



Puttenham Parish Council

MEETING MINUTES of Puttenham Parish Council Meeting held on Monday
13th January 2025 at Marwick Village Hall, School Lane, Puttenham

Attendees: Councillor Mike Blundell Jones – Chairman
Councillor Will Yule – Vice Chairman
Councillor Rob Creer
Councillor Debbie Mitchell
Councillor Jane Perowne
Mrs B Weddell - Clerk

Cllr Matt Furniss, Cllr Sallie Barker, Anna de Filippis and one member of the public were in attendance.

Apologies: There were no apologies for absence.

		Action
25/01	Representations from members of the public There were no representations from members of the public.	
25/02	Councillor Reports Cllr Furniss had sent his report, which is appended to these minutes. It was agreed Cllr Furniss arrange a site meeting for members of the parish council to understand the Cuttmill works. Cllr Furniss was thanked for the double -yellow lines, which had made a big difference to traffic safety in the centre of the village. Cllr Barker's report is appended to these minutes.	
25/03	Report from Puttenham School Head Anna de Filippis reported that Forest School would be resuming in January. There had been a smell of gas at the school, and a gas leak had been found opposite the school and was being monitored. It was a very low reading and not considered serious. The governors had requested a letter from the parish council regularising the use of the field and allotment.	Clerk
25/04	Declarations of Interest Cllr Perowne and Cllr Mitchell declared a non-pecuniary interest in planning application 24/T/00310.	
25/05	Minutes The minutes of the meeting held on 4th November 2024 were approved as a correct record of the meeting and signed by the Chairman.	
25/06	Chairman's Report There was nothing to report not covered elsewhere on the agenda.	

25/07	Recreation Ground and Play Areas	<p>Thanks to Cllr Creer, the green and pristine football field of Puttenham had caught the attention of National League team Aldershot Town FC, who reached out to enquire about using it as an extra pitch. We've had to decline their request, as the additional use would likely cause too much wear and tear on the hallowed turf.</p> <p>Thanks also to the Bonfire Committee who had provided the funding to purchase some new lights for the football field.</p> <p>A potential cause of recent high electricity costs had been identified.</p> <p>Cllr Creer had spoken to Hampton Estate concerning the condition of some of the trees on Estate land adjacent to the recreation ground.</p>
25/08	Health and Safety	<p>There was nothing to report.</p>
25/09	Highways and Public Rights of Way	<p>Highway matters had been covered under Cllr Furniss's report.</p> <p>It was requested that Cllr Furniss request reconsideration of the inclusion of a centre line around the bend near the War Memorial as people were tending to drive in the middle of the road, which could lead to an accident.</p>
25/10	Puttenham Down	<p>Cllr Mitchell reported there had been an amazing effort from councillors and residents in December planting hedge whips and specimen trees.</p> <p>On 30th January Halo Trust would be coming to put in some more fruit trees. ARC would be coming to do some pond and shrub clearance in February.</p>
25/11	Community Transport Hub	<p>The Chairman reported that he had received a quote from Go Zero to install EV charging points. Cllr Yule was pursuing SSE regarding supplying a power supply to the site. The cycle shelter would be repaired imminently after blowing over in the wind.</p>
25/12	Cemetery	<p>It was agreed that one of the projects for 2025 would be to have a general clear up including work to some of the trees that needed pruning. Cllr Creer would have a look to consider hedging to fill in the gaps left by the damaged fence and estimate how many whips would be needed.</p>
25/13	Finance	<p>a) Precept: Taking into consideration planned income and expenditure and reserves held, it was proposed by Cllr Blundell Jones and seconded by Cllr Yule, it was agreed that the Precept</p>

W Yule

R Creer

on Guildford Borough Council for the year ending 31st March 2026 would be £18,000. It was noted that an increase was necessary due to rising costs and the loss of the annual LCTSS Grant from Guildford Borough Council.

- b) Reserve transfer of funds. The Clerk advised that there were funds remaining in the War Memorial Restoration reserve. It was agreed that the funds be transferred to a Special Projects reserve.

25/14

Planning

The following planning application was considered.

24/P/01808 | Erection of a single storey rear extension, demolition of storage container and 3 bay block with shed. | Gores Farm, Suffield Lane, Puttenham, Guildford, GU3 1BQ. No objection

24/T/00310 | Tree work | Land South of B3000, Puttenham Heath Road, Compton – Letter of objection appended.

25/15

Items of information or inclusion on a future agenda

Risk Assessment to be finalised and submitted to the next meeting for approval.

Asset Register to be reviewed at the next meeting.

25/16

Next meetings

10th March

There being no further business, the Chairman closed the meeting at 20:40.

Village Gateway signs

Gateways installed and Welcome to Puttenham signs are being designed and ordered for the new gateways.

HGV Ban

This has been programmed for delivery in 2025. Surveys will take place during term time and consultation advertised next year.

Cutmill Culvert replacement

We have seen some delays in getting the utilities diverted away from the works , specifically with BT equipment and have had to change the programme to accommodate this, so it may have seemed that progress was slow because of this, works have restarted this week and are progressing well with the Piling work underway, we are aiming to have the first few sheets installed.

The current forecast for scheme completion is June 2025, which includes the delay caused by the BT diversion.

New way to report and track issues on Surrey's roads and pavements

Surrey County Council's new 'FixMyStreet' online reporting tool will now make it easier for residents to report potholes, faulty traffic signals and other street defects.

