	Farnham	GU10 1QD
12	Peper Harow Parish Council (Paul McKeown)	peperharowclerk@gmail.com				
13	Tongham Parish Council (Sir or Madam)	tonghamclerk@outlook.com				
14	Wanborough Parish Council (Sir or Madam)	clerk@wanborough.info				
15	North West Surrey CCG (NHS) (Andrew)	andrew.demetriades@nwsurreyccg.nhs.uk				
16	Mobile Operators Association Ltd (Carolyn)	dpm@monoconsultants.com	c/o Mono Consultants Ltd	48 St Vincent Street	Glasgow	G2 5TS
17	Southern Water (David Sims)	planningpolicy@southernwater.co.uk	Southern House	Yeoman Road	Worthing	BN13 3NX
18	UK Power Network (David Schofield)	david.schofield@ukpowernetnetworks.co.uk				
19	Affinity Water Ltd (Developer Services)	DS@affinitywater.co.uk				
20	NHS Property Services Ltd (Fiona Harkin)	local.plans@property.nhs.uk	451C Skipton House	80 London Road	London	SE1 6LH
21	Clinical Commissioning Group (NHS) (Guildford)	gwccg.info@nhs.net	3rd Floor, Dominion House	Woodbridge Road	Guildford	GU1 4PU
22	Waldon Telecom Ltd (Helen Edwin)	enq@waldontelecom.com	Beaver House	York Close	West Byfleet	KT14 7HN
23	Guildford and Waverley CCG (Jane Williams)	jane.williams37@nhs.net				
24	NHS England South (NHS England South)	yorkhouse.reception@property.nhs.uk	York House	18-20 Massetts Road	Horley	RH6 7DE
25	Surrey Heath Clinical Commissioning Grp	nicola.airey@nhs.net				
26	Openreach newsites (Paul Bradbury)	paul.bradbury@openreach.co.uk	5700 John Smith Drive		Oxford	OX4 2RW
27	The Coal Authority (Rachael A Bust)	planningconsultation@coal.gov.uk	200 Lichfield Lane	Berry Hill	Mansfield	NG18 4RG
28	Guildford and Waverley CCG (NHS) (Sam)	sam.stevens1@nhs.net				
29	Virgin Media (Sir or madam)	new.developments@virginmedia.co.uk	PO Box 333	Matrix Court	Swansea	SA7 9ZJ
30	EDF Energy (Sir or Madam)	info@edfenergy.com	40 Grosvenor Place	Victoria	London	SW1X 7EN
31	Highways England (Sir or Madam)	planningSE@highwaysengland.co.uk				
32	Network Rail (Mr Sir or Madam)	townplanningse@networkrail.co.uk	1 Eversholt Street	Euston Square	London	NW1 2DN
33	South East Water (Sir or Madam)	developer.services@southeastwater.co.uk	Rocfort Road		Snodland	ME6 5AH
34	Vodafone (property team) (Sir or Madam)	CTIL.admin@cluttons.com				
35	Marine Management Organisation (Sir or Madam)	consultations.mmo@marinemangement.org.uk				
36	Surrey Downs Clinical Commissioning Group (Sir or Madam)	contactus.surreydownscg@nhs.net				
37	Scotland Gas Networks (Stephen Allison)	stephen.allison@sgn.co.uk				
38	Scotia Gas Networks (Stuart Forrest)	stuart.forrest@sgn.co.uk	Axis House	5 Lonehead Drive	Newbridge	EH28 8TG
39	Scottish and Southern Energy Power Distr	terry.davies@sse.com				
40	Thames Water (Thames Water)	ThamesWaterPlanningPolicy@savills.com				
41	Southern Gas Networks (Tim Dixon)	tim.dixon@sgn.co.uk	Inchoolm House No11	West Shore Road	Edinburgh	EH5 1RH
42	Surrey Hills AONB	clive.smith@surreycc.gov.uk				
43	Farnham Town Council	customer.services@farnham.gov.uk				
44						
45						

