



# Puttenham Parish Council

MEETING MINUTES of Puttenham Parish Council Meeting held on Monday 10<sup>th</sup> November 2025 at Marwick Village Hall, School Lane, Puttenham

**Attendees:** Councillor Mike Blundell Jones – Chair  
Councillor Will Yule – Vice Chair  
Councillor Rob Creer  
Councillor Debbie Mitchell  
Councillor Jane Perowne  
Mrs B Weddell - Clerk

Cllr Sallie Barker and two members of the public were in attendance.

**Apologies:** Apologies for absence had been received from Cllr Matt Furniss and Anna de Filippis

**25/86**

## **Representations from members of the public**

A member of the public was present regarding the recent Iftar festival that took place on farmland in Puttenham, and asked the parish council's consideration to formally object to the event being held in Puttenham in future years. It was noted that the Safety Advisory Group had agreed that the location was unsuitable for the event, so would be unlikely to be permitted in future. It was also noted that there was no known intention for the event to be repeated in Puttenham.

David (surname), one of the volunteer tree wardens advised that he is now receiving information from the Tree Wardens Council. He would advise when a date was announced for a training course. He and Gareth (surname) would be clearing the school pond of algae in January.

**25/87**

## **Declarations of Interest**

There were no declarations of interest pertaining to agenda items.

**25/88**

## **Reports from Borough and County Councillors**

Cllr Barker reported, that closer cooperation between Waverley and Guildford was continuing, with the setting up of several joint committees.

The government had confirmed that there would be two unitary authorities in Surrey, with Guildford being in the new West Surrey Unitary area. Elections for the Shadow Unitary Authority would be held in May 2026, with the new West Surrey Unitary fully established from 1<sup>st</sup> April 2027. A team at Surrey County Council had started working on the transition to the new West Surrey Unitary Authority.

Cllr Barker advised on behalf of Cllr Furniss, that grant funding was now available. The Chair would ask Cllr Furniss for yellow lines opposite the War Memorial.

## **Action**

Cllr Furniss was thanked for the delivery of scalplings in time for the Bonfire.

25/89

**Minutes**

The minutes of the meeting held on 15<sup>th</sup> September 2025 were approved as a correct record of the meeting and signed by the Chairman.

25/90

**Chair's Report**

The Chair had nothing to report that wasn't covered elsewhere on the agenda.

25/91

**Recreation Ground and Play Areas**

The new water fountain would be installed outside the pavilion shortly.

The tennis court had been cleaned by volunteers and new signs installed. A neighbour's trees overhanging the tennis court were contributing to the leaves and moss on the court. A tree surgeon would be asked to advise on cutting the overhanging branches, as well as the overall safety of the trees.

W Yule/R Creer

25/92

**Health and Safety**

Speed of cars through village was discussed. The Chair would liaise with Cllr Furniss regarding an initial Speed Watch sessions prior to seeking volunteers to set up a regular Speed Watch presence.

M Blundell-Jones

25/93

**Highways and Public Rights of Way**

Cllr Creer advised that he had discussed the problem of dangerous parking at Mundays Boro with Cllr Furniss, and that double yellow lines were due to be installed.

25/94

**Puttenham Down**

Cllr Mitchell had been liaising with specialist companies regarding the treating of Japanese Knotweed. She had received a couple of quotes and made an application to Surrey Greener Futures for a grant towards the cost

Cllr Mitchell had met with Molly Bidell, who had advised that the Hampton Estate was looking to establish chalky downland.

Cllr Mitchell had arranged for all the Ash trees affected with Ash Dieback to be felled along the Hogs Back.

There was a dead plum tree that was being replaced with an apple tree in the coming week.

25/95

**Community Transport Hub**

Cllr Yule would chase log-ins for the Go-Zero platform. He had looked into Wi-Fi and the easiest option would be Starlink. He and Cllr Creer would look at how it could be installed securely. It would also need to be used for CCTV to make the Starlink subscription cost effective. Cllr Creer and Cllr Yule would investigate probable reach and coverage of CCTV installed in the Transport Hub.

W Yule

W Yule/R Creer

- 25/96 Cemetery**  
Cllr Creer was continuing with grass cutting and had been carrying out intensive work to clear around some of the graves.
- 25/97 Standing Orders and Financial Regulations**  
Copies of proposed new Standing Orders and Financial Regulations had been circulated prior to the meeting. It was agreed unanimously that these be adopted as proposed.
- 25/98 Finance**
- a) The up to date accounts and budget report were presented and noted. The Clerk presented the Bank Reconciliation which was checked and signed by Cllr Creer.
  - b) Receipts were noted and payment confirmation approved (payment schedule appended).
- 25/99 Planning**  
There were no new planning applications for consideration.
- 25/100 Correspondence**  
A member of the public had written to Cllr Perowne about getting a team of volunteers together to tidy up the village. She had already done some clearing of the triangle area at the village entrance. It was also suggested that residents could all be asked to tidy and litter pick the areas directly outside their properties.
- The member of the public had also noted that the signs on the wall opposite the War Memorial had faded and were looking untidy. These were originally No Parking signs and it was agreed they would be replaced, after seeking permission from the property owner.
- 25/101 Next meeting**  
The Clerk would issue a schedule of meetings for 2026.

W Yule/Clerk

Clerk

There being no further business, the Chairman closed the meeting at 21:00.

Puttenham Parish Council

Bank account: Lloyds Current Account

Date range: 13/09/2025 to 10/11/2025

<b>Date</b>	<b>Reference</b>	<b>Supplier / Customer</b>	<b>Description</b>	<b>Receipt</b>	<b>Payment</b>
			Opening balance b/fwd		1,876.47
16/09/2025		Everflow Ltd	Water		105.39
17/09/2025		Amazon	Dog waste bags		28.54
24/09/2025		Adexa	Drinking water fountain		187.20
25/09/2025		Guildford Borough Council	Precept 2nd payment	9,000.00	
26/09/2025		Rob Creer	Grasscutting September		144.18
26/09/2025		Rob Creer	Grasscutting August		150.00
26/09/2025		Koru Heating Ltd	Plumbing repairs		120.00
26/09/2025		HM Revenue and Customs	Income tax return		208.80
29/09/2025		B Weddell	September salary		278.45
06/10/2025		Tree Force Ltd	Felling dangerous trees		220.00
06/10/2025		B Weddell	Expenses		187.80
06/10/2025		M Blundell Jones	Gifts for tree wardens		37.47
06/10/2025		Transfer	Bank transfer		7,000.00
07/10/2025		British Gas Business	Electricity		33.93
09/10/2025		Go Zero Limited	EV usage	19.66	
09/10/2025		Surrey County Council	Grant for garden machinery	1,000.00	
10/10/2025		Lloyds Bank	Service charge		8.50
16/10/2025		Everflow Ltd	Water		104.81
17/10/2025		Copse CIC	Tree maintenance		105.00
21/10/2025		Pixart Printing	Tennis signs		31.86
23/10/2025		Tree Force Ltd	Felling dangerous trees		580.00
27/10/2025		B Weddell	October salary		278.45
27/10/2025		Rob Creer	Grass cutting		150.00
27/10/2025		Rob Creer	Grass cutting		201.61
04/11/2025			VAT refund from HMRC	5,710.44	
05/11/2025		British Gas Business	Electricity		44.05
07/11/2025		Lloyds Bank	Service charge		8.50