FixMyStreet allows people to quickly and simply report issues in their area which need fixing, cleaning or clearing. Accessed via Surrey County Council's website, residents are also able to see issues which have already been reported, to sign up for local updates and to track the progress of repairs using their mobile phone or other device.

To report an issue and see existing reports in your area, visit <https://tellus.surreycc.gov.uk/>

Surrey Connect now available in more areas

On-demand buses are now available in East, Central, North and Southwest Surrey to help more residents get around the county, at a time that suits them.

Rather than being restricted by traditional bus timetables, the accessible mini buses are available for travel for everyone, when they are needed. Buses also operate out of the areas to enable residents to access other key locations including town centres, supermarkets and train stations. The expansion of bus provision follows the success of services introduced last year in the Mole Valley, Tandridge, Farnham, Cranleigh, West Guildford and Longcross areas.

Surrey Connect is funded by Surrey County Council to help improve access to sustainable travel. To date, Surrey Connect buses have transported over 84, 000 passengers around the county.

Buses run Monday to Friday from 7am to 7pm and on Saturdays from 8am to 6pm. Journeys can be booked with 30 minutes notice or up to 7 days in advance. Fares are charged based on how many miles are travelled starting from £2 for adults.

Journeys can be booked:

Online at www.surreyconnect.org.uk

Via the 'Surrey connect' app – available from Google Play (Android) or the App Store (Apple)

For more information visit www.surreycc.gov.uk/surreyconnect

Where to report flooding

With heavy rain expected this week, when very heavy rain falls on hard surfaces, drainage and sewers are often overwhelmed and surface water builds up.

If the water remains standing on the surface when the rain has stopped, please let us know but allow a reasonable amount of time for the water to drain away before you do this.

If you think that the flood may be an emergency situation, please call our contact centre immediately on 0300 200 1003.

FAQ's on drainage and to report online [Frequently asked questions about drainage - Surrey County Council \(surreycc.gov.uk\)](http://www.surreycc.gov.uk)

Does your child receive free school meals? Now they can get free cycling and walking training from Surrey County Council

Surrey County Council has provided funding to support children who are on free school meals to receive cycling and walking training. This will encourage children to make environmentally-friendly transport choices for the future and a healthy lifestyle.

Contact your child's school to make sure they take part in this programme.

Feet First is a walking training programme for school children in Year 3 (aged 7 to 8 years old). Delivered by Surrey County Council's walking instructors, children learn road safety skills to better enable them to safely walk to and from school with their parents and carers and prepare them for independent travel. Launched in June 2022, over 9,000 children have benefitted from the scheme.

Bikeability training helps children learn how to cycle safely and increases confidence in cycling. There are different levels of training available, starting with Year 4 aged children (8 and 9 year olds), right up to Year 6 (10 and 11 year olds).

Matt Furniss

County Councillor for Shalford Division

GBC REPORT TO PARISH COUNCILS SPRING 2025

The Spring round of Crowdfund Guildford funding is now open and we particularly want to encourage Parish Councils this time to apply for funding to help bring their community centred ideas come to life. There are funding options available for standard and large capital projects. We want to help fund projects that:

- help vulnerable groups
- make rural areas better
- improve green spaces
- encourage people to enjoy nature
- improve wellbeing.

There's a free online workshop on Tuesday 28 January, from 12noon to 1pm.

The deadline for project submissions is Wednesday 12 March.

Devolution of Local Authorities

The Joint Chief Executive explained that the Government had published a White Paper concerning the devolution of local authorities in England on 16 December. The White Paper set out a vision for the future including a new structure. It was proposed that the new structure include a strategic mayoral authority and a number of principal unitary authorities. The aim was to make improved efficiencies and make local authorities more financially robust. Surrey County Council was to submit a request to Government for a priority devolution programme by the deadline of 10 January 2025. There would also be a request to postpone the County Council elections in May.

The Leader had attended a meeting of the leaders of all of the Surrey district and borough councils on Thursday of this week. The leaders acknowledged the need for reorganisation and were in support of working together. The leaders were not in support of postponing the County Council elections in May and would be making a separate submission to Government in this regard.

Nominations for the Mayors Awards for Service to the Community 2025 are now open. And as you are aware this Award recognises those who have gone above and beyond to serve their local community. So please can you spread the word and encourage nominations.

GBC Consultations

Cost of living help for residents

Help is available to residents who are struggling with the cost of living.

The support available includes:

- · Guildford Poyle Charities
- · Guildford and Ash Citizens Advice
- · The Mayor of Guildford's Local Support Fund
- · Action Surrey Financial Support

[Our website also includes information on financial support, help with food costs, and where to find a warm welcome venue.](#)



Puttenham Parish Council

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Email: clerk@puttenham-pc.gov.uk
Chairman: Mr Mike Blundell Jones

21 November 2024

Tim Holman
Planning Officer
Guildford Borough Council
Millmead House
Millmead
Guildford GU2 4BB

Dear Tim Holman,

24/T/00310 | Treeworks | Land South of B3000, Puttenham Heath Road, Compton

Puttenham Parish Council has considered this application and **objects** on the following grounds.

The applicant has provided no reasonable justification for the loss of the specified trees. The application site is designated Deciduous Woodland Priority Habitat, which is of principal importance for the purpose of conserving biodiversity.

The site has seen the loss of valuable trees in recent years and the parish council requests that officers preserve the area as intended by the imposition of Tree Preservation Orders, and refuse this application.

Yours sincerely

Beverley Weddell
Clerk to Puttenham Parish Council