19	Affinity Water Ltd (Developer Services)	DS@affinitywater.co.uk				
20	NHS Property Services Ltd (Fiona Harkin)	local.plans@property.nhs.uk	451C Skipton House	80 London Road	London	SE1 6LH
21	Clinical Commissioning Group (NHS) (Guildford)	gwccg.info@nhs.net	3rd Floor, Dominion House	Woodbridge Road	Guildford	GU1 4PU
22	Waldon Telecom Ltd (Helen Edwin)	enq@waldontelecom.com	Beaver House	York Close	West Byfleet	KT14 7HN
23	Guildford and Waverley CCG (Jane Williams)	jane.williams37@nhs.net				
24	NHS England South (NHS England South)	yorkhouse.reception@property.nhs.uk	York House	18-20 Massetts Road	Horley	RH6 7DE
25	Surrey Heath Clinical Commissioning Grp	nicola.airey@nhs.net				
26	Openreach newsites (Paul Bradbury)	paul.bradbury@openreach.co.uk	5700 John Smith Drive		Oxford	OX4 2RW
27	The Coal Authority (Rachael A Bust)	planningconsultation@coal.gov.uk	200 Lichfield Lane	Berry Hill	Mansfield	NG18 4RG
28	Guildford and Waverley CCG (NHS) (Sam)	sam.stevens1@nhs.net				
29	Virgin Media (Sir or madam)	new.developments@virginmedia.co.uk	PO Box 333	Matrix Court	Swansea	SA7 9ZJ
30	EDF Energy (Sir or Madam)	info@edfenergy.com	40 Grosvenor Place	Victoria	London	SW1X 7EN
31	Highways England (Sir or Madam)	planningSE@highwaysengland.co.uk				
32	Network Rail (Mr Sir or Madam)	townplanningse@networkrail.co.uk	1 Eversholt Street	Euston Square	London	NW1 2DN
33	South East Water (Sir or Madam)	developer.services@southeastwater.co.uk	Rocfort Road		Snodland	ME6 5AH
34	Vodafone (property team) (Sir or Madam)	CTIL.admin@cluttons.com				
35	Marine Management Organisation (Sir or Madam)	consultations.mmo@marinemangement.org.uk				
36	Surrey Downs Clinical Commissioning Group (Sir or Madam)	contactus.surreydownscg@nhs.net				
37	Scotland Gas Networks (Stephen Allison)	stephen.allison@sgn.co.uk				
38	Scotia Gas Networks (Stuart Forrest)	stuart.forrest@sgn.co.uk	Axis House	5 Lonehead Drive	Newbridge	EH28 8TG
39	Scottish and Southern Energy Power Distr	terry.davies@sse.com				
40	Thames Water (Thames Water)	ThamesWaterPlanningPolicy@savills.com				
41	Southern Gas Networks (Tim Dixon)	tim.dixon@sgn.co.uk	Inchoolm House No11	West Shore Road	Edinburgh	EH5 1RH
42	Surrey Hills AONB	clive.smith@surreycc.gov.uk				
43	Farnham Town Council	customer.services@farnham.gov.uk				
44						
45						

Appendix 9



Puttenham Parish Council

Neighbourhood Planning Regulation 14 Consultation

Notification of Formal Consultation on the Puttenham Parish Neighbourhood Plan (Regulation 14 Town and Country Planning, England Neighbourhood Planning (General) Regulations 2012)

Dear Consultee,

In accordance with Regulation 14 (and Schedule 1) of the Neighbourhood Planning Regulations (2012) as amended, please treat this letter as notification of the publication of the Draft Puttenham Neighbourhood Plan.

The consultation period runs between 1st March – 12th April 2019.

The Neighbourhood Plan, which has been prepared by a group of parish councillors and local residents, sets a vision for the parish for the next 15 years.

We request that you send any comments by email to clerk@puttenham-pc.gov.uk

Or in writing to the following address:

**Puttenham Parish Council,
99 The Street,
Puttenham,
GU3 1AT**

The plan and supporting documents are available to view on the parish council website below.

<http://www.puttenham-pc.gov.uk/>

The Neighbourhood Plan can also be viewed at the following locations:

St John the Baptist Church, The Street, Puttenham (10:00 – 16:00 Monday to Sunday)

The Good Intent, The Street, Puttenham (12:00-22:00 Tuesday to Sundays; 18:00-22:00 Mondays)

Marwick Hall, School Lane, Puttenham (when open)

To coincide with this consultation, the Parish Council will be hosting two workshops, where you will have an opportunity to view the plan and discuss with members of the neighbourhood-planning group.

