



# Puttenham Parish Council

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3 March 2025

## Meeting of the Parish Council

You are hereby summoned to attend the Meeting of the Parish Council of Puttenham, to be held at Marwick Hall, School Lane, Puttenham GU3 1AS on **Monday 10 March 2025 at 7.00pm**

Yours faithfully

**Beverley Weddell**  
Clerk to the Council

## **AGENDA**

1. To receive apologies for absence
2. Representations from members of the public
3. Reports from County and Borough Councillors
4. Report from Puttenham School Head
5. To receive members' declarations of interest pertaining to agenda items
6. To receive for confirmation Minutes of meeting held on 13<sup>th</sup> January 2025
7. Chair's report
8. Recreation Ground and Play Areas – to consider matters arising from the report
9. Health & Safety – Members to report
10. Highways and public rights of way – to discuss any issues not covered under County Councillor's report
11. Puttenham Down – Cllr Mitchell to update on activity
12. Community Transport Hub – Chairman to report any update
13. Cemetery – Cllr Mitchell to report update
14. Register of Assets – to agree the restated Register of Assets, as circulated
15. Risk Register – to adopt the Risk Register and Ponds Risk Assessments, as circulated
16. Standing Orders – to review the Standing Orders
17. External Audit Report YE 31.3.2024 – to review and agree actions
18. Planning
  - a) To consider the following planning applications
    - 25/P/00028** | Installation of two number double kit form car ports and one number single kit form car port to the existing driveway. | Touchwood House, Puttenham Hill, Puttenham, Guildford, GU3 1AH
    - 25/P/00067** | Certificate of Lawfulness for a proposed development to establish whether an in-ground swimming pool and associated landscaping would be lawful | The Old Farmhouse, Suffield Lane, Puttenham, Guildford, GU3 1BD
    - 25/T/00033** | T3 (Italian Cypress) - Fell (Puttenham Conservation Area). | 50-52 The Street, Puttenham, Guildford, GU3 1AR
  - b) Any other matters relating to planning
19. To receive items of business for information or inclusion on a future agenda

20. Next meeting