6th March Marwick Hall - 5.00-8.00pm

9th March Marwick Hall - 2.00-6.00pm

Following the Draft Plan consultation, we will be considering all comments received and finalising the plan which will then be submitted to Guildford Borough Council later in the summer for an independent examination. If the examination is successful, a referendum will be held where we will ask for your approval of the plan. If residents vote in favour, the plan will be adopted by Guildford later this year and the plan and its policies will be used by Guildford Borough Council in determining planning applications in the parish.

Yours Sincerely,

John Green

Chairman, Neighbourhood Plan Steering Group

Appendix 10

Official



Puttenham Parish Council

Neighbourhood Plan (Regulation 14) Consultation - 1st March – 12th April 2019.

Feedback Form

Policy	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Comments
P-GP1 – Settlement Boundary	9	3				
P-TI1 – Sustainable Transport	8	4				
P-TI2 – Parking	9	5				
P-TI3 – Car Park	8	3	2			
P-TI4 – Electric Vehicles Points	7	2	3			
P-TI5 – Comm's Infrastructure	8	3				
P-HP1 – Affordable Housing	1	10	2			
P-HA1 – Home Farm Barns	3	9	1			
P-HA2 – Puttenham Golf Club		3	1	1	10	
P-HA3 – Land on Hook Lane	2	5	2	1	4	
P-HA4 – Corner of Lees Field	2	7	3	1	1	
P-NE1 – Natural Environment	10	2				
P-NE2 – Dark Night Skies	11	1	1			

Official



Puttenham Parish Council

Neighbourhood Plan (Regulation 14) Consultation - 1st March – 12th April 2019.

Feedback Form

P-NE3 – Trees and Hedges	11	1				
P-NE4 – Biodiversity	10	1	1			
P-BE1 – Design	7	5				
P-BE2 – Backland/Infill	9	3				
P-BE3 – Sustainable Dev't	7	5				
P-BE4 – Conservation Area	11	2				
P-BE5 – Listed Buildings	9	4				
P-RP1 – Community Facilities	10	2				
P-RP2 – Sport and Recreation	6	4	1			
P-RP3 – Allotments	5	5	2			
Community Aspiration Policies	6	3				

Please return this form, as well as any additional comments, to clerk@puttenham-pc.gov.uk . Or in writing to:

Puttenham Parish Council, 99 The Street, Puttenham, GU3 1AT

Further information, including the Neighbourhood Plan and supporting documents, can be found on the parish council website.

<http://www.puttenham-pc.gov.uk/>

Appendix 11



Puttenham Parish Council

Draft Neighbourhood Plan Consultation

1st March – 12th April 2019

The Puttenham Neighbourhood Plan sets a vision for the parish for the next 15 years. The Neighbourhood Plan includes policies on

- **Transport and Parking**
- **Recreation Facilities**
- **Built and Natural Environment**
- **And Identifies Sites for Small Scale Affordable Housing**

The Neighbourhood Plan is now being published for formal consultation and we want your comments to inform the final version.

The consultation runs between 1st March and 12th April 2019

Please send your comments by email to clerk@puttenham-pc.gov.uk before 12th April 2019.

Or to the following address:

**Puttenham Parish Council,
99 The Street,
Puttenham,
GU3 1AT**

The plan and supporting documents are available to view on the parish council website (below) or you can request a hard copy of the plan by contacting the parish clerk at the above email address:

<http://www.puttenham-pc.gov.uk/>

You can also view the plan at the following locations:

St John the Baptist Church, The Street, Puttenham (10:00 – 16:00 Monday to Sunday)

The Good Intent, The Street, Puttenham (12:00-22:00 Tuesday to Sundays; 18:00-22:00 Mondays)

Marwick Hall, School Lane, Puttenham (when open)

To coincide with this consultation, we will be hosting two workshops, where you will have an opportunity to view the plan and discuss with members of the neighbourhood-planning group.

6th March Marwick Hall - 5.00-8.00pm

9th March Marwick Hall - 2.00-6.00pm

Puttenham Neighbourhood Plan
2019 – 2033
Regulation 14 Version



Puttenham Parish Council
March